



City of
Chesterfield

ANNUAL BUDGET
FISCAL YEAR 2002

Chesterfield, Missouri

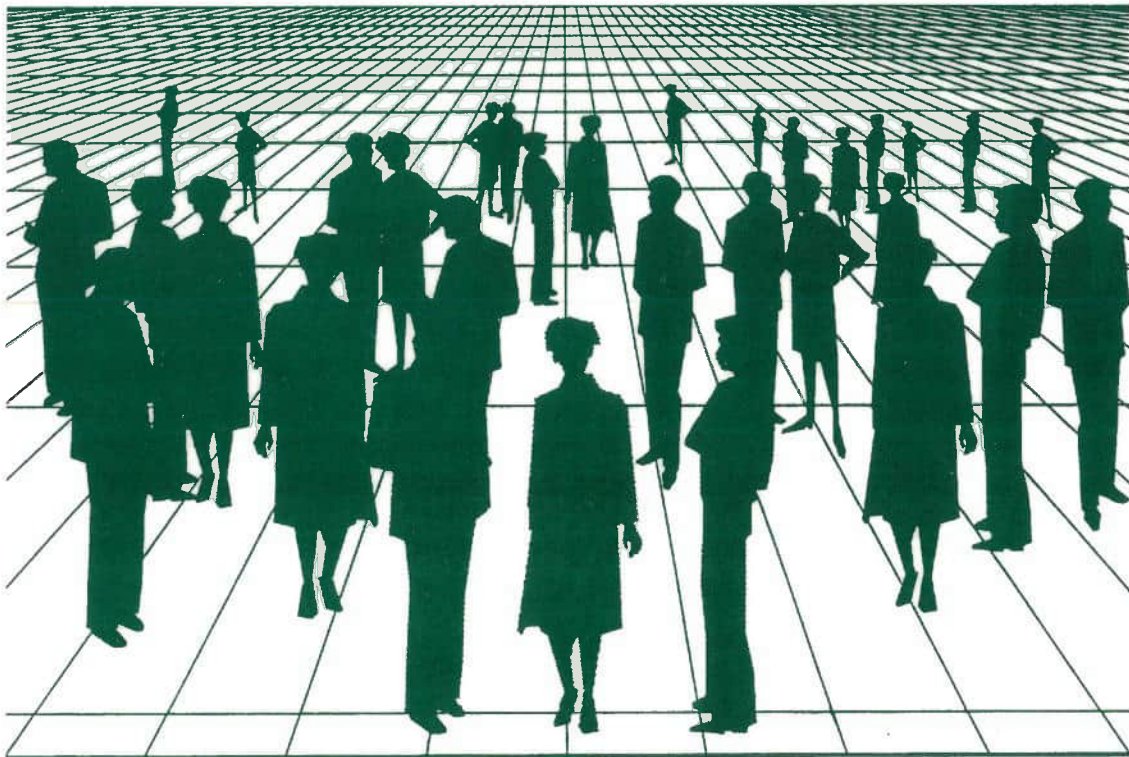


TABLE OF CONTENTS

	<u>Page</u>
Transmittal Letter from City Administrator.....	1
I. INTRODUCTORY SECTION	
Principal Officials.....	13
Mission Statement.....	14
Strategic Plan:.....	15
Present State.....	15
Future State (10 years).....	16
Major Budget Policies.....	18
Budget Process.....	21
Budget Calendar.....	23
Basis of Accounting and Budgeting.....	26
Budget Presentation Award.....	27
Organizational Chart.....	28
Combined Statement of Budgeted Revenues, Expenditures and Changes in Fund Balance - All Funds.....	29
Combined Statement of Budgeted Revenues, Expenditures, and Changes in Fund Balance - All Funds - 2000-2002.....	30
Budgeted Expenditures by Type - All Funds.....	31
Budgeted Expenditures by Type - All Funds - 2000-2002.....	32
II. GENERAL FUND	
Combined Statement of Budgeted Revenues, Expenditures, and Changes in Fund Balance.....	33
Graph - Revenue By Source.....	34
Revenue Assumptions.....	35
Revenue Budget.....	42
Graph - Expenditures by Department.....	44
Summary of Expenditures.....	45
Budgeted Expenditures by Type.....	46
Budgeted Expenditures by Type - 2000-2002.....	47
Personnel Schedule Summary.....	48
Detail of Capital Assets to be Purchased.....	50
Impact of Capital Equipment and Improvements.....	52
Executive/Legislative:	
Mayor and City Council.....	53

Table of Contents (cont.)

	<u>Page</u>
City Clerk	
2001 Accomplishments.....	59
2002 Goals.....	62
City Clerk.....	63
Finance and Administration	
2001 Accomplishments	69
2002 Goals.....	72
Legal Services.....	77
Finance.....	81
Central Services.....	91
Information Systems.....	101
Municipal Court.....	111
Police	
2001 Accomplishments.....	119
2002 Goals.....	122
Police.....	125
City Administrator	
2001 Accomplishments.....	135
2002 Goals.....	138
City Administrator.....	139
Planning	
2001 Accomplishments.....	145
2002 Goals.....	147
Planning.....	149
Public Works/Parks	
2001 Accomplishments.....	155
2002 Goals.....	161
Public Works Administration and Engineering	165
Public Works Street and Sewer Maintenance	179
Public Works Vehicle Maintenance.....	197
Parks and Recreation.....	207
Public Works Street Lighting.....	221
Public Works Building Maintenance.....	225
Contingency	
Contingency.....	233

	<u>Page</u>
III. CAPITAL PROJECTS FUNDS	
Capital Improvement Plan Summary.....	237
Impact of Capital Equipment and Projects on Budget.....	239
Capital Projects Fund	
Combined Statement of Budgeted Revenues and Expenditures.....	241
Expenditure Budget.....	242
IV. DEBT SERVICE FUNDS	
Bonded Debt Schedule.....	261
Debt Service Fund – Parks General Obligation, 1998	
Combined Statement of Budgeted Revenues and Expenditures.....	277
Revenue Assumptions.....	278
Revenue Budget.....	279
Expenditure Budget.....	280
Certificate Payment Fund – Public Works Facility, 1995	
Combined Statement of Budgeted Revenues and Expenditures.....	283
Revenue Assumptions.....	284
Revenue Budget.....	285
Expenditure Budget.....	286
Debt Service Fund – R&S I General Obligation, 1997	
Combined Statement of Budgeted Revenues and Expenditures.....	289
Expenditure Budget.....	290
Debt Service Fund – R&S II General Obligation, 1999	
Combined Statement of Budgeted Revenues and Expenditures.....	293
Expenditure Budget.....	294
Certificate Payment Fund – City Hall, 2000	
Combined Statement of Budgeted Revenues and Expenditures.....	297
Revenue Assumptions.....	298
Revenue Budget.....	299
Expenditure Budget.....	300

V. SPECIAL REVENUE FUNDS

Chesterfield Valley TIF Fund	
Combined Statement of Budgeted Revenues and Expenditures.....	303
Revenue Assumptions.....	304
Revenue Budget.....	306
Expenditure Budget.....	307
Capital Improvement Sales Tax Trust Fund	
Combined Statement of Budgeted Revenues and Expenditures.....	311
Revenue Assumptions.....	312
Revenue Budget.....	314
Expenditure Budget.....	315

VI. APPENDIX

Miscellaneous Statistical and Demographic Data.....	317
Press Release.....	319
Minutes of Public Hearing-Record of Proceeding.....	321
Budget Resolution, Fiscal Year 2002.....	323
Budget Resolution, Five-Year Budget (2002-2006).....	325
Five-Year Budget (2002-2006).....	326
Position Classification Plan.....	335
Merit Pay Plan.....	338
Glossary.....	342



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December 17, 2001

Honorable Mayor and City Council
Chesterfield, Missouri

Subject: Fiscal Year 2002 Budget

Submitted herewith is the annual operating budget for the City of Chesterfield, Missouri, adopted by the City Council on December 3, 2001. This budget covers the period from January 1, 2002 to December 31, 2002. It is the cumulative result of a comprehensive effort by Department Heads in projecting expenditure needs for our fourteenth full year of operation.

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Award to the City of Chesterfield, Missouri, for its annual budget for the fiscal year beginning January 1, 2001. This represented the eleventh consecutive award for the City. To receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device. The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to the GFOA to determine its eligibility for another award.

The budget for 2002 includes the General Fund, one capital projects fund (the Capital Projects Fund), five debt service funds (the Debt Service Fund-Parks, the Certificate Payment Fund-Public Works Facility, the Debt Service Funds for the R&S Phase I and Phase II projects and the Certificate Payment Fund-City Hall), and two special revenue funds (the Chesterfield Valley TIF Fund and the Capital Improvements Sales Tax Trust Fund). These funds are the City's only budgeted funds.

The City of Chesterfield, Missouri, provides a full range of municipal services. These services include legislative, finance and administration, police services, judicial, planning, and public works. The Chesterfield Fire Protection District, as a separate political subdivision, has not met the established criteria for inclusion in the reporting entity under generally accepted accounting principles and, accordingly, is excluded from this budget.

ECONOMIC CONDITION AND OUTLOOK

The City of Chesterfield, Missouri is located on the western edge of St. Louis County. The City was incorporated under Missouri law as a third class-city on June 1, 1988. According to 2000 census figures, the City has a current population of 46,802 residents.

The City has been considered by many to be one of the fastest growing cities in the Midwest. Chesterfield already has a thriving business community convenient to both the City of St. Louis to the east and St. Charles County to the north and west. Continuing improvements of I-64/Highway 40 assure the City greater opportunity for growth, enhancing its accessibility to downtown St. Louis. The national and international headquarters and regional offices of corporations such as McDonald's Corporation, Merrill Lynch, and Shell Oil Company are located in Chesterfield. In addition, Pharmacia has a \$150 million Life Sciences Research Center, occupying approximately 900,000 square feet, or 210 acres, within our community.

Chesterfield Mall



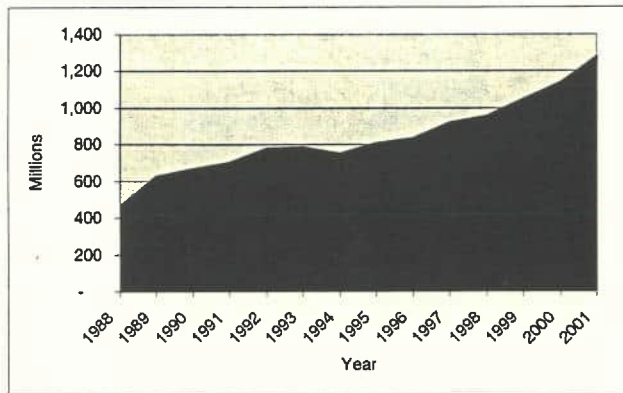
Chesterfield also has a strong retail base with Chesterfield Mall, one of the largest suburban shopping centers in the metropolitan St. Louis area, and a diversity of shops and restaurants in neighboring shopping centers. Chesterfield Mall now has over 1.5 million square feet of enclosed suburban shopping space, including four anchor stores (Dillard's, Famous Barr, Sears, and JCPenney) plus 170 other boutiques, shops, stores and services.

The City's western corridor (referred to as Chesterfield Valley) has expanded dramatically over the last several years with light industrial and office/warehouse facilities. Chesterfield Valley has made a dramatic comeback from the flood of 1993. The Monarch-Chesterfield levee, which protects Chesterfield Valley, has been restored to its original 100-year level of protection. We are working with the Monarch-Chesterfield Levee District to complete the construction of a 500-year levee. The 500-year levee will further protect the Valley from floodwaters and allow increased economic growth and development to flourish again. Using Economic Development Act (E.D.A.) grant funds, the City installed pumps in Chesterfield Valley to dramatically improve interior drainage. The budget for 2002 reflects a separate fund for Chesterfield Valley, designated by the City Council as a tax increment financing (TIF) district. With the assistance of tax increment financing, the Monarch-Chesterfield Levee District and the City of Chesterfield are raising the 11 miles of levee surrounding Chesterfield Valley to a 500-year flood event level. Much of the earthwork on the levee is complete. The final phase involves raising the levee north of I-64/Highway 40. The Levee District plans to began this work in June of 2001 and plans to complete it in December of 2002.

As the end of 2002 approaches, nearly four million square feet of new commercial, industrial or institutional development is currently either under construction or pending local approvals in the City

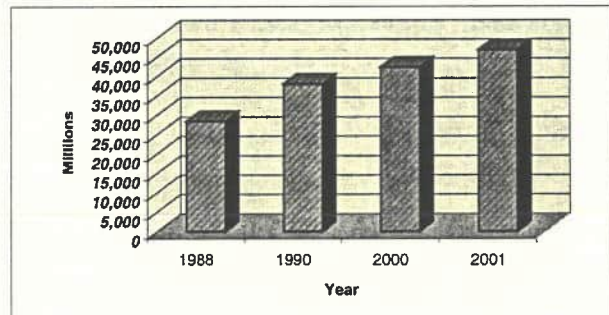
of Chesterfield. Some of the largest projects now being built include Chesterfield Commons (approximately two million square feet of retail/commercial space) and Chesterfield Grove (186,000 square feet of mixed use, office, hotel). Chesterfield Commons and Chesterfield Grove are both located in Chesterfield Valley which, as indicated above, is designated as a tax increment financing district. Wal-Mart, World Market, Shoe Carnival, Lowe's Home Improvement Center, Sam's Club, Linens N Things, Office Max, Michael's, Petsmart, Payless Shoes, Babies 'R' Us, Radio Shack, Best Buy, Red Robin, Longhorn Steakhouse, Subway, Old Country Buffet, Olive Garden, O'Charley's, Steak N' Shake, St. Louis Bread Company and many others have all recently located to Chesterfield Commons. Future openings at Chesterfield Commons include Red Lobster, IHOP, Jack in the Box, and numerous others.

Assessed Valuation



Based on current projections, continued development within Chesterfield is inevitable. The growth in assessed valuation of the City bears out this fact. The City's assessed valuation of \$1,275,903,642 represents an increase of 174.1% from \$465,549,049 as of January 1, 1988, when the City first incorporated. Presently, Chesterfield has the highest assessed valuation of any city in all of St. Louis County.

Population growth directly impacts the City's revenues. The 1990 census determined that 37,991 people resided within the City of Chesterfield. This reflected a 33.6% increase over the 1980 census, which indicated the City's population to be 28,436. Since a significant amount of the City's revenue is based on population (for example, sales tax, motor fuel tax, motor vehicle sales tax and cigarette tax), this 33.6% increase had a sizeable impact on the City's revenues. The eastern annexation, which was officially completed in May 1993 further increased the City's total population to 42,325. This new total represents an increase of 11.4% over the 1990 census. The Census 2000 figures reflect a population of 46,802, or 10.6%. Presently, Chesterfield is the second largest city in St. Louis County in terms of population and area (32 square miles). It is anticipated that the census in 2000 will have a direct impact on revenues starting in 2002 when the State of Missouri incorporates the new figures into their formula for revenue distribution. This impact is reflected in the Five-Year Budget (2002-2006) which is discussed below and included in the Appendix of this document.



2002 BUDGET INFORMATION

Below is a summary of the total budget compared to the previous year.

Property and sales tax increase as a result of a growth in the Chesterfield Valley TIF District. Intergovernmental revenues increase as a result of two U.S. Department of Transportation grants that fund a significant portion of the "Pathway around the Parkway" and the Highway 340 improvements. Interest earnings decline as a result of drawing down on fund reserves from previous bond issues, as well as lower market rates of return.

	2002 Budget	Percent of total	2001 Projected	Increase (decrease) from prior year	Percent of increase (decrease)
Revenues:					
Property tax	5,767,000	18.1%	5,180,992	586,008	11.3%
Utility gross receipts taxes	5,065,500	15.9%	4,876,500	189,000	3.9%
Sales & use tax	11,601,000	36.5%	10,812,000	789,000	7.3%
Intergovernmental	6,018,954	18.9%	3,807,266	2,211,688	58.1%
Licenses & permits	1,078,900	3.4%	998,900	80,000	8.0%
Charges for services	172,500	0.5%	148,000	24,500	16.6%
Parks & recreation fees	352,000	1.1%	379,000	(27,000)	-7.1%
Court receipts	852,000	2.7%	830,000	22,000	2.7%
Other Revenues	910,725	2.9%	2,242,988	(1,332,263)	-59.4%
Totals	31,818,579	100.0%	29,275,646	2,542,933	8.7%

Finance and Administration expenditures decrease because the additional debt service for the new City Hall. Police expenditures are higher as a result of additional officers hired using U.S. Department of Justice grants. Public Works/Parks expenditures increase because of the addition of building maintenance expenses for the new City Hall.

	2002 Budget	Percent of total	2001 Projected	Increase (decrease) from prior year	Percent of increase (decrease)
Expenditures:					
Executive & Legislative	72,256	0.2%	68,410	3,846	5.6%
City Clerk/Customer Service	222,186	0.6%	228,228	(6,043)	-2.6%
Finance and Administration	3,789,193	10.3%	3,369,849	419,344	12.4%
Police	6,786,682	18.5%	6,264,694	521,988	8.3%
City Administrator	189,883	0.5%	161,656	28,227	17.5%
Planning & Zoning	678,971	1.9%	660,312	18,659	2.8%
Public Works/Parks	24,741,996	67.5%	18,022,126	6,719,870	37.3%
Contingency	150,000	0.4%	0	150,000	-
Totals	36,631,166	100.0%	28,775,275	7,855,891	27.3%

The 2002 budget, as submitted, includes total projected General Fund revenues of \$17,847,813 and total General Fund expenditures of \$18,563,301, including operating transfers out. The difference (\$715,488) will come out of fund reserves. The General Fund is the operating fund of the City.

Budget highlights are described below.

Five-Year Budget

In an attempt to do more long-range planning, the City Council adopted its sixth five-year budget during 2001. This budget covers the period January 1, 2002 through December 31, 2006. The 2002 budget incorporates the same assumptions outlined in the five-year budget to the extent possible. A copy of the City of Chesterfield's five-year budget is included in the Appendix of the budget document.

The budget for 2002 does not include any significant deviations from the five-year plan adopted in October of 2002.

New Personnel

The new full-time positions included in the 2002 budget are:

- ✓ One (1) Records Clerk – classified at Level C with a salary range of \$25,096 - \$35,135. The effective date for this position is January 2, 2002. This position will be supervised by a Police Captain.
- ✓ One (1) Part-time Customer Service Representative – classified at Level C with a salary range of \$25,096 - \$35,135. The effective date for this position is January 2, 2002. This position will be supervised by the City Clerk.
- ✓ Two (2) Building Attendants – classified at Level D with a salary range of \$27,104 - \$37,946. The effective date for this position is January 2, 2002. These positions will be responsible for the maintenance of the City's new City Hall and the City's Public Works Facility and will be supervised by the Building Maintenance Supervisor.

The budget for 2002 includes an additional one-half full-time equivalency for the three Building Attendants originally added November 1, 2001, as well as an additional one-half full-time equivalency for the Building Maintenance Supervisor originally added July 1, 2001. The cost for all of these changes was offset by a reduction in seasonal workers in the Street and Sewer Maintenance Division of Public Works.

Salary Increases

Under the City's Comprehensive Performance Evaluation Pay Plan, employees are only eligible for annual salary adjustments to the extent that their actual on-the-job performance warrants such adjustments. Employees for the City of Chesterfield are not eligible for and do not receive annual cost-of-living increases. Performance evaluations are completed for all employees by their immediate supervisors and Department Heads, in a process monitored by the City Administrator.

Salary adjustments recommended must correspond to the performance rating score received, such that only top performers receive the better increases.

The 2002 budget includes a 3% increase for salary adjustments based on the midpoints for each position. Please keep in mind that not all employees receive this amount since amounts actually granted for raises must directly correlate to performance evaluation scores. Department Heads cannot exceed the total budgeted amount (3.0%) in allocating these performance-based salary adjustments for employees under their supervision.

Grants - Federal/State/County

The City of Chesterfield will receive grant funding from several different sources. These sources include a Police Law Enforcement Block grant, a Police Academy grant, Community Oriented Policing (COPS) grants, a Parkway School District grant, a Chesterfield Mall grant, a Police Traffic grant, and a Metropolitan St. Louis Sewer District grant.

The City provides the St. Louis Police Academy with a Police Officer who teaches at their facility. The 2002 budget includes \$56,000 for reimbursements for the officer's salary and fringe benefits.

The COPS grants are funded through the federal government. These grants cover 75% of the cost of five police officers. The City pays the balance of the cost for these positions. The 2002 budget includes revenues of \$135,141 for this program. Another COPS grant, which reached the ending of its funding cycle in 1998, involves two School Resource Officers. Since this program is continuing and these officers are on assignment to the Parkway School District for nine months out of the year, Parkway pays 75% of the program and the City pays the balance. The 2002 budget includes revenues of \$73,332 from Parkway School District for the School Resource Officer Program.

The Branch out Missouri grant is funded through the State of Missouri. This grant funds the cost of beautification projects in the City. The 2002 budget includes revenues of \$10,000 from the Branch out Missouri Program.

The City formerly received an NCAP grant from the federal government. This grant funded 75% of the cost of one (1) police officer and incidental expenses related to a community contact bureau at Chesterfield Mall. Since the grant is no longer available, Chesterfield Mall has agreed to fund \$20,000 toward the cost of this program, which is included in the 2002 budget.

The Metropolitan Sewer District of St. Louis has agreed to share in the cost of storm sewer improvements. The 2002 budget includes \$73,440 from this grant.

In addition, the City of Chesterfield anticipates two other significant grants that are included in the budget for 2002. These include a "Pathway around the Parkway" grant and a "Highway 340 Enhancement" grant. Both of these grants are included in the City's Capital Improvement Sales Tax Trust Fund. The "Pathway around the Parkway" is a one-time federal grant provided under the Transportation Efficiency Act to assist in the construction phase of a pathway to be constructed around Chesterfield Parkway. The 2002 budget includes a matching grant of \$680,000. The

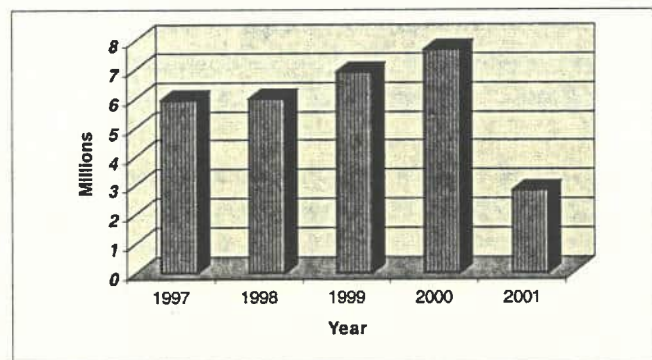
“Highway 340 Enhancement Grant” is a one-time federal grant provided under the Transportation Efficiency Act to assist in the construction phase of a landscaped center medians on Highway 340/Olive Boulevard. The 2002 budget includes a matching grant of \$1,409,041.

The City of Chesterfield will also receive Community Development Block Grant (C.D.B.G.) funds from the U. S. Department of Housing and Urban Development. The 2002-2003 entitlement is \$42,700. The City will use this grant to fund handicapped ramps, as well as home improvement for qualified residents. Since this program is operated through St. Louis County, who makes all payments on behalf of the City of Chesterfield, this grant is not included in the City of Chesterfield's annual operating budget.

Capital Improvements - Impact on the Budget

Utilizing a street improvement plan prepared by a professional consultant, Havens & Emerson, and the passage of Propositions R&S, the City of Chesterfield has made significant strides with regard to capital improvements within our community. Because of the successful outcome of Propositions R&S for street and sidewalk improvements in 1996, the City spent over \$30 million on improvements during the period 1997-2001.

R&S Capital Improvement Expenditures



The impact of these capital improvements, as well as Capital Projects Fund expenditures, is highlighted below in the following chart reflecting the amount expended for streets, sidewalks and storm water improvements, as well as the amount of work completed with those dollars.

<u>Year</u>	<u>Amount Spent on Streets</u>	<u>Miles of Streets</u>	<u>Amount Spent on Sidewalks</u>	<u>Square Feet of Sidewalks</u>	<u>Storm Water Improvements</u>
1996	\$ 2,317,502	4	\$ 88,123	14,687	\$ 253,268
1997	\$ 7,193,706	12	\$ 110,892	21,400	\$ 459,473
1998	\$ 6,230,863	10	\$ 112,357	22,460	\$ 280,717
1999	\$ 7,351,795	16.5	\$ 336,776	63,500	\$ 244,940
2000	\$ 8,607,443	23	\$ 361,500	66,000	\$ 335,550
2001	\$ 4,579,726	12	\$ 321,909	197,400	\$ 223,400
2002	\$ 5,195,000	15	\$ 1,522,000	212,100	\$ 129,600

As noted above, using bond proceeds from Propositions R&S and the City’s Project Projects Fund, the City has made significant improvements to its infrastructure with little impact upon the budget. In fact, these major improvements actually reduce our annual maintenance costs.

Our citizens have complimented the City for its willingness to address our many capital improvement needs on numerous occasions and have certainly shown their willingness to address

the City's capital improvement needs through the passage of Propositions R and S. This budget reflects this commitment to upgrade and maintain our extensive infrastructure network.

Bonded Indebtedness

As stated earlier, as of January 1, 2001, the total assessed valuation for the City of Chesterfield was \$1,275,903,642. Under Missouri Law, we are authorized to incur debt totaling no more than 10% of our assessed valuation, or \$127,590,364, if approved by the voters of our community.

The City of Chesterfield passed an \$11 million general obligation bond issue for parks in November 1995 and issued those bonds in January 1996. The City of Chesterfield also passed a \$29.355 million street and sidewalk improvements general obligation bond issue in November 1996 and issued the first phase (\$14.23 million) of those bonds in February 1997. The second phase (\$15.125 million) was issued in May of 1999. The City did an advance refunding on the 1995 parks bond issue in 1998 to take advantage of the low interest rates, thus saving nearly \$800,000 over the life of the original debt. Both of these general obligation bond issues are applicable to the City's bonded debt limit. The amount of outstanding debt as of December 31, 2001 is \$34,175,000.

The City of Chesterfield issued certificates of participation for the construction of a Public Works Facility in 1995. The amount of this bond issue (which does not count against the City's legal debt limit) was \$2,950,000. The amount outstanding as of December 31, 2001 is \$2.355 million. The City of Chesterfield also issued certificates of participation for the acquisition of land and the construction of a new City Hall in April of 2000. The amount of this bond issue (which also does not count against the City's legal debt limit) was \$17,565,000, the entire balance of which remains outstanding as of December 31, 2001.

The City has issued a series of notes to the Monarch-Chesterfield Levee District for levee and storm water improvements in Chesterfield Valley. These notes do not apply to the City's legal debt limit. The City has also issued a series of notes for the Chesterfield Commons projects in the Chesterfield Valley TIF District. These notes do not apply to the City's legal debt limit either.

The principal and interest payments on the general obligation bond issues, the certificates of participation and the TIF notes are included in the City's 2002 budget in the debt service funds and special revenue (TIF) funds. The annual principal and interest requirements to maturity of the general obligation bonds, certificates of participation, and tax increment financing notes issued as of January 1, 2002 are as follows:

<u>Date</u>	<u>General Obligation Bonds</u>		<u>COPS-PW Facility</u>		<u>Levee District Notes</u>		<u>Totals</u>
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	
2002	1,370,000	1,607,009	435,000	1,067,144	583,298	2,667,257	7,729,708
2003	1,440,000	1,537,698	480,000	1,045,749	902,375	2,628,184	8,034,005
2004	1,525,000	1,470,648	530,000	1,021,718	1,162,880	2,561,686	8,271,931
2005	1,590,000	1,402,263	585,000	994,835	1,470,384	2,471,040	8,513,522
2006	1,660,000	1,329,700	645,000	964,923	1,592,932	2,355,483	8,548,037
2007 and thereafter	<u>26,590,000</u>	<u>8,654,358</u>	<u>17,245,000</u>	<u>8,261,680</u>	<u>28,223,081</u>	<u>14,942,693</u>	<u>103,916,812</u>
	34,175,000	16,001,674	19,920,000	13,356,048	33,934,951	27,626,343	145,014,015

An individual schedule of each long-term debt issue is also included in the Debt Service Funds section of the budget.

Long-Term Capital Needs

The City of Chesterfield confines long-term borrowing to capital improvements or projects that cannot be financed from current revenues, and where the issuance of long-term debt is required, it pays back the bonds within a period not to exceed the expected useful life of the project. Highlighted below are the actions of the City regarding the City's long-term needs.

As noted previously, the voters of the City of Chesterfield passed a \$29.355 million general obligation bond issue for citywide street and sidewalk improvements over a three to five year period. A portion (\$14.23 million) of this authorized debt was issued in February 1997. The balance of \$15.125 million was issued during 1999. These bonds were funded by a concurrent ballot issue, authorizing a ½ cent sales tax. The City received a bond rating of Aa1 from Moody's for this bond issue. At the time of the bond-rating process, Moody's upgraded the City's bond rating on the Certificates of Participation from A1 to Aa2. With the passage of this bond issue, the City accomplished many of the goals outlined in a comprehensive street improvement study conducted Havens and Emerson and continues to fund ongoing street and sidewalk improvement needs using the one-half cent sales tax. It is anticipated, as indicated earlier, that approximately \$2,568,130 in 2001 and \$7,164,242 in 2002 will be funded through the one-half cent sales tax. The passage of the one-half capital improvement sales tax will provide the City with the ability to continue major street and sidewalk improvements well into the future.

The impact on the 2002 budget will actually be to reduce the overall cost to the City on its operating budget for ongoing maintenance of streets and sidewalks. As indicated above, the debt service payments are funded through a one-half cent capital improvement sales tax. A debt service schedule is included in the Debt Service Funds section of this document.

As noted previously, the voters of the City of Chesterfield passed an \$11 million general obligation bond issue for a citywide park system in November 1995. As noted above, these bonds were advanced refunded in May of 1998 in order to take advantage of nearly \$800,000 in savings due to lower interest rates. These funds were used for the acquisition of land and the construction and equipping of City parks and recreational facilities. The \$11 million has provided the City with the opportunity to acquire four different parcels of land and to construct a variety of facilities, including a 50-meter community swimming pool with bathhouse, baby pool and diving tank, concessions and parking. Another major feature of the parks program is the development of an athletic complex for baseball, softball, soccer and other field sports in Chesterfield Valley. Support facilities of the athletic complex will be picnic areas, concessions, a playground and parking. Other facilities in the parks system scheduled for development include court games, picnic shelters, tables and grills, nature trails and walking trails, landscaping, parking and other infrastructure improvements. The plan also sets aside open space for the preservation of green areas and buffer zones throughout the proposed system.

The impact on the City's operating budget during Fiscal Year 2002 will be minimal. Staff, services and facilities have been added over the last few years and fees have been established to cover most of the cost. The ongoing debt service is financed with the proceeds of property taxes. A debt service schedule is included in the Debt Service Funds section of this document.

Also, as noted previously, the City of Chesterfield issued \$2,950,000 in certificates of participation in 1995 to pay for the construction of a new Public Works Facility. This debt was issued in August 1995. The City is proud to have been upgraded to a Aa2 rating. This rating is very impressive given the type of financing used and is attributable, in large part, to the City's policy on fund reserves and overall strong fiscal health.

The impact on the City's operating budget during Fiscal Year 2002 will be limited to utility and maintenance costs and ongoing debt service payments for the facility. All such maintenance and utility expenditures have been included in the operating budget for 2002. The debt service payment for 2002 (\$250,573) is also included in the General Fund budget as an operating transfer out. The debt service schedule is included in the Debt Service Funds section of this document.

Also, as noted above, the City of Chesterfield issued \$17,565,000 in certificates of participation in 2000 to pay for the acquisition of land and the construction of a new City Hall. Since incorporation in 1988, the City has rented facilities. This debt was issued in April of 2000.

The impact on the City's operating budget during Fiscal Year 2002 will include staffing, utility and maintenance costs. All such maintenance and utility expenditures were included in the operating budget for a portion of 2001 and for the full year in 2002. The debt service payment for 2002 (\$1,158,492) is funded through an operating transfer out of the General Fund. The debt service schedule is included in the Debt Service Funds section of this document.

Capital equipment needs are funded through normal operating revenues. The City has been able to handle capital equipment replacement needs and the associated operating costs through deliberate planning, supported by our five-year budget planning process. As such, the impact of the purchase of these items on our 2002 budget is insignificant.

The Mission Statement adopted by the Mayor and City Council in July 1999 is included in this budget document in the Introduction. The goals established by each of the departments (which have been modeled after the Mission Statement and the City's Strategic Plan) are included in each individual department's budget and the overall budget is based upon the City's Mission Statement and Strategic Plan. The Strategic Plan adopted by the Mayor and City Council this year is also included in the Introduction.

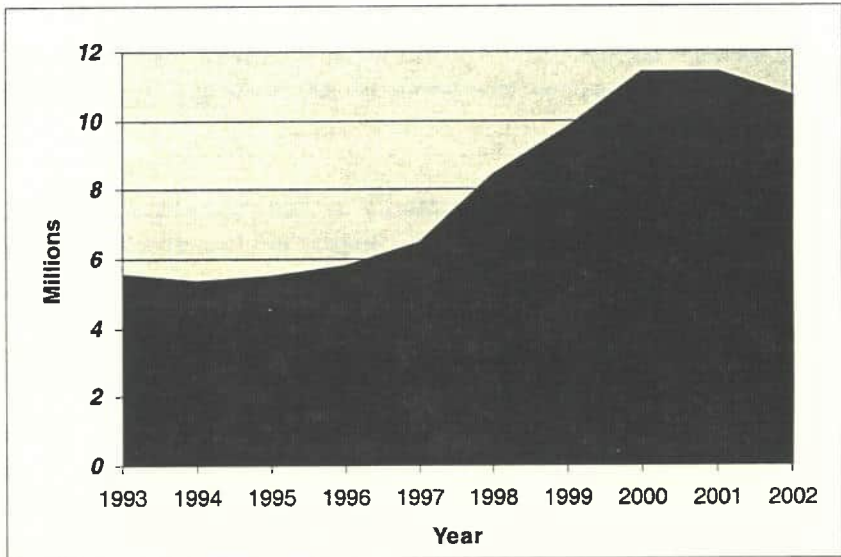
Contingency

The 2002 budget contains an allocation for a contingency account, totaling \$150,000, which is designed to cover either unanticipated shortfalls in revenues or unbudgeted expenditures. Transfers from this account can only be approved by City Council. During Fiscal Year 2001, this account totaled \$303,524. As of this writing, \$196,110 has been transferred by City Council from the

contingency account. The remaining balance in contingency account (\$107,414) will be transferred to fund reserves.

Fund Balance

The fund balance is projected to total \$10,672,631 by December 31, 2002. City Council established a goal of fund balance equaling a minimum of 40% of the operating general fund expenditures. This budget contains projected operating expenditures of \$15,897,796. Forty percent of this total equals \$6.359 million. Our projected December 31, 2002 fund balance is 67.1% of our operating expenditures - this is certainly good news!



This fund balance goal gives us the ability to deal with the unexpected, such as a natural disaster or a severe economic downturn, both of which could significantly affect the flow of revenues to the City. We must be able to guarantee that our municipal services will continue to be provided to our citizens, especially during times of natural disaster.

OTHER INFORMATION

Awards

The Government Finance Officers Association of the United States and Canada (GFOA) has awarded the Distinguished Budget Presentation Award to the City of Chesterfield for its 2001 Annual Operating Budget. The Distinguished Budget Presentation Award is the highest form of recognition in governmental budgeting. Its attainment represents a significant achievement by the elected officials and administrative staff of the City of Chesterfield.

To receive this award, the City had to submit its budget document for review by a panel of independent budget experts. Using extensive criteria, the reviewers evaluate the effectiveness of the City's budget as a policy document, an operations guide, a financial plan and a communications device. Award-winning documents must be rated "proficient" in all four categories.

The award is valid for one year only. The City of Chesterfield plans to submit its 2002 budget to GFOA to determine its eligibility for another award.

Acknowledgements

This budget reflects input that I have received from each of you over the past year. As such, it demonstrates your desire to dramatically increase our efforts at repairing and maintaining our infrastructure while, at the same time, continuing to meet our goal concerning total fund reserves.

We can and should take pride in the fact that we are in excellent financial shape. As a result, we can continue to meet our obligation to provide quality, municipal services to the citizens of our community.

I would like to take this opportunity to thank the City Council for its input into the development of this budget. In addition, I greatly appreciate the efforts of Director of Finance and Administration Jan Hawn and other Department Heads. Budget preparation is truly a team effort!

Sincerely,

A handwritten signature in cursive script, appearing to read "Michael G. Herring".

Michael G. Herring
City Administrator



Principal Officials

Mayor

John Nations

City Council

Barry Flachsbart
Jane Durrell
Barry Streeter
Bruce Geiger
Daniel Hurt
Mike Casey
Mary Brown
Charles Scheidt

Other City Officials:

City Administrator

Michael G. Herring

Director of Finance and Administration

Janet S. Hawn

Police Chief

Ray Johnson

Director of Planning

Teresa Price

Director of Public Works/
City Engineer

Michael O. Geisel

City Clerk

Marty DeMay

MISSION STATEMENT

The City of Chesterfield is a strong, vibrant community that encourages interaction among residents, businesses and civic organizations which is accomplished through innovative approaches to community and neighborhood planning.

The City of Chesterfield is committed to excellence:

- ✓ By being the City of choice in the St. Louis Region within which to live, work, play and visit;
- ✓ By partnering with residents, businesses, civic organizations and other governments to forge a sense of community;
- ✓ By providing and seeking quality in each area of service;
- ✓ By providing and encouraging cultural and recreational facilities and activities;
- ✓ By enhancing property values;
- ✓ By ensuring a secure and responsible environment.



STRATEGIC PLAN 1999-2009

(Adopted by Mayor and City Council in 1999)

PRESENT STATE

Who the City serves:

- #1 Residents
- #2 Businesses
- #3 Visitors

What the City offers:

- ✓ Good municipal services (but limited)
- ✓ Fiscally responsible policies and management
- ✓ Good property values
- ✓ Government provides forum for leadership to build, accomplish and shape community consensus
- ✓ City with direction both internally (operations) and within the region
- ✓ Cost control of city operations
- ✓ Quality
- ✓ Professionally managed city
- ✓ Encouragement for a variety of housing and economic development opportunities

Quality standards and actions of the City:

- ✓ Quality systems and processes to deliver services
- ✓ Always maintaining and improving services
- ✓ Looking to expand services based on needs and availability of funding sources
- ✓ Interaction with neighborhoods and community groups

FUTURE STATE (10 years)

Who the City serves:

- #1 Residents
- #2 Businesses
- #3 Visitors

What the City offers:

- ✓ Provide quality municipal services
- ✓ Enhance and preserve property values:
 - Emphasize quality residential areas and diversity of businesses
 - Continue to encourage reinvestment in commercial real estate and housing
 - Support and maintain rehabilitation for housing
- ✓ Focus resources for community development
 - Innovative in approach to neighborhood design
 - Provide recreational and cultural facilities and programs
- ✓ Continue to develop and maintain the spirit and image of a "community"
- ✓ Maintain and improve external infrastructure
- ✓ Work in partnership with business
 - Provide incentives and support for businesses
- ✓ Provide a friendly environment for diverse educational institutions and partnering with schools
- ✓ Provide recreational and cultural facilities and programs
- ✓ Provide leadership in community consensus building
- ✓ Professionally managed city

Quality standards and actions of the City:

- ✓ Looking for new and innovative ways to improve services
- ✓ Quality systems and processes for all services delivered
- ✓ Interaction with neighborhood, community and business groups

Image people have of Chesterfield:

- ✓ Safe and secure community
- ✓ Place of first choice to live, work and play; family-oriented community with excellent schools
- ✓ Regional leader
- ✓ Quality homes, office buildings, commercial/retail development; roadway systems
- ✓ Recreation and entertainment facilities and businesses

- ✓ Open space
- ✓ Corporate offices and professional environment

Economic development policy:

- ✓ Mix of business types, sizes; broad and expanded revenue base and employment
- ✓ More focus on small business and independently-owned businesses, with opportunities for corporate development; in office parks
- ✓ Little dependence on large businesses

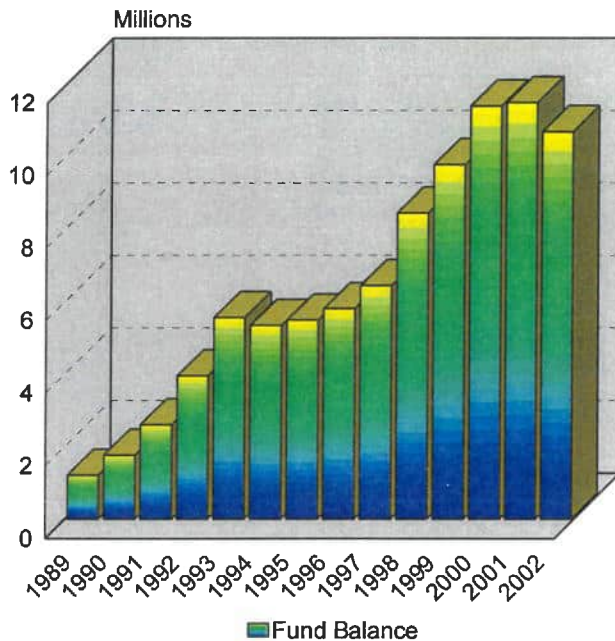
Leadership style of the City:

- ✓ Building community consensus
- ✓ Moving in an agreed direction
- ✓ Leader within the St. Louis Region

MAJOR BUDGET POLICIES

Fund Reserve Level

The City attempts to maintain a reserve level of a minimum of 40% of general fund operating expenditures. This is considered a prudent reserve level for meeting unanticipated expenditure requirements, a major revenue shortfall, or an emergency. The budget for fiscal year 2002 meets that goal with a 67.1% or \$10,672,631 unbudgeted fund balance as of December 31, 2002.



Contingency Fund

Besides the reserves, the City appropriates contingency funds. The 2002 budget contains a contingency budget of \$150,000. These funds, at the Council's discretion, may be used for unanticipated expenses, such as litigation, grant matching, or the coverage of expenditure overages or revenue shortfalls.

Pay Structure

The City has adopted a policy of paying in the top five for all cities by position in the region. A market study is completed and pay grades are updated periodically.

Annual Salary Adjustments

One of the perennial issues for City governments during the budget process concerns annual pay increases for City employees. The 2002 budget includes 3% for merit pay increases, as recommended by the City Council during the preparation of the five-year budget.

Capital Asset Expenditure

Expenditures of \$5,000 or more on items having an expected life of over a year are considered to be capital assets for the purpose of classification of expenditures. The City budget appropriates general fund monies for those capital assets used to provide services within the normal operation.

Revenue Policy

The City attempts to maintain a diversified revenue system to shelter it from short-run fluctuations in any one revenue source. The City considers market rates and charges levied by other public and private organizations for similar services in establishing rates, fees and charges. The City attempts to establish user charges and fees at a level related to the cost of providing the service.

Debt Management

Bonded indebtedness is limited by Sections 95.115 and 95.120 of the Missouri Revised Statutes (1986) to 10% of the assessed value of taxable tangible property. Based on the City's 2001 assessed valuation of \$1,275,903,642, the City's legal debt limit is \$127,590,364.

The City has \$8.955 million in general obligation bonds for parks and \$25.22 million in general obligation bonds for street and sidewalk improvements outstanding. In addition, the City has \$2.355 million in certificates of participation for the construction of a Public Works Facility. The City also has \$17.565 million in certificates of participation for the construction of a City Hall. The certificates of participation, however, do not count against the City's legal debt limit. Therefore, the City has a legal debt margin of \$93,415,364. The City reviews each potential issue of debt either in house or through an independent financial advisor on a case-by-case basis.

The maintenance of a high fund balance in the General Fund provides the necessary cash to avoid the need for short-term borrowing.

The City confines long-term borrowing to capital improvements or projects that cannot be financed from current revenues, and where the issuance of long-term debt is required, it pays back the bonds within a period not to exceed the expected useful life of the project.

The City attempts to keep the average maturity of general obligation bonds at or below 20 years.

When practical, the City uses special assessments, revenues, tax increment or other self-supporting bonds.

The City does not incur long-term debt to support current operations.

The City maintains a sound relationship with all bond-rating agencies and keeps them informed about current capital projects.

Capital Improvement Projects

The City has historically appropriated funds from the General Fund for the planning, acquisition, and construction of major capital facilities. This includes reconstructing streets, sidewalks, storm sewers, and highway beautification projects. These projects are not normally considered on-going or regular maintenance.

In addition, the City has issued general obligation bonded debt and certificates of participation for the planning, acquisition, and construction of major capital facilities. This includes reconstructing streets, sidewalks, storm sewers, and highway beautification projects. These projects are not normally considered on-going or regular maintenance either.

The financial integrity of the City's operating debt service and capital improvement budgets are maintained in order to provide services, construct and maintain public facilities, streets and utilities.

The City updates its five-year budget on an annual basis to plan for the acquisition of capital equipment and resources to pay for those acquisitions. The City coordinates decision making for the capital improvement budget with the operating budget to make effective use of the City's limited resources for operating and maintaining existing services and facilities.

The City attempts to maintain all of its assets at a level adequate to protect the City's capital investments and to minimize future maintenance and replacement costs.

Cash and Investment Policy

State statutes authorize Missouri local governments to invest in obligations of the United States Treasury and United States agencies, obligations of the State of Missouri, or the City itself, time deposit certificates and repurchase agreements. It is the policy of the City of Chesterfield to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the City and conforming to all state and local statutes governing the investment of public funds.

The City has a formal cash and investment policy on file that stipulates the objectives, delegation of authority, ethics and conflicts of interest, authorized financial dealers and institutions, authorized and suitable investments, collateralization, safekeeping and custody, diversification, maximum maturities, internal controls, performance standards, and reporting requirements.

BUDGET PROCESS

The annual budget process is designed to meet the requirements of the ordinances of the City of Chesterfield and the statutes of the State of Missouri.

During the beginning of July of each year, the Director of Finance and Administration prepares a budget calendar, a copy of which is included in this document. This calendar outlines the process through budget adoption and implementation.

The budget documents and instructions are distributed by the Director of Finance and Administration to all of the departments. Each of the departments prepare their individual budgets while the Director of Finance and Administration prepares revenue estimates for the upcoming year.

The Department Heads submit budget requests to the Director of Finance and Administration who reviews them and requests additional information, if necessary. The City Administrator and Director of Finance and Administration meet with each Department Head to review the budget requests. Based on these meetings, the City Administrator submits a proposed budget to the Mayor and City Council.



The Mayor and City Council hold a budget work session as a "Committee of the Whole" to review the entire proposed budget. In addition, the City Council holds a public hearing to formally present the budget. Notice of this hearing is given by publication in a newspaper of general circulation in the City at least one week prior to the time of the hearing. A copy of the budget document is available for public inspection in the Department of Finance and Administration for at least 10 days prior to the passage of the budget by City Council.

Following the work session and a public hearing, the City Council adopts the budget by resolution, which goes into effect on the first day of January.

After the budget is adopted, it can be amended as shown below:

The annual budget may be revised by voice motion by a majority vote of the City Council. No revision of the budget is allowed to increase the budget in the event that funds are not available.

Department Heads may make transfers within their department budget up to \$2,500 with prior approval of the Director of Finance and Administration.

Department Heads may make transfers within their department from \$2,500 up to \$5,000 with prior approval of the Director of Finance and Administration and the City Administrator.

Transfers within department budgets over \$5,000 may be made only with prior approval of a majority of the City Council by voice motion.

Budget transfers between departments must be approved by a majority of the members of the City Council by voice motion.

Budget transfers from contingency accounts must be approved prior thereto by a majority of the members of the City Council by voice motion.



FISCAL YEAR 2002 BUDGET CALENDAR

- July 28, 2001 to August 21, 2001 - Director of Finance and Administration prepares budget instructions.
- August 21, 2001 - Director of Finance and Administration distributes budget documents and instructions to departments.
- August 21, 2001 to September 18, 2001 - Department Heads/Supervisors conduct internal department meetings to analyze and prepare budget goals and departmental requests.

Department of Finance and Administration prepares estimates of personnel costs, fixed charges and non-departmental items.

Director of Finance and Administration prepares revenue estimates.
- September 7, 2001 - All departments submit personnel requests to Director of Finance and Administration.
- September 7, 2001 to September 14, 2001 - Director of Finance and Administration prepares estimates of 2001 actual and 2002 estimated payroll costs and submits same to Department Heads.
- September 18, 2001 - Departmental requests for 2002 are returned to the Director of Finance and Administration.

All departments submit 2002 budget goals to Director of Finance and Administration.
- September 19, 2001 to September 28, 2001 - Department of Finance and Administration does preliminary review of budgets and obtains additional information from departments, if needed.

Director of Finance and Administration prepares consolidation of budget requests and finalizes revenue estimates.

- October 1, 2001 to
October 5, 2001

- City Administrator and Director of Finance and Administration meet with Department Heads and City Clerk to discuss budget requests.
- October 8, 2001 to
October 12, 2001

- Director of Finance and Administration prepares supplemental information for budget document in conjunction with application for Government Finance Officer's Associations Distinguished Budget Presentation Award.

City Administrator and Director of Finance and Administration meet to review revenue estimates and budget document prior to submission to City Council.

City Administrator completes budget message.
- October 15, 2001

- City Administrator submits entire proposed budget document to City Council.
- October 15, 2001 to
November 16, 2001

- City Administrator and Department Heads meet with Council as a "Committee of the Whole" at a budget workshop.
- November 16, 2001

- Director of Finance and Administration publishes notice of public hearing.
- November 19, 2001 to
November 26, 2001

- Director of Finance and Administration makes final amendments to budget based on City Council's recommendations.
- November 26, 2001

- Entire amended budget document is submitted to City Council.
- December 3, 2001

- City Administrator presents proposed budget at a Public Hearing prior to regularly scheduled City Council meeting.

Budget adopted at regular City Council meeting by resolution.
- December 12, 2001

- Department Heads submit 2001 accomplishments to Director of Finance and Administration.
- December 13, 2001 to
December 21, 2001

- Budget document is finalized for printing.
- December 24, 2001
December 31, 2001

- Final budget document is sent to printers.

January 1, 2002

- Adopted budget is recorded on the books and goes into effect.

January 2, 2002

- Official budget document is distributed.

BASIS OF BUDGETING

The City of Chesterfield's accounts are organized on the basis of fund and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liability, fund equity, revenues and expenditures or expenses.

The budgets of governmental funds (for example, the General Fund, special revenue funds, debt service funds and capital project funds) are prepared on a modified accrual basis. Briefly, this means that obligations of the City (for example, outstanding purchase orders) are budgeted as expenditures, but revenues are recognized only when they are available and measurable.

The City of Chesterfield's proposed budget for 2002 has a General Fund, two special revenue funds (Chesterfield Valley TIF Fund and the Capital Improvement Sales Tax Trust Fund), five debt service funds (Parks, Public Works Facility, R&S I, R&S II and City Hall) and one capital projects fund (Capital Projects Fund). The Capital Projects Fund is used to account for general capital improvement projects in the City which are not specifically required to be accounted for separately because of long-term financing. The budgets for these funds are also prepared on a modified accrual basis.

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of funds are recorded in order to reserve that portion of the applicable appropriation, is employed in the governmental fund types. Since appropriations lapse at year end, outstanding encumbrances are reappropriated in the subsequent fiscal year's budget to provide for the liquidation of the prior commitments.

In Proprietary Funds (Enterprise Funds and Internal Service Funds), the accrual basis of accounting is used. Revenues are recognized in the accounting period in which they are earned. Expenses are recognized in the accounting period in which they are incurred. The City of Chesterfield does not currently have any Proprietary Funds.

The Comprehensive Annual Financial Report (Comprehensive Annual Financial Report) shows the status of the City's finance on the basis of "generally accepted accounting principles" (GAAP). In most cases this conforms to the way the City prepares its budget. The only exception is compensated absences that are expected to be liquidated with expendable available financial resources which are accrued as earned by employees (GAAP) as opposed to being expended when paid (Budget). In addition, gains or losses on investments, depreciation and amortization are not considered budgetary accounts, and are excluded from the budgeting system.

BUDGET PRESENTATION AWARD

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award for Distinguished Budget Presentation to the City of Chesterfield for its annual budget for the fiscal year beginning January 1, 2001.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to the GFOA to determine its eligibility for another award.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Chesterfield
Missouri**

For the Fiscal Year Beginning

January 1, 2001

Annita A. Brewer

President

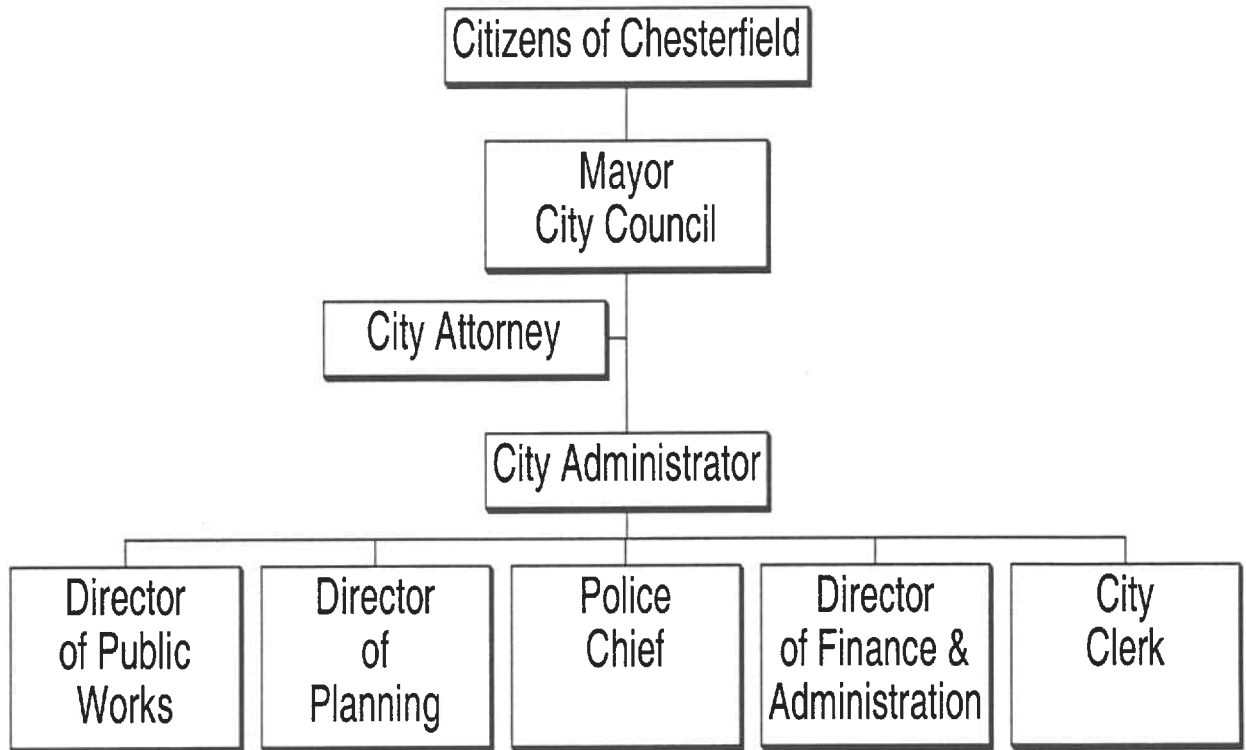
Jeffrey R. Emery

Executive Director

CITY OF CHESTERFIELD

Organizational Chart

2002



Combined Statement of Budgeted Revenues and Expenditures - All Funds
(\$ in Thousands)

	GENERAL FUND	CAPITAL PROJECTS FUNDS	DEBT SERVICE FUNDS	SPECIAL REVENUE FUNDS	TOTAL
REVENUES:					
Property Taxes	0	0	735	5,032	5,767
Utility Taxes	4,894	0	0	172	5,066
Sales & Use Tax	6,081	0	0	5,520	11,601
Intergov. Revenues	3,930	0	0	2,089	6,019
Licenses & Permits	1,079	0	0	0	1,079
Charges for Services	173	0	0	0	173
Parks & Recreation	352	0	0	0	352
Court Receipts	852	0	0	0	852
Bond Proceeds	0	0	0	0	0
Other Revenues	488	0	123	300	911
TOTAL REVENUES	17,848	0	858	13,113	31,819
EXPENDITURES:					
Executive/Legislative	72	0	0	0	72
City Clerk/CSC	222	0	0	0	222
Finance & Administration	2,533	0	1,257	0	3,789
Police	6,787	0	0	0	6,787
City Administrator	190	0	0	0	190
Planning & Zoning	679	0	0	0	679
Public Works/Parks	6,347	7,339	3,235	7,821	24,742
Contingency	150	0	0	0	150
TOTAL EXPENDITURES	16,980	7,339	4,492	7,821	36,631
Transfers in (out)	(1,584)	7,339	3,528	(9,283)	0
Change in Fund Balance	(715)	0	(106)	(3,991)	(4,813)
Fund Balance, 1/1/2002	11,388	0	1,677	13,880	26,945
Fund Balance, 12/31/2002	10,673	0	1,571	9,889	22,132

Combined Statement of Budgeted Revenues, Expenditures, and Changes in Fund Balance - All Funds			
	2000 ACTUAL	2001 PROJECTED	2002 BUDGET
REVENUES			
Property Taxes	5,305,275	5,180,992	5,767,000
Utility Taxes	4,306,962	4,876,500	5,065,500
Sales Tax	10,626,589	10,812,000	11,601,000
Intergovernmental Taxes	3,563,123	3,807,266	6,018,954
Licenses and Permits	914,452	998,900	1,078,900
Charges for Services	148,777	148,000	172,500
Parks and Recreation	338,939	379,000	352,000
Court Receipts	799,468	830,000	852,000
Other Revenues	2,303,361	2,242,988	910,725
TOTAL REVENUE	28,306,945	29,275,646	31,818,579
EXPENDITURES			
Legislative	67,681	68,410	72,256
City Clerk/CSC	191,005	228,228	222,186
Finance/Administration	2,518,399	3,369,849	3,789,193
Police	5,923,549	6,264,694	6,786,682
City Administrator	180,970	161,656	189,883
Planning	479,815	660,312	678,971
Public Works/Parks	11,536,181	18,022,126	24,741,996
Contingency/Transfers	0	0	150,000
TOTAL EXPENDITURES	20,897,602	28,775,275	36,631,167
Change in Fund Balance	7,409,343	500,371	-4,812,588
Fund Balance January 1	19,035,350	26,444,693	26,945,065
Fund Balance December 31	26,444,693	26,945,065	22,132,477

Budgeted Expenditures by Type - All Funds

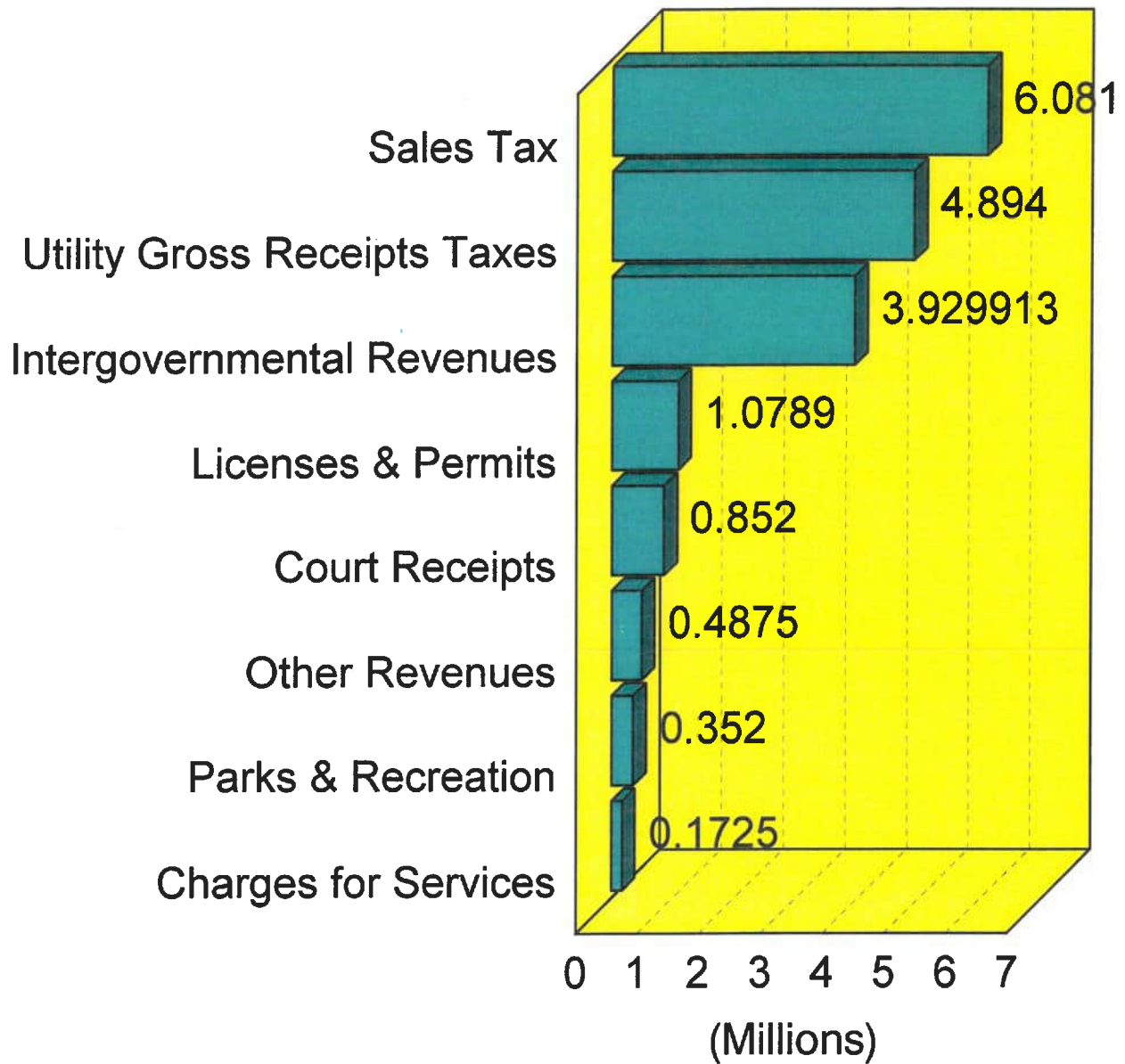
Department/Division	Personnel	Contractual	Commodities	Capital	Contingency	Debt Service	Totals
Legislative							
Mayor & Council	64,741	6,415	1,100	-	-	-	72,256
City Clerk							
City Clerk	193,514	27,072	1,600	-	-	-	222,186
Finance/Administration							
Legal Services	-	301,175	-	-	-	-	301,175
Finance	377,538	140,820	5,000	200,000	-	-	723,358
Central Services	-	810,017	70,600	12,000	-	1,256,572	2,149,189
Information Systems	249,725	92,970	42,700	43,500	-	-	428,895
Municipal Court	136,879	46,997	2,700	-	-	-	186,576
	764,142	1,391,979	121,000	255,500	-	1,256,572	3,789,193
Police							
Police	6,028,050	354,507	144,125	260,000	-	-	6,786,682
City Administrator							
City Administrator	183,188	6,695	-	-	-	-	189,883
Planning & Zoning							
Planning & Zoning	579,293	96,468	3,210	-	-	-	678,971
Public Works/Parks							
Engineering	959,747	121,785	35,000	130,250	-	-	1,246,782
Streets & Sewers	1,535,012	1,333,596	483,820	7,218,490	-	9,349,222	19,920,140
Vehicle Maintenance	270,873	181,970	203,695	24,000	-	-	680,538
Parks & Recreation	658,171	548,525	116,195	125,500	-	865,859	2,314,250
Street Lighting	-	8,500	-	-	-	-	8,500
Buildings & Grounds	260,386	246,200	45,700	19,500	-	-	571,786
	3,684,189	2,440,576	884,410	7,517,740	-	10,215,081	24,741,996
Contingency							
Contingency	-	-	-	-	150,000	-	150,000
Total Expenditures	11,497,117	4,323,712	1,155,445	8,033,240	150,000	11,471,653	36,631,167

Budgeted Expenditures By Type

All Funds	2000 ACTUAL	2001 PROJECTED	2002 BUDGET
Personnel	9,010,632	10,052,639	11,497,117
Contractual	3,086,100	3,632,633	4,323,712
Commodities	933,870	1,229,938	1,155,445
Capital	3,671,972	6,820,017	8,033,240
Contingency	0	0	150,000
Debt Service	4,195,027	7,040,048	11,471,653
Totals	20,897,602	28,775,275	36,631,167

Combined Statement of Budgeted Revenues and Expenditures - General Fund	2000 ACTUAL	2001 PROJECTED	2002 BUDGET
FUND BALANCE, JANUARY 1	9,769,557	11,380,054	11,388,119
REVENUES			
Utility Taxes	4,137,611	4,705,000	4,894,000
Sales Tax	5,339,335	5,402,000	6,081,000
Intergovernmental Taxes	3,541,731	3,664,018	3,929,913
Licenses and Permits	914,452	998,900	1,078,900
Charges for Services	148,777	148,000	172,500
Parks and Recreation	338,939	379,000	352,000
Court Receipts	799,468	830,000	852,000
Other Revenues	1,394,917	876,079	487,500
TOTAL REVENUE	16,615,229	17,002,997	17,847,813
TOTAL AVAILABLE FUNDS	26,384,786	28,383,051	29,235,932
EXPENDITURES			
Legislative	67,681	68,410	72,256
City Clerk/CSC	191,005	228,228	222,186
Finance/Administration	2,202,934	2,418,454	2,532,621
Police	5,923,549	6,264,694	6,786,682
City Administrator	180,970	161,656	189,883
Planning	479,815	660,312	678,971
Public Works/Parks	5,503,789	6,283,511	6,347,037
Contingency/Transfers	0	0	150,000
TOTAL EXPENDITURES	14,549,744	16,085,265	16,979,636
TRANSFERS TO / FROM OTHER FUNDS	-454,988	-909,668	-1,583,665
FUND BALANCE, DECEMBER 31	11,380,054	11,388,119	10,672,631

CITY OF CHESTERFIELD GENERAL FUND - REVENUES BY SOURCE FISCAL YEAR 2002

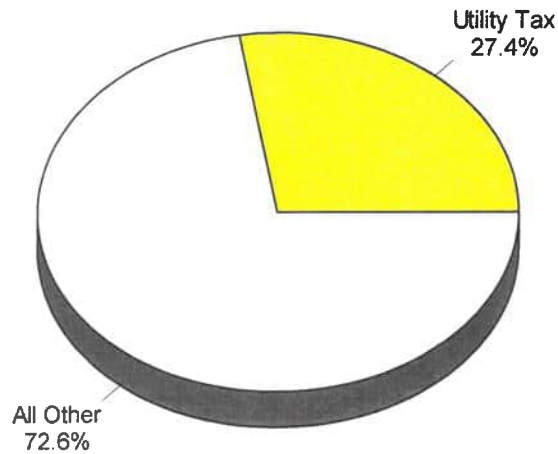


GENERAL FUND REVENUE ASSUMPTIONS

Utility Gross Receipts Tax

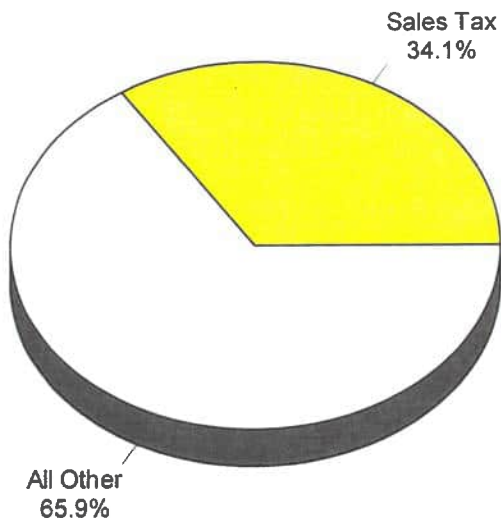
The City of Chesterfield levies a 5% gross receipts tax on electric, gas, telephone, and water companies within the City. The utility tax is collected by the utility company at the time of their monthly billing and is remitted to the City within twenty (20) days following the last day of each month.

Revenue receipts from the utility gross receipts tax are currently estimated based on the City's experience, as well as information supplied by the utility companies. It should be noted that the estimates for utility taxes are dependent on weather conditions. Revenues for Fiscal Year 2002 from the utility gross receipts tax are estimated at \$4,894,000.



The historical revenue trend for utility tax is shown below. Utility tax revenues are greatly impacted by weather, as reflected in the drop in 1995. Overall, growth in utility taxes has been fairly consistent, with the exception of 2001 when rate increases on gas have been significant.

Year	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002
Amount	3,187,143	3,323,852	3,309,997	3,616,330	3,729,038	3,787,097	3,907,153	4,137,611	4,705,000	4,894,000
% Increase	12.9%	4.3%	-0.4%	9.3%	3.1%	1.6%	3.2%	5.9%	13.7%	4.0%



Sales Tax

There are two ways in which cities in St. Louis County receive sales tax distributions. One means is through a "point-of-sale" method; the other is through a county-wide sales tax "pool." Cities under the "point-of-sale" method receive actual taxes collected within their city. Cities in the "pool" receive a share based upon its population as a percentage of the "pool" population. Population figures are adjusted decennially, based

upon the latest census figures. Interim changes, aside from annexations, are not made. The next scheduled change in census figures for the purposes of distributing sales tax will occur in January of 2002.

The City of Chesterfield receives a share of the county-wide 1% tax on retail sales through a pool comprised of unincorporated St. Louis County and many of the cities throughout St. Louis County. Under Missouri statutes, the City of Chesterfield does not have the option to choose the method by which it receives sales tax. Cities incorporated after March 19, 1984, or areas annexed after March 19, 1984, are automatically included in the sales tax pool under state law, with no option of withdrawing. Although the City has taken legal action to attempt to challenge this law, but has been unsuccessful.

In addition, under legislation passed in 1994, the "pool" cities receive a share of the sales tax generated in "point-of-sale" cities based on a county-wide redistribution formula. These funds, previously under litigation, were upheld in 1995. Because of the successful outcome of this litigation, the City began recognizing new sales tax revenues under the county-wide redistribution formula in 1995 and also recognized \$213,183 in deferred sales tax revenues from prior years in that same year.

Sales tax is collected by the State of Missouri, distributed to St. Louis County who administers the new sales tax redistribution formula, and wire transferred to the City on the 10th of each month. The amount collected varies due to the fact that some businesses make quarterly contributions. Revenues for Fiscal Year 2002 from sales tax are estimated at \$6,081,000 based on estimates of a per capita distribution of about \$129.93.

The historical revenue trend for sales tax is shown below. Sales tax grew dramatically during the period 1994 to 1995 upon the adoption of the new State legislation discussed previously. A sharp increase in 1998 results from recognizing local use tax revenues previously deferred because of litigation. As a result of litigation being finalized and the statute of limitation running out, the City of Chesterfield recognized significant deferred revenues in 1998 (\$1,426,410), although the local use tax itself was not upheld in court. Overall growth has been steady.

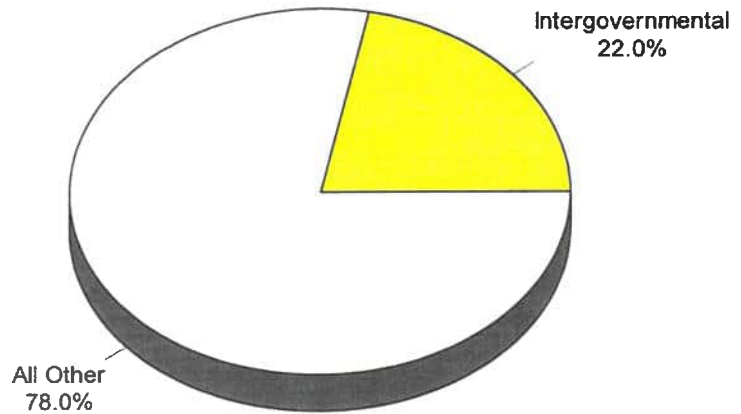
Year	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002
Amount	3,377,964	3,736,487	4,564,460	4,613,354	4,732,548	6,330,952	4,982,333	5,339,335	5,402,000	6,081,000
% Increase	9.3%	10.6%	22.2%	1.1%	2.6%	33.8%	-21.3%	7.2%	1.2%	12.6%

Intergovernmental Taxes

Intergovernmental taxes include the motor fuel tax, motor vehicle sales tax, cigarette tax, the County road & bridge tax, a Police Academy grant, a COPS grant, a Parkway School District grant, a Chesterfield Mall grant and a Metropolitan St. Louis Sewer District grant.

Motor fuel and motor vehicle sales taxes are collected by the State of Missouri and remitted to the City for the purpose of maintaining roads and bridges. Receipts are distributed on a monthly basis.

Motor fuel tax revenue is generated based on a charge of \$.17 per gallon. Motor fuel tax is distributed based on population. Motor vehicle sales tax is generated from State-imposed fees for licenses, plates, and sales tax, and is also remitted to cities based on population. Revenues for Fiscal Year 2002 from the motor fuel and motor vehicle sales tax are estimated at \$1,396,000 and \$631,000, respectively.



Cigarette taxes are also collected by the State of Missouri and distributed to cities based on population. These receipts are wired monthly to the City. In St. Louis County, all municipalities share in a five-cent County cigarette tax levy. Revenues for Fiscal Year 2002 from cigarette tax are estimated at \$201,000.

The County's road and bridge tax of \$.105 per \$100 of assessed valuation and is distributed to the City based on the City's assessed valuation. It is billed, along with other property tax assessments in the fall of each year and is due December 31. It is distributed to the cities (net of a 1% collection fee) as received and is intended for, as it name states, roads and bridges. The assessed valuation for the City of Chesterfield as of January 1, 2001 was \$1,275,903,642. Billings for the tax year are based on the assessed value of property as of January 1 of each year. Assessed valuation within the City of Chesterfield has grown steadily over the last several years, partially due to growth in the community and partially due to reassessment (mandated State reassessment takes place in even-numbered years), as shown below:

<u>Date</u>	<u>Assessed Valuation</u>	<u>Percent Increase</u>
January 1, 1988	\$ 465,549,049	-
January 1, 1989	\$ 623,472,309	33.9%
January 1, 1990	\$ 670,737,358	7.1%
January 1, 1991	\$ 705,217,404	5.1%
January 1, 1992	\$ 782,785,825	11.0%
January 1, 1993	\$ 784,754,085	0.3%
January 1, 1994	\$ 750,871,327	(4.3%)*
January 1, 1995	\$ 811,446,433	8.1%
January 1, 1996	\$ 853,477,245	5.2%
January 1, 1997	\$ 923,964,304	8.3%
January 1, 1998	\$ 957,731,212	3.7%
January 1, 1999	\$1,047,070,392	9.3%

January 1, 2000	\$1,137,971,730	8.7%
January 1, 2001	\$1,275,903,642	12.1%

*Impacted by flood of 1993.

The revenue estimate for road and bridge tax for Fiscal Year 2002 is \$1,334,000, based on a projected growth in assessed valuation of 3%, less a 1% collection fee and 2% allowance for uncollectible taxes. (Note: A portion of the road and bridge tax is captured by the Chesterfield Valley TIF Fund.)

The City of Chesterfield provides the St. Louis Police Academy with a Police Officer who teaches at their facility. The Fiscal Year 2002 budget includes \$56,000 for reimbursements for the officer's salary and fringe benefits.

The City of Chesterfield anticipates a \$10,000 "Branch Out Missouri" grant for beautification projects within the City during Fiscal Year 2002.

Two COPS (Community Oriented Policing) grants (COPS Fast and COPS Universal) are funded through the Federal government. Both grants will fund 75% of the cost of eight (8) police officers. Revenues for Fiscal Year 2002 are estimated at \$135,141 from the Federal government.

Two officers originally hired under a COPS Fast grant that has since expired are on assignment to the Parkway School District for nine months out of the year. Parkway School District and the City of Chesterfield share a 75%/25% split, respectively, of the cost of these two officers. Revenues for Fiscal Year 2002 are estimated at \$73,332 from the Parkway School District.

The City formerly received an NCAP (Narcotics Control Assistance Program) grant funded through the federal government. Using this grant, the City funded 75% of the cost of one (1) police officer and incidental expenses related to a Community Contact Bureau at Chesterfield Mall. Since the expiration of the grant, Chesterfield Mall has agreed to pay for \$20,000 to maintain the Community Contact Bureau at the Mall during Fiscal Year 2002.

The Metropolitan Sewer District of St. Louis has agreed to share in the cost of the various storm water projects in the City of Chesterfield. Revenues for Fiscal Year 2002 are estimated at \$73,440.

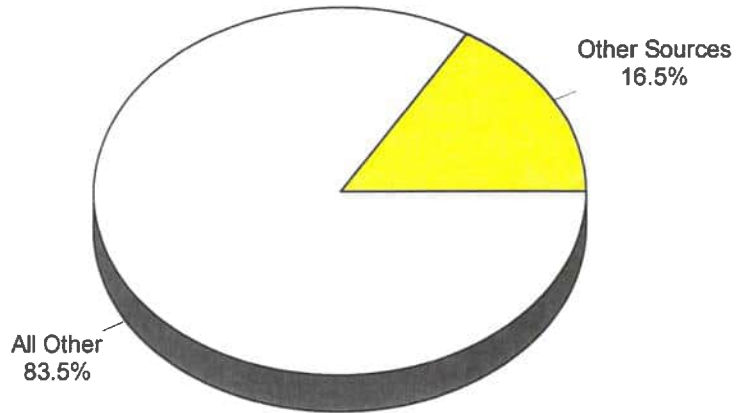
The historical revenue trend for intergovernmental revenues is shown below. Intergovernmental revenues have fluctuated greatly over the years, depending on the amount of grants received. In certain years, for example, grants were significantly higher due to Federal Emergency Management Administration (F.E.M.A.) refunds during the flood in Chesterfield Valley in 1993 and an Economic Development Administration (E.D.A.) grant to install pumps in 1996.

Year	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002
Amount	3,212,468	2,862,463	2,688,275	3,403,209	3,280,634	3,157,552	3,377,135	3,541,731	3,664,018	3,929,913
% Increase	51.4%	-10.9%	-6.2%	26.7%	-3.6%	-3.8%	7.0%	4.9%	3.5%	7.3%

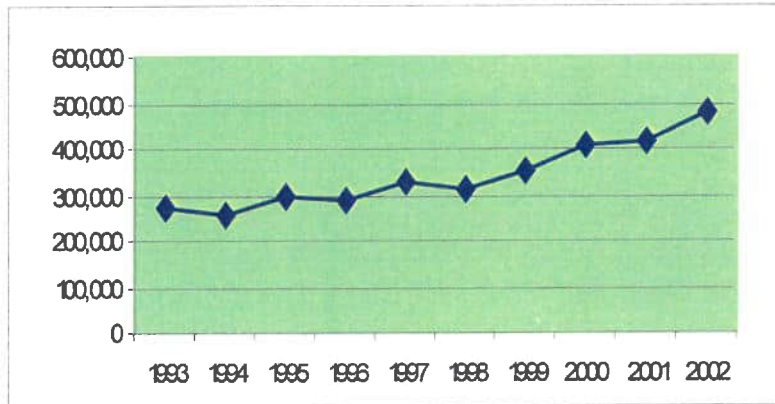
Other Sources

Licenses and Permits.

The City of Chesterfield collects revenues from the licensing of businesses, liquor sales, vending machines, cable television franchises, trash haulers licenses, alarm company licenses, cigarette sales licenses, billboard licenses, and a few miscellaneous sources, such as excavation permits, grading permits, and solicitors' permits.



The annual business license fees are based on square footage, as well as the type of business operated. Retail businesses pay \$.08 per square footage; services and offices, \$.04 per square foot; and manufacturers and warehouses, \$.02 per square foot. This business license fee structure was implemented in July 1990 (following voter approval). The business license year runs from July 1 through June 30 of each year and the majority of the receipts are collected early during the licensing period. Revenue for Fiscal Year 2002 is estimated at \$477,000.



Liquor license fees range from \$22.50 to \$450.00 annually, depending on the type of liquor license issued. Vending machine licenses are \$25.00 per vending machine. Similar to business licenses, both the liquor licenses and the vending machine licenses are issued for the period July 1 through June 30 of each year. Thus, the majority of these revenues are received during the summer as well. Revenue estimates for these two sources for Fiscal Year 2001 are \$47,000 and \$26,000, respectively.

Franchise fees represent 5% of the annual gross sales of each cable company. They are remitted to the City within sixty (60) days following the end of each quarter. The revenue estimate for Fiscal Year 2002 from franchise fees is \$513,000.

A trash hauling license is issued for the City's exclusive franchise. The trash hauling license fees are estimated at \$300 for Fiscal Year 2002.

Alarm company license fees are \$50 for each company engaged in the business of selling, leasing, maintaining, servicing, repairing, altering, replacing, moving or installing alarm systems within the City. Alarm licenses are estimated at \$1,800 for Fiscal Year 2002.

A tobacco products license is issued for each business who sells cigarettes. Fees are \$150 per location. The cigarette licenses are estimated at \$3,600 for Fiscal Year 2002.

Billboard license fees are \$100 per billboard. Billboard license fees are estimated at \$200 for Fiscal Year 2002.

Other licenses and permits are those items that do not fall into any other category. In total, other licenses and permits make up only \$10,000 of the City's revenues for Fiscal Year 2002.

Charges for Services

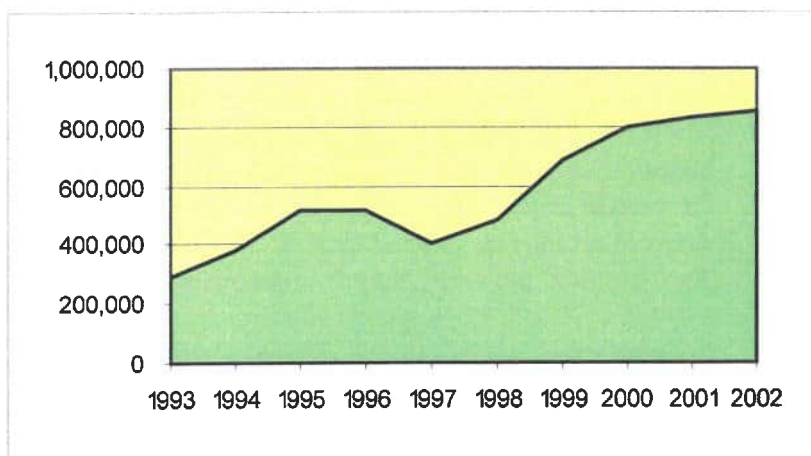
Charges for services include engineering inspection fees, subdivision processing fees, zoning application fees, police report fees, false alarm fees, police holdover fees, and miscellaneous other charges. The charges generated from these sources are defined by the City's ordinances. Revenues from charges for services for Fiscal Year 2002 are estimated at \$172,500.

Parks and Recreation Fees

New parks and recreation have been implemented over the last few years due to the addition of an outdoor aquatics center and an athletic complex. Revenues for 2002 for recreational activities are estimated at \$352,000.

Court Receipts

Court fines and fees are also determined by municipal ordinance. Court costs are \$12.00 per ticket plus \$2.25 for training fees and Crime Victims Compensation Fund fees. The fines vary depending on the violation. Court receipts make up 5.1% of the City's revenue,



or \$852,000 in Fiscal Year 2002. Court fines have risen significantly during the last couple of years due to additional traffic enforcement, funded through federal grants.

Other Revenues

Other revenues include interest on investments, insurance reimbursements, contributions and fund-raising, police property forfeitures and miscellaneous sources not included elsewhere.

Interest earnings make up approximately 2.0% of the City's revenue. The City's revenue from this source has increased over the years as the City's fund balance has increased. Interest earnings projected for Fiscal Year 2002 are estimated at \$360,000.

Insurance reimbursements make up a small portion of the City's budget, at approximately one-tenth of a percentage of the City's revenues, or \$50,000.

The sale of fixed assets makes up \$75,000 of the Fiscal Year 2002 revenues. This account is used for the sale of the City's used equipment and vehicles.

Miscellaneous other sources are a very small part of the City's budget and are estimated at \$2,500 for Fiscal Year 2002. This category is used only for items that do not properly belong in any other category.

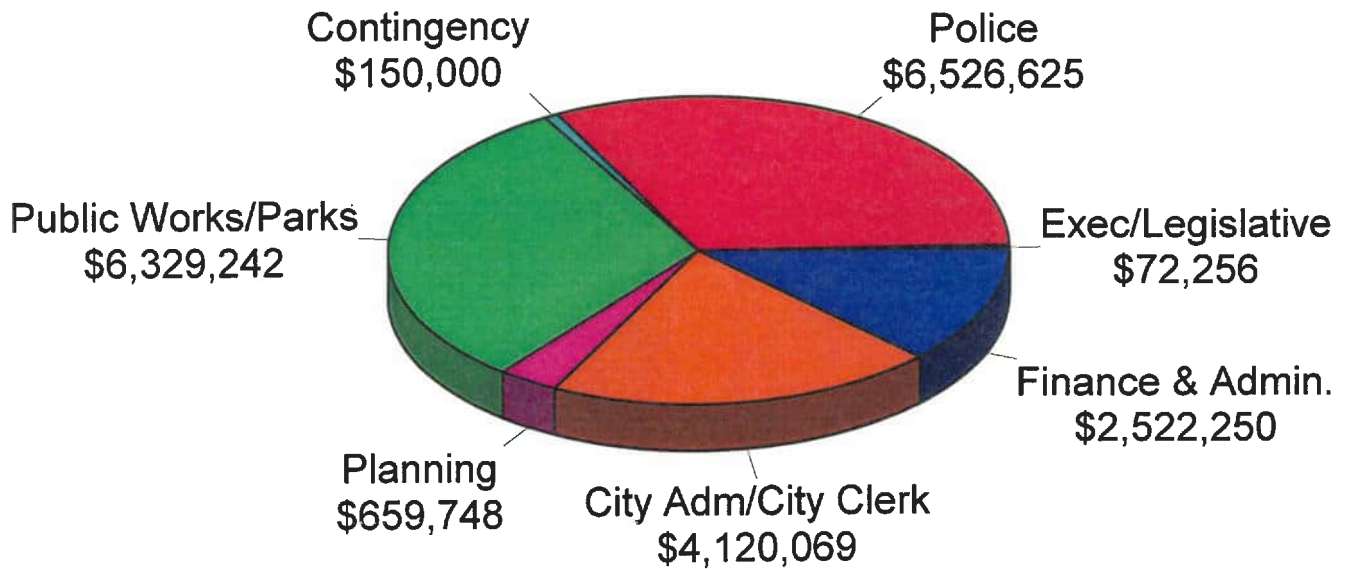
The historical trend for other sources of revenue is as shown below. Overall, there has been significant growth in these other sources of revenue, due in large part to the growth in fund balance and deferred revenues which have created additional interest earnings, although revenues from this source has tapered off due to remitting a large sum of the deferred local use tax revenues to the State of Missouri, as well as drawing down on fund balance to fund major park improvements. Revenues fluctuate due to miscellaneous refunds, such as insurance refunds or one-time payments (such as the sale of an easement for \$448,000 in Fiscal Year 2000).

Year	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002
Amount	1,241,851	1,342,463	1,777,538	1,926,182	1,903,288	2,260,002	2,479,719	3,596,553	3,231,979	2,942,900
% Increase	11.1%	8.1%	32.4%	8.4%	-1.2%	18.7%	9.7%	45.0%	-10.1%	-8.9%

Revenue Budget - General Fund	2000 ACTUAL	2001 PROJECTED	2002 BUDGET
Utility Taxes:			
410.100 Utility Taxes - Electric	2,138,431	2,191,000	2,279,000
410.200 Utility Taxes - Gas	789,725	1,319,000	1,372,000
410.300 Utility Taxes - Telephone	911,642	885,000	920,000
410.400 Utility Taxes - Water	297,813	310,000	323,000
Total Utility Taxes	4,137,611	4,705,000	4,894,000
Sales Tax:			
420.000 Sales Tax	5,339,335	5,402,000	6,081,000
Total Sales Tax	5,339,335	5,402,000	6,081,000
Intergovernmental Taxes:			
430.000 Motor Fuel Tax	1,238,693	1,215,000	1,396,000
431.000 Motor Vehicle Sales Tax	483,599	549,000	631,000
432.000 Cigarette Tax	191,028	178,000	201,000
433.000 County Road & Bridge Tax	1,159,953	1,235,000	1,334,000
434.000 Police Grant	14,685	32,752	0
434.500 Police Academy Grant	60,244	63,561	56,000
434.600 Waste Reduction Grant	7,561	12,815	0
435.200 COPS - Federal	198,472	217,207	135,141
435.300 COPS - Parkway	85,705	70,605	73,332
435.400 Branch Out Missouri Grant	13,024	8,310	10,000
435.500 NCAP Grant	20,143	0	0
435.550 Mall Grant	10,000	20,000	20,000
436.000 Police Traffic Services Grant	58,625	25,468	0
439.000 MSD Refunds	0	36,300	73,440
Total Intergovernmental Taxes	3,541,731	3,664,018	3,929,913
Licenses and Permits:			
440.000 Business Licenses	404,218	420,000	477,000
441.000 Liquor Licenses	43,745	45,000	47,000
442.000 Vending Licenses	22,306	25,000	26,000
443.000 Franchise Fees	425,803	493,000	513,000
445.000 Trash Haulers Licenses	300	300	300
446.000 Alarm Company Licenses	1,550	1,800	1,800
447.000 Cigarette Licenses	3,600	3,600	3,600
448.000 Billboard Business License Fee	200	200	200

Revenue Budget - General Fund (continued)	2000 ACTUAL	2001 PROJECTED	2002 BUDGET
449.000 Miscellaneous Other Licenses	12,729	10,000	10,000
Total Licenses and Permits	914,452	998,900	1,078,900
Charges for Services:			
451.000 Engineering Inspection Fees	63,281	65,000	80,000
452.000 Subdivision Processing Fees	2,693	10,000	10,000
453.000 Zoning Applications	15,895	15,000	15,000
454.000 Police Reports	18,577	18,000	20,000
455.000 False Alarm Fees	42,850	35,000	40,000
459.000 Miscellaneous Other Charges	5,481	5,000	7,500
Total Charges for Services	148,777	148,000	172,500
Parks and Recreation:			
461.000 Parks Charges & Fees	22,233	45,000	45,000
462.000 Parks Donations & Sponsorships	50,000	0	0
463.000 Pool Concessions	7,284	7,000	7,000
464.000 Pool Revenue	159,951	222,000	195,000
468.000 CCA Rentals & Concessions	99,471	105,000	105,000
Total Parks and Recreation	338,939	379,000	352,000
Court Receipts:			
480.000 Court Fines & Fees	782,174	813,000	835,000
481.000 Court Fees - Training	15,296	15,000	15,000
482.000 CVC Fees	1,998	2,000	2,000
Total Court Receipts	799,468	830,000	852,000
Other Revenues:			
490.100 Interest on Investments	766,653	700,000	360,000
491.000 Historical Committee	5,829	5,500	0
492.000 Insurance Reimbursements	38,027	65,079	50,000
494.000 Sale of Fixed Assets	73,305	103,000	75,000
494.500 Sale of Easements	448,412	0	0
495.000 Miscellaneous	62,690	2,500	2,500
Total Other Revenues	1,394,917	876,079	487,500
Totals	16,615,229	17,002,997	17,847,813

CITY OF CHESTERFIELD TOTAL EXPENDITURES - GENERAL FUND FISCAL YEAR 2001



Summary of Expenditures - General Fund	2000 ACTUAL	2001 PROJECTED	2002 BUDGET
Legislative			
011 Mayor & Council	<u>67,681</u>	<u>68,410</u>	<u>72,256</u>
City Clerk/CSC			
021 City Clerk	<u>191,005</u>	<u>228,228</u>	<u>222,186</u>
Finance/Administration			
032 Legal Services	280,277	278,275	301,175
034 Finance	400,963	491,541	723,358
036 Central Services	1,070,405	1,163,322	892,617
037 Information Systems	246,177	313,694	428,895
038 Municipal Court	<u>205,112</u>	<u>171,622</u>	<u>186,576</u>
	<u>2,202,934</u>	<u>2,418,454</u>	<u>2,532,621</u>
Police			
041 Police	<u>5,923,549</u>	<u>6,264,694</u>	<u>6,786,682</u>
City Administrator			
051 City Administrator	<u>180,970</u>	<u>161,656</u>	<u>189,883</u>
Planning			
061 Planning & Zoning	<u>479,815</u>	<u>660,312</u>	<u>678,971</u>
Public Works/Parks			
071 Engineering	962,720	1,196,852	1,246,782
072 Street/Sewer Maintenan	2,390,866	2,360,343	2,391,040
073 Vehicle Maintenance	578,238	638,940	680,538
074 Parks & Recreation	1,568,342	1,990,781	1,448,391
075 Street Lighting	3,624	2,700	8,500
076 Building/Grounds Mainte	<u>0</u>	<u>93,895</u>	<u>571,786</u>
	<u>5,503,789</u>	<u>6,283,511</u>	<u>6,347,037</u>
Contingency/Transfers			
091 Contingency	<u>0</u>	<u>0</u>	<u>150,000</u>
Totals	<u><u>14,549,744</u></u>	<u><u>16,085,265</u></u>	<u><u>16,979,636</u></u>

Budgeted Expenditures By Type - General Fund						
Department/Division	Personnel	Contractual	Commodities	Capital	Contingency	Totals
Legislative						
Mayor & Council	64,741	6,415	1,100	0	0	72,256
City Clerk/CSC						
City Clerk	193,514	27,072	1,600	0	0	222,186
Finance/Administration						
Legal Services	0	301,175	0	0	0	301,175
Finance	377,538	140,820	5,000	200,000	0	723,358
Central Services	0	810,017	70,600	12,000	0	892,617
Information Systems	249,725	92,970	42,700	43,500	0	428,895
Municipal Court	136,879	46,997	2,700	0	0	186,576
	764,142	1,391,979	121,000	255,500	0	2,532,621
Police						
Police	6,028,050	354,507	144,125	260,000	0	6,786,682
City Administrator						
City Administrator	183,188	6,695	0	0	0	189,883
Planning						
Planning & Zoning	579,293	96,468	3,210	0	0	678,971
Public Works/Parks						
Engineering	959,747	121,785	35,000	130,250	0	1,246,782
Street/Sewer Maintenance	1,462,470	328,160	483,320	117,090	0	2,391,040
Vehicle Maintenance	270,873	181,970	203,695	24,000	0	680,538
Parks & Recreation	658,171	548,525	116,195	125,500	0	1,448,391
Street Lighting	0	8,500	0	0	0	8,500
Building/Grounds Maintenance	260,386	246,200	45,700	19,500	0	571,786
	3,611,647	1,435,140	883,910	416,340	0	6,347,037
Contingency/Transfers						
Contingency	0	0	0	0	150,000	150,000
Total Expenditures	11,424,575	3,318,276	1,154,945	931,840	150,000	16,979,636

Budgeted Expenditures By Type

<i>General Fund</i>	2000 Actual	2001 Projected	2002 Budget
Personnel	9,010,632	10,029,554	11,424,575
Contractual	2,944,501	3,457,633	3,318,276
Commodities	933,870	1,229,938	1,154,945
Capital	1,660,740	1,368,140	931,840
Contingency	0	0	150,000
Totals	14,549,744	16,085,265	16,979,636

Personnel Schedule Summary - General Fund		2000	2001	2002
Department/Activity	Position Title	Actual	Actual	Proposed
City Clerk/CSC				
City Clerk	Customer Service Rep (1 part-time)	1.00	1.00	0.50
	City Clerk	1.00	1.00	1.00
	Deputy City Clerk	1.00	1.00	1.00
	Customer Service Rep	1.00	1.00	2.00
		<u>4.00</u>	<u>4.00</u>	<u>4.50</u>
Finance/Administration				
Finance	Director of Finance & Administration	1.00	1.00	1.00
	Assistant Director	1.00	1.00	1.00
	Payroll/Benefits Administrator	1.00	1.00	1.00
	Accountant	1.00	1.00	1.00
	Accounting Clerk	1.00	1.00	1.00
	Executive Secretary	1.00	1.00	1.00
Information Systems	Information Systems Manager	1.00	1.00	1.00
	Assistant IS Manager	0.00	1.00	1.00
	Webmaster	1.00	1.00	1.00
	Information Systems Technician	1.50	1.00	1.00
Municipal Court	Court Administrator	1.00	1.00	1.00
	Assistant Court Administrator	1.00	1.00	1.00
	Court Assistant	1.00	1.00	1.00
		<u>12.50</u>	<u>13.00</u>	<u>13.00</u>
Police				
Police	Police Chief	1.00	1.00	1.00
	Captain	3.00	3.00	3.00
	Lieutenant	5.00	5.00	5.00
	Sergeant	11.00	11.00	11.00
	Police Officer	65.00	65.00	65.00
	Executive Secretary	1.00	1.00	1.00
	Crime Analyst	1.00	1.00	1.00
	Administrative Secretary	1.00	1.00	1.00
	Records Clerks	6.00	6.00	7.00
		<u>94.00</u>	<u>94.00</u>	<u>95.00</u>
City Administrator				
City Administrator	City Administrator	1.00	1.00	1.00
	Administrative Assistant	1.00	1.00	1.00
		<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Planning				
Planning & Zoning	Director of Planning	1.00	1.00	1.00
	Senior Planner	1.00	1.00	1.00
	Project Planner	5.00	5.00	5.00
	Planning Technician	1.00	1.00	1.00
	Planning Assistant	1.00	1.00	1.00
	Intern	0.62	0.62	0.62

Personnel Schedule Summary - General Fund (continued)		2000	2001	2002
Department/Activity	Position Title	Actual	Actual	Proposed
Planning & Zoning	Executive Secretary	1.00	1.00	1.00
	Administrative Secretary	1.00	1.00	1.00
		<u>11.62</u>	<u>11.62</u>	<u>11.62</u>
Public Works/Parks				
Engineering	Director/City Engineer	1.00	1.00	1.00
	Deputy Director/Asst. City Engineer	1.00	1.00	1.00
	Superintendent of Engineering	1.00	1.00	1.00
	Civil Engineer	3.00	3.00	3.00
	GIS Specialist	1.00	1.00	1.00
	Sr. Engineering Technician	2.00	2.00	2.00
	Sr. Engineering Construction Inspector	3.00	3.00	3.00
	Executive Secretary	2.00	2.00	2.00
	Administrative Secretary	0.00	1.00	1.00
Engineering Intern (3)	0.90	0.90	0.90	
Street/Sewer Maintenance	Superintendent-Mtn Operations	1.00	1.00	1.00
	Maintenance Supervisor	4.00	4.00	4.00
	Maintenance Workers	26.00	26.00	26.00
	Seasonal Maintenance Workers	3.00	3.00	0.25
	Secretary	2.00	1.00	1.00
Vehicle Maintenance	Equip Maint Supervisor	1.00	1.00	1.00
	Equip Mtn Mechanics	4.00	4.00	4.00
Parks & Recreation	Superintendent-Parks, Rec & Arts	1.00	1.00	1.00
	Recreation Coordinator	1.00	1.00	1.00
	Recreation Programmer	1.00	1.00	1.00
	Facilities Supervisor	1.00	1.00	1.00
	Maint. Supervisor	1.00	1.00	1.00
	Maintenance Workers	5.00	5.00	5.00
	Seasonal Part-time (6)	1.80	2.80	2.80
	Administrative Secretary	1.00	1.00	1.00
	Recreation Aides	0.60	1.00	1.00
Intern (2)	0.60	0.60	0.60	
Building/Grounds Maintena	Building Maintenance Supervisor	0.00	0.50	1.00
	Building Attendent	0.00	0.50	5.00
		<u>69.90</u>	<u>72.30</u>	<u>74.55</u>
	Total Personnel	<u>194.02</u>	<u>196.92</u>	<u>200.67</u>

Detail of Capital Assets to be Purchased - General Fund

Department/Activity	Description	Amount	Activity Total
Finance/Administration			
Finance	Financial Software (1)	200,000	200,000
Central Services	Postage Machine (1)	12,000	12,000
Information Systems	Cable Tester (1)	6,000	
	LCD Projector (1)	7,500	
	File Server (3)	30,000	
			43,500
Police			
Police	In Car Video Capture Unit (2)	8,000	
	Replacement Patrol Vehicles (12)	252,000	
			260,000
Public Works/Parks			
Engineering	Utility Vehicles (2)	44,400	
	1/2 Ton Pickup Truck (1)	19,850	
	Public GIS Station with Color Printer (1)	6,000	
	GIS Server (1)	10,000	
	Global Positioning Survey System (1)	50,000	
			130,250
Street/Sewer Maintenance	Compaction Roller (1)	9,952	
	Equipment Float (1)	12,538	
	Skid Steer (1)	19,600	
	Planer/Grinder Attachment (1)	8,500	
	Truck mounted tank with pump (1)	21,500	
	Shop Heaters (2)	30,000	
	Roof Enclosures (1)	15,000	
			117,090
Vehicle Maintenance	12,000 LB. Capacity Truck Lift (1)	18,000	
	7,000 LB. Capacity Vehicle Lift (1)	6,000	
			24,000
Parks & Recreation	Sprigging at Athletic Complex (1)	14,500	
	One Reel Mower (1)	15,000	
	Metal Bleachers (2)	11,500	
	Pavilion at Chesterfield Elementary School (1)	22,500	
	Pool Pump and Components (1)	12,000	
	Parkway Partnership (1)	50,000	
			125,500
Building/Grounds	1/2 Ton Pickup Truck (1)	19,500	
			19,500



Detail of Capital Assets to be Purchased - General Fund (continued)

Department/Activity	Description	Amount	Activity Total
		Total Capital	931,840

**Impact of Capital Equipment and Projects on Budget
General Fund**

Division	Description	Total Cost	Funding Source	Actual Cost Prior Year 2000	Estimated Current Year 2001	Budget Year 2002	Future Years		
							2003	2004	2005
Finance									
	Financial Software	200,000	General Fund	0	0	10,000	10,000	10,000	10,000
Central Services									
	Postage Machine	12,000	General Fund	0	0	0	0	0	0
Information Systems									
	File Server	30,000	General Fund	0	0	0	0	0	0
	LCD Projector	7,500	General Fund	0	0	0	0	0	0
	Cable Tester	6,000	General Fund	0	0	0	0	0	0
Police									
	Replacement Patrol Vehicles (12)	252,000	General Fund	14,400	15,600	14,400	14,400	14,400	14,400
	In Car Video Capture Unit	8,000	General Fund		1,000	1,000	1,000	1,000	1,000
Engineering									
	Global Positioning Survey System	50,000	General Fund	0	0	100	100	100	100
	Utility Vehicles	44,400	General Fund	3,000	3,000	3,000	3,000	3,000	3,000
	1/2 Ton Pickup Truck	19,850	General Fund	1,500	1,500	1,500	1,500	1,500	1,500
	GIS Server	10,000	General Fund	0	0	0	0	0	0
	Public GIS Station with Color Printer	6,000	General Fund	0	0	0	1,000	1,000	1,000
Street/Sewer Maintenance									
	Shop Heaters	30,000	General Fund	3,640	10,525	0	-1,000	-1,000	-1,000
	Truck mounted tank with pump	21,500	General Fund	1,500	1,500	0	0	500	750
	Skid Steer	19,600	General Fund	2,000	3,000	0	1,000	2,000	3,000
	Roof Enclosures	15,000	General Fund	20,000	20,000	0	0	0	0
	Equipment Float	12,538	General Fund	2,000	2,500	0	0	1,000	1,500
	Compaction Roller	9,952	General Fund	500	750	0	0	100	200
	Planer/Grinder Attachment	8,500	General Fund	2,000	3,000	0	0	500	
Vehicle Maintenance									
	12,000 LB. Capacity Truck Lift	18,000	General Fund	500	500	18,000	0	0	250
	7,000 LB. Capacity Vehicle Lift	6,000	General Fund	500	500	6,000	0	0	250
Parks & Recreation									
	Parkway Partnership	50,000	General Fund	0	0	0	0	0	0
	Pavilion at Chesterfield Elementary Sc	22,500	General Fund	0	0	0	0	0	0
	One Reel Mower	15,000	General Fund	0	0	150	150	150	150
	Sprigging at Chesterfield Valley Athleti	14,500	General Fund	0	0	500	500	500	500
	Pool Pump and Components	12,000	General Fund	0	0	0	0	0	0
	Metal Bleachers	11,500	General Fund	0	0	0	0	0	0
Building/Grounds Maintenance									
	1/2 Ton Pickup Truck	19,500	General Fund	0	0	650	700	800	1,000
Total General Fund		931,840		51,540	63,375	55,300	32,350	35,550	37,600

Fund General	Department Legislative	Division Mayor & Council	Account Number 010.011
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Division Summary

Activity	Remarks
Mayor	The Mayor is the Chief Executive Officer of the City. He presides at City Council meetings and may vote on legislation to break a tie. The Mayor is elected at large for a four year term.
City Council	The eight Councilmembers are the legislative branch of the City Government responsible for the adoption of the budget, the passage of local ordinances, and the establishment of policy. Councilmembers are elected to serve two-year overlapping terms; one Councilmember from each of four wards is elected each year.

Fund	Department	Division			Account Number	
General	Legislative	Mayor & Council			010.011	
<i>Division Request</i>		2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Type of Expenditure						
Personnel Services		62,834	64,748	31,088	62,845	64,741
Contractual Services		2,975	7,315	3,136	4,465	6,415
Commodities		1,872	1,100	725	1,100	1,100
TOTAL		67,681	73,163	34,949	68,410	72,256

Fund		Department		Division			Account Number	
General		Legislative		Mayor & Council			010.011	
Personnel Services				2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title							
510.114	Salaries - Elected Officials			58,250	60,000	28,750	58,250	60,000
510.120	Social Security			4,456	4,590	2,199	4,456	4,590
510.122	Worker's Compensation			128	158	139	139	151
	Totals			<u>62,834</u>	<u>64,748</u>	<u>31,088</u>	<u>62,845</u>	<u>64,741</u>

Fund		Department		Division			Account Number	
General		Legislative		Mayor & Council			010.011	
Contractual Services				2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title							
520.249	Memberships & Subscriptions			250	265	0	265	265
520.251	Miscellaneous Contractual			778	600	538	1,300	1,200
520.261	Professional Services			1,198	3,200	1,700	1,700	1,700
520.277	Training & Continuing Education			749	3,250	898	1,200	3,250
	Totals			<u>2,975</u>	<u>7,315</u>	<u>3,136</u>	<u>4,465</u>	<u>6,415</u>



Fund		Department		Division			Account Number	
General		Legislative		Mayor & Council			010.011	
Commodities				2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title							
530.313	Departmental Supplies			1,872	1,100	725	1,100	1,100
	Totals			<u>1,872</u>	<u>1,100</u>	<u>725</u>	<u>1,100</u>	<u>1,100</u>



Fund	Department	Division	Account Number
General	Legislative	Mayor & Council	010.011
<i>Line Item Details</i>		2002	Details
Account Number	Account Title	Request	
520.249	Memberships & Subscriptions	265	Various memberships and subscriptions
520.251	Miscellaneous Contractual	1,200	Cell phone for the Mayor
520.261	Professional Services	1,700	Photographic services for the three facilities
520.277	Training & Continuing Education	3,250	Various seminars and meetings
530.313	Departmental Supplies	1,100	Picture frames, misc. supplies - 650 Installation reception supplies - 250 "Keys to City" - 200



2001 ACCOMPLISHMENTS CITY CLERK/CUSTOMER SERVICE CENTER

- Produced City Council agenda and City Administrator's newsletter prior to each Council Meeting and disseminated agendas for public notification.
- Handled administrative requests for ordinances and resolutions adopted by the City Council.
- Prepared, distributed and maintained the minutes of all City Council meetings and public hearings.
- Administered oaths of office to members of Boards and Commissions, as well as employees for public office and duty.
- Provided mail services for all departments.
- Maintained an inventory of all office supplies and stationery purchased and coordinated reordering.
- Responsible for accounting of receipts for liquor and solicitor licenses, charges for copies of public documents, bids and calendar sales and maintaining a cash box.
- Accepted and processed all candidate filings for the municipal election.
- Coordinated information to be placed on the April 3, 2001 and August 7, 2001 ballot for the municipal elections.
- Handled voter registration for residents within the community.
- Performed notary services for departments and individuals.
- Coordinated meeting schedules for the Mayor, Councilmembers, City Administrator and various citizen committees.
- Updated all Committee member lists and sent out meeting reminders.
- Updated subdivision trustee lists and information, as provided. Prepared and mailed copies of ordinances adopted on a semi-annual basis to subdivision trustees, as well as notices of trustee meetings, as scheduled by Councilmembers.
- Updated all inter-office documents for distribution to all employees.

- Handled administrative assistant duties for the City Administrator.
- Scheduled repair and maintenance of all office equipment and machines.
- Set up new lateral filing system.
- Updated the monthly meeting calendar as needed and posted public notices regarding all meeting dates/agendas for City Council, Council Committees, Citizen Committees and Charter Commission. Advertised special hearings, as required by law.
- Provided administrative support to the Charter Commission.
- Handled the distribution of ordinances to Municipal Code Corporation for codification of the City's Code Book and distribution of supplements to all Code Book holders.
- Distributed and received all bid packages for various projects for the City.
- Maintained work order system pertaining to street/sidewalk repairs, tree trimming/removal, nuisance violations and engineering problems.
- Handled all calls/complaints pertaining to trash pickups.
- Coordinated departmental personnel to record updated weekly announcements for the "Information Hotline" for Planning Commission, City Council and other pertinent city information.
- Provided services to Mayor and City Council to facilitate special presentations and recognition.
- Provided tours of Government Center to school children and scouts.
- Maintained newspaper article file.
- Greeted visitors at the Government Center, answered questions, and directed them to proper destination when necessary.
- Answered and routed all incoming calls to the Government Center and provided callers with general information.
- Created and distributed informational pamphlets regarding City services and processes.
- Produced Internal Journal (employee newsletter) on a bi-monthly basis.

- Coordinated the Employee Recognition Award Program.
- Promoted wellness programs and activities for employees.
- Organized special events/activities to promote employee spirit.
- Coordinated citizen recognition awards and special events.
- Coordinated the publications of the Chesterfield Citizen newsletter on a quarterly basis, which is sent to all residents and businesses in the community.
- Ordered and distributed employee shirts.
- Processed pool pass registrations, resident ID cards and pavilion and pool rentals.
- Registered individuals for Parks Department activities and events.
- Coordinated the publication of the 2000 Annual Report.

**2002 GOALS
CITY CLERK**

- Goal:** Implement the acknowledgement phase of the Work Order System.
- Strategy:** Work with Information Systems and Public Works staff to implement an acknowledgement system in coordination with the Work Order system now in place to provide better communication to residents after their requests are received. In addition, a weekly report will be produced for employees to identify work orders received and work orders that have been acted upon.
- Goal:** To increase productivity in printing large copying projects by printing directly from a computer to the copy machine.
- Strategy:** Work with Information Systems staff to fully utilize copy machine as a printer.
- Goal:** To enhance digital photos and scanned photos for the Internal Journal, flyers, brochures, resident guide and other publications.
- Strategy:** To purchase a photo editing software program to enhance the photos in our various projects.
- Goal:** To improve resident understanding of City operations.
- Strategy:** Update and distribute the "Resident Guide."

Fund General	Department City Clerk/CSC	Division City Clerk	Account Number 020.021
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Division Summary

Activity	Remarks
City Clerk	<p>The City Clerk's Office is responsible for official City records, ordinances and resolutions, certification of official documents, preparation of minutes of City Council proceedings and filing official notices and advertisements.</p> <p>The City Clerk's Office also issues liquor licenses and solicitors permits.</p> <p>The City Clerk's Office performs voter registration activities, notary public services, accepts filing for candidacy in City elections and officially swears in public officials and certain public employees for public office and duty.</p> <p>The City Clerk's Office provides clerical assistance to the Mayor, City Council, and City Administrator.</p> <p>The City Clerk's Office is responsible for employee relations, including an employee newsletter, the Employee Recognition Award Program, wellness programs and activities, and special events/activities to promote employee spirit.</p> <p>The City Clerk's Office coordinates the publication of a citizen newsletter, citizen recognition awards and special events.</p> <p>The City Clerk is also responsible for the supervision of the Customer Service Center.</p>

Fund	Department	Division			Account Number	
General	City Clerk/CSC	City Clerk			020.021	
Division Request		2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Type of Expenditure						
Personnel		152,457	172,174	92,027	187,835	193,514
Contractual		34,350	54,816	20,747	39,793	27,072
Commodities		4,199	1,600	44	600	1,600
Totals		<u>191,005</u>	<u>228,590</u>	<u>112,818</u>	<u>228,228</u>	<u>222,186</u>

Personnel Schedule	Number of Employees		
	2000 Actual	2001 Authorized	2002 Requested
City Clerk	1.00	1.00	1.00
Customer Service Rep (1 part-time)	1.00	1.00	0.50
Deputy City Clerk	1.00	1.00	1.00
Customer Service Rep	1.00	1.00	2.00
Totals	<u>4.00</u>	<u>4.00</u>	<u>4.50</u>

Fund		Department		Division			Account Number	
General		City Clerk/CSC		City Clerk			020.021	
Personnel Services				2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title							
510.111	Salaries - Regular/Full-Time			110,480	115,444	60,251	127,165	144,299
510.112	Salaries - Part-Time			13,882	24,356	14,412	24,013	9,984
510.113	Salaries - Overtime			484	0	598	1,121	0
510.120	Social Security			9,173	10,695	5,602	11,651	11,803
510.122	Worker's Compensation			257	367	283	283	389
510.124	Insurance - Health			7,591	8,398	5,026	9,853	13,323
510.125	Insurance - Life			319	375	197	344	699
510.126	Insurance - Dental			477	701	253	495	637
510.127	Insurance - Disability			511	554	315	726	736
510.130	Pension			9,283	11,284	5,090	12,184	11,644
	Totals			<u>152,457</u>	<u>172,174</u>	<u>92,027</u>	<u>187,835</u>	<u>193,514</u>



Fund		Department		Division		Account Number		
General		City Clerk/CSC		City Clerk		020.021		
Contractual Services				2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title							
520.210	Advertising			820	750	352	450	750
520.223	Election Expense			8,488	29,000	16,381	16,381	9,270
520.249	Memberships & Subscriptions			180	415	150	200	455
520.251	Miscellaneous Contractual			12,643	13,050	2,852	13,050	13,442
520.260	Printing & Binding			11,171	8,700	0	8,700	200
520.268	Rental - Equipment			107	101	105	105	105
520.277	Training & Continuing Education			941	2,800	907	907	2,850
	Totals			<u>34,350</u>	<u>54,816</u>	<u>20,747</u>	<u>39,793</u>	<u>27,072</u>



Fund		Department	Division			Account Number
General		City Clerk/CSC	City Clerk			020.021
Commodities		2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title					
530.313	Departmental Supplies	505	1,600	44	600	1,600
530.350	Non-capital Computer Equipment	3,693	0	0	0	0
	Totals	<u>4,199</u>	<u>1,600</u>	<u>44</u>	<u>600</u>	<u>1,600</u>

Fund		Department		Division		Account Number	
General		City Clerk/CSC		City Clerk		020.021	
Line Item Details				2002			
Account Number	Account Title			Request	Details		
520.210	Advertising			750	Special notices		
520.223	Election Expense			9,270	April election		
520.249	Memberships & Subscriptions			455	Various memberships and subscriptions		
520.251	Miscellaneous Contractual			13,442	Codification of ordinances - 12,392 Microfilm minutes/ordinances/resolutions 2000 - 200 Semi-annual updated disks for municipal code and work session and Council minutes - 600 Code on website - 250		
520.260	Printing & Binding			200	Liquor - 100 Misc. - 100		
520.268	Rental - Equipment			105	Pager for City Clerk		
520.277	Training & Continuing Education			2,850	Various meetings and seminars		
530.313	Departmental Supplies			1,600	Film - 100 Miscellaneous - 600 Scanner - 200 Digital camera - 500 Photo/editing software - 200		

2001 ACCOMPLISHMENTS FINANCE AND ADMINISTRATION

- Work statistics:

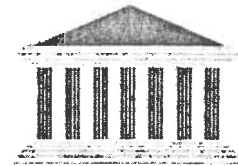
	Actual									Projected	
	1992	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002
G/F Checks	2,888	2,920	3,320	3,336	3,905	3,838	4,278	4,102	4,351	4,950	4,900
Payroll Checks	1,884	1,737	1,569	1,666	2,366	2,656	2,824	1,601	1,703	1,258	1,300
Direct Deposits	1,449	1,605	1,898	2,015	2,863	3,213	3,417	4,694	4,833	5,531	6,100
Employees processed	158	153	177	187	203	209	221	231	237	243	260
Vendors paid	732	676	777	1,355	927	798	1,180	997	1,073	1,293	1,400
Business Licenses	1,120	1,199	1,249	1,393	1,389	1,444	1,425	1,508	1,503	1,532	1,550
Vending Licenses	0	0	870	840	766	817	864	814	879	917	950
Investments (\$ in 000's)	3,103	4,882	8,072	21,793	21,821	25,867	18,838	28,309	44,093	33,146	29,000
Revenues (\$ in 000's)	9,154	11,019	11,400	14,674	16,037	18,718	21,675	21,401	41,051	29,276	31,819
Funds maintained	8	8	10	17	18	20	20	22	24	24	24
Unqualified audit opinion	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Certificate Achievement	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Budget Award	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Five-year budget	No	No	No	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes

- Secured \$42,700 in Community Development Block Grant funds for 2002 funding year. Within this fund \$34,200 has been targeted for installation of Handicapped Accessible Ramps and \$8,500 is for Home Improvement Program
- Developed request for proposals for financial advisor; interviewed, recommended and hired Stern Brothers & Company, Inc.
- Developed request for proposals for underwriter; interviewed, recommended and hired A.G. Edwards & Sons, Inc.
- Secured Aa1 rating for general obligation bonds and Aa2 rating for certificates of participation from Moody's Investors Services, Inc.
- Secured BBB rating from Standard & Poors for TIF refunding bonds.
- Refunded \$1,545,000 Chesterfield Groves notes.
- Coordinated and completed City's sixth Five-Year Budget (2002-2006).
- Coordinated programming and various other stages for new City Hall.
- Performed analysis of self-insurance option for medical coverage.



- Coordinated census count analysis and redistricting process for the City.
- Coordinated diversity training program for approximately 200 City employees.
- Prepared and distributed Employee Benefit Statement Packets for 2000.
- Recognized 15 employees who qualified for the sick leave incentive program throughout all applicable time periods in 2001.
- Coordinated and completed City's sixth Five-Year Budget (2002-2006).
- Completed 2000 productivity measurements survey.
- Attended training seminars on Healthcare Inflation & St. Louis Regional Comparison. Participated as a member of IPMA St. Louis Chapter, used their general reference information such as manuals, and guides for procedure and compliance.
- Attended a Government Finance Officer's Association conference to research the most suitable financial software for the City's planned implementation in 2002.
- Attended national, state and local GFOA meetings for various organizations including the Government Finance Officers Association emphasizing on GASB 34 implementation.
- Served on Chesterfield Chamber Understanding City Operations (CUCO) Committee.
- Served as a budget reviewer for the Government Finance Officers Association.
- Monitored over \$39.0 million in fixed assets and updated quarterly review of each department's fixed assets by Department Heads.
- Installed Business Link, a special software from First National Bank which allow an accessible banking on line. Ability to wire transfer ICMA and Manulife funds on line, review deposits and stop payment as well.
- Coordinated preparation and implementation of revised Retirement Plan for city employees.
- Began biweekly deposit of pension contributions.
- Installed Image Library, ability to obtain canceled checks on line without contacting the bank.

- Process all other funds checks using Laser printer, eliminated a manual typing which save time and manpower.
- Maintained 99.8% uptime of all networks.
- Completely redesigned CCnet intranet site, making it more user-friendly and adding significant dynamic content, including online sign-up for specific events.
- Implemented new Fax Server solution that integrates better with GroupWise and is more stable.
- Implemented new modem-sharing software, replacing an old outdated solution.
- Installed and configured approximately 36 new desktop PCs and four servers.
- Began migration to Windows 2000 on desktops.
- Installed and configured new network at the new City Hall, and rack-mounted all server and peripheral hardware.
- Held 32 court sessions including arraignments, trials, payments, compliance, probation revocations, bond forfeitures and school return dockets.
- Worked with new prosecutor on establishing procedures in which cases are filed and disposed of and created two new forms for prosecutor to use in notifying police and victims of action taken.
- Collected and forwarded \$4,600 to the BACKSTOPPERS organization as part of plea agreements between the prosecuting attorney and defendants.
- Scheduled 16 marriages for municipal judge to perform before court sessions and properly filed and recorded paperwork on said marriages with the Recorder of Deeds for St. Louis County.
- Prepared and was granted an Order of Destruction from the presiding judge in St. Louis County in order to destroy all eligible 1997 court files.
- Implemented new crime victims compensation fee as required by state statute and started remitting said fees per established guidelines.
- Scheduled 19 community service work dates with the police department and tracked all defendants ordered into said program.



2002 GOALS FINANCE AND ADMINISTRATION

- Goal:** Purchase and implement a new financial software package, including an electronic timesheet system to increase efficiency of payroll processing and to increase productivity. Enable employees to access records, such as vacation, sick leave and compensatory time.
- Strategy:** Prepare request for proposals by March 2002; review responses and make recommendation to City Council by June of 2002; work closely with the selected software vendor and Information System staff to install the new system. Provide training. Manually convert the historical data from the current system, test run parallel for at least three months before operating live.
- Goal:** Assist all other departments in using the new financial system efficiently.
- Strategy:** Provide group training and serve as support group.
- Goal:** Update policy procedures for general fixed assets, infrastructure and historical treasures in compliance with GASB 34 for implementation in 2003 by December 31, 2002.
- Strategy:** Review the existing policies and update them so that they are clear and provide detailed and auditable records. Clean up improper classification of assets and incorrect estimated useful lives. Determine estimated cost if the records are inadequate or if determining actual historical cost is not practical.
- Goal:** Prepare for possible early implementation of GASB 34.
- Strategy:** Work on a presentation for City Council and management staff to describe the changes and impacts to financial statements and budget report by June 30, 2002.
- Coordinate infrastructure recording with Public Works staff. Form a joint task force, holding monthly meetings and assign specific duties to all committee members. Establish a time frame and deadline for each task.
- Goal:** Introduce online-payment using credit cards and personal checks for payment of all licenses, court fees and park and recreation charges by April 30, 2002.
- Strategy:** Purchase shopping card software for use with the City's public website. Develop and train staff in the Finance and Administration Department for readiness of handling credit cards.

- Goal:** Improve service as a reliable source for all financial data, payroll and benefit information to other departments, City employees, elected officials and citizens.
- Strategy:** Utilize the report writing capabilities of the new financial software to create and maintain all necessary and required reports. Provide same day response for all requests for financial, payroll and benefit data.
- Goal:** Increase employee awareness of City personnel policies and procedures through enhanced communication of City personnel rules and regulations. Ensure compliance with Federal and State laws and regulations as they relate to Personnel issues.
- Strategy:** Update City's Personnel Manual by June 30, 2002. Re-establish and maintain procedures for Family Medical Leave. Conduct regular meetings with supervisors to interpret issues and discuss suggestions and concerns. Attend outside professional educational seminars to keep up with all Regulatory and Compliance with Federal and State.
- Goal:** Increase effectiveness and efficiency of the Finance Division's licensing operations.
- Strategy:** Perform field checks for 50 randomly-selected businesses by the first quarter of 2002 for business licenses; perform field checks for 20 randomly-selected businesses for vending licenses. Simplify Vending License application.
- Goal:** Increase efficiency and accountability of employee attendance.
- Strategy:** Implement new attendance software as part of the new financial software by June 30, 2002. Enable easy access to the historical data of any individual or group of employees.
- Goal:** Coordinate financial management among the various City operations/departments.
- Strategy:** Update City's Accounting Manual by December 31, 2002.
- Goal:** Strengthen City's financial planning.
- Strategy:** Distribute monthly financial reports by the twentieth of each month for the preceding month. Update the City's five-year budget by August 31, 2002; update productivity measurements survey by September 15, 2002.
- Goal:** Strengthen the City's training program.
- Strategy:** Enhance Training Academy programs to prepare employees for providing the most effective and efficient services possible; work with all departments in coordinating and tailoring current programs, as well as further researching new programs that will support city-wide initiatives such as Excellence in Customer Service, Individual

Development Plans, Organizational Team Development and Diversity.

Goal: Enhance potential for maintaining bond rating of at least Aa1 or better for general obligation bond issues and Aa2 or better for certificates of participation.

Strategy: Submit Fiscal Year 2002 Annual Budget to the Government Finance Officers Association of the United States and Canada (GFOA) by January 31, 2002 for Distinguished Budget Presentation Award. Obtain unqualified audit opinion by maintaining current level of accuracy and preparing schedules required by City's auditors. Submit 2001 Comprehensive Annual Financial Report to the GFOA by June 30, 2002 for Certificate of Achievement for Excellence in Financial Reporting.

Goal: Maintain 100% network uptime during business hours.

Strategy: Maintain UPS devices on all computing equipment; increase use of management software to proactively monitor network; use Protocol Analyzer and related software to monitor the network "health" at the packet level and create a baseline for network activity to measure from.

Goal: Redesign public web site by December 31, 2002.

Strategy: Create entirely new interface for web site, concentrating on useability, dynamic content and eCommerce.

Goal: Increase network security.

Strategy: Add firewall between City and REJIS/County networks, allowing only specific traffic to flow between networks by December 31, 2002.

Goal: Improve end-user training.

Strategy: Outfit "training room" with computer hardware, so that classes can be held on-site by December 31, 2002. Add more frequent training for problematic topics such as disk space management and graphics.

Goal: Upgrade network by December 31, 2002.

Strategy: Install NetWare 6 on all applicable servers. This will leverage the city's hardware to its fullest.

Goal: Streamline service to the public concerning public court records and there accessibility.

Strategy: Review most recent Sunshine Law that pertains to court records with Judge and prosecutor and develop new guidelines and a general court order to implement these

procedures with court staff by December 31, 2002.

Goal: Maintain and increase productivity and confidentiality of all court operations pertaining to security by March 31, 2002.

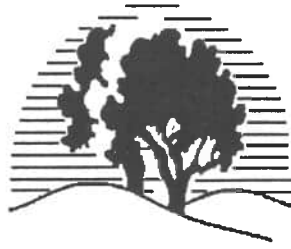
Strategy: Research security guidelines for new facility with police department to determine safety level of public, staff and court records. Determine feasibility of taking fine payments in court office during court nights instead of outside court office to help maintain a secure environment for records and staff.

Goal: Establish routine with Police Department and public in reference to contact with the Prosecuting Attorney by March 31, 2002.

Strategy: Set up new office for Prosecuting Attorney and establish a schedule in which regular office hours will be kept by the prosecutor at the court so the police and general public will have easier access to the Prosecutor's Office.

Goal: Streamline and cross-train all functions of court operations by June 30, 2002.

Strategy: Identify and separate court duties into three distinctly different task lists and cross reference these tasks to insure proper cross-training in high volume areas.



City of
Chesterfield

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Fund General	Department Finance/Administration	Division Legal Services	Account Number 030.032
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Division Summary

Activity	Remarks
Legal Services	<p>Legal services includes the City Attorney (who represents the City in civil suits, provides legal counsel, and drafts ordinances) and any other related professional services. The City Attorney is an appointed official of the City pursuant to state statutes and City ordinances. He serves as the principal legal advisor to the City.</p> <p>Legal services also includes the Prosecuting Attorney. The Prosecuting Attorney is appointed by the Mayor with consent of the City Council.</p>



Fund	Department	Division			Account Number	
General	Finance/Administration	Legal Services			030.032	
<i>Division Request</i>		2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Type of Expenditure						
Contractual Services		280,277	300,675	174,536	278,275	301,175
TOTAL		280,277	300,675	174,536	278,275	301,175

Fund		Department		Division			Account Number	
General		Finance/Administration		Legal Services			030.032	
Contractual Services				2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title							
520.249	Memberships & Subscriptions			1,275	25	0	25	25
520.251	Miscellaneous Contractual			6,622	12,000	12,517	13,000	12,500
520.259	Prosecuting Attorney			0	38,400	26,910	40,000	38,400
520.261	Professional Services			272,380	250,000	135,084	225,000	250,000
520.277	Training & Continuing Education			0	250	25	250	250
	Totals			<u>280,277</u>	<u>300,675</u>	<u>174,536</u>	<u>278,275</u>	<u>301,175</u>



Fund General	Department Finance/Administration	Division Legal Services	Account Number 030.032
Line Item Details		2002	
Account Number	Account Title	Request	Details
520.249	Memberships & Subscriptions	25	Various memberships and subscriptions
520.251	Miscellaneous Contractual	12,500	Deposition reporting and other miscellaneous services
520.259	Prosecuting Attorney	38,400	P.A. (\$32,400 annually + \$6,000 for appeals)
520.261	Professional Services	250,000	City Attorney's services and other legal counsel as needed
520.277	Training & Continuing Education	250	Various seminars and meetings

Fund	Department	Division	Account Number
General	Finance/Administration	Finance	030.034

Division Summary

Activity	Remarks
Finance	<p>The Finance Division is responsible for all financial and accounting functions of the City, as well as for budget preparation and monitoring. The Finance Division is responsible for cash management and investment, payroll and benefit administration, debt administration, grant administration, and cash disbursements. All activities are conducted in compliance with generally accepted accounting principles and Federal and State regulations regarding payroll reporting, purchasing, budget preparation, grant compliance, etc. In addition, the Finance Division is responsible for maintaining internal accounting controls.</p> <p>The Finance Division is responsible for personnel position classifications, employee development and training, merit pay plan administration and retirement plan administration.</p> <p>The Finance Division is also responsible for the licensing of businesses, trash haulers, alarm companies, cigarette sellers, bill board and vending machines in the City.</p>

Fund	Department	Division			Account Number	
General	Finance/Administration	Finance			030.034	
Division Request		2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Type of Expenditure						
Personnel		297,474	351,556	179,172	346,721	377,538
Contractual		88,074	147,139	68,756	135,020	140,820
Commodities		2,077	9,200	7,450	9,800	5,000
Capital		13,338	200,000	0	0	200,000
Totals		400,963	707,895	255,378	491,541	723,358

Position Title	Number of Employees		
	2000 Actual	2001 Authorized	2002 Requested
Director of Finance & Administration	1.00	1.00	1.00
Assistant Director	1.00	1.00	1.00
Payroll/Benefits Administrator	1.00	1.00	1.00
Accountant	1.00	1.00	1.00
Accounting Clerk	1.00	1.00	1.00
Executive Secretary	1.00	1.00	1.00
Totals	6.00	6.00	6.00

Fund		Department		Division		Account Number		
General		Finance/Administration		Finance		030.034		
Personnel Services				2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title							
510.111	Salaries - Regular/Full-Time			252,555	282,678	148,626	285,171	299,230
510.113	Salaries - Overtime			374	1,000	0	0	2,000
510.120	Social Security			17,952	21,701	10,746	21,816	23,044
510.122	Worker's Compensation			513	745	548	548	759
510.124	Insurance - Health			8,408	18,725	7,335	12,930	23,637
510.125	Insurance - Life			643	749	421	737	791
510.126	Insurance - Dental			1,199	1,757	779	1,336	2,302
510.127	Insurance - Disability			1,108	1,357	765	1,369	1,526
510.130	Pension			14,723	22,844	9,952	22,814	24,249
	Totals			<u>297,474</u>	<u>351,556</u>	<u>179,172</u>	<u>346,721</u>	<u>377,538</u>

Fund		Department		Division			Account Number	
General		Finance/Administration		Finance			030.034	
Contractual Services				2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title							
520.210	Advertising			13,728	15,000	8,008	15,000	15,000
520.211	Audit Services			18,000	29,720	23,000	24,000	30,000
520.221	Data Processing			9,995	24,605	11,399	23,400	25,000
520.249	Memberships & Subscriptions			2,229	3,264	923	2,000	2,100
520.251	Miscellaneous Contractual			2,417	3,220	963	2,400	3,200
520.260	Printing & Binding			6,698	13,000	5,579	10,000	10,000
520.261	Professional Services			29,629	52,015	13,903	52,000	49,000
520.268	Rental - Equipment			0	120	0	120	120
520.277	Training & Continuing Education			5,377	6,195	4,981	6,100	6,400
	Totals			<u>88,074</u>	<u>147,139</u>	<u>68,756</u>	<u>135,020</u>	<u>140,820</u>

Fund		Department		Division			Account Number	
General		Finance/Administration		Finance			030.034	
Commodities				2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title							
530.313	Departmental Supplies			349	2,000	1,442	2,800	5,000
530.350	Non-capital Computer Equipment			1,728	7,200	6,008	7,000	0
	Totals			<u>2,077</u>	<u>9,200</u>	<u>7,450</u>	<u>9,800</u>	<u>5,000</u>

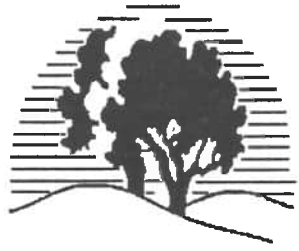


Fund		Department		Division		Account Number	
General		Finance/Administration		Finance		030.034	
Capital Expenditures		2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request	
Account Number	Account Title						
540.410	Capital Computer Equipment	9,711	200,000	0	0	200,000	
540.420	Furniture	3,627	0	0	0	0	
	Totals	<u>13,338</u>	<u>200,000</u>	<u>0</u>	<u>0</u>	<u>200,000</u>	

Fund General	Department Finance/Administration	Division Finance	Account Number 030.034							
Capital Outlay Request										
Full Account Number 001-030-034-540.410										
Description Financial Software				No# Requested 1	Unit Cost \$200,000	Total Cost \$200,000				
Explain reason for request (describe use and workload) Replaces current software package				No# of similar units on hand 0	<input type="radio"/> Replacement <input checked="" type="radio"/> Addition					
Estimated Annual Operating Costs (Including Debt Repayment)										
Funding Source	Actual Cost Prior Year 2000	Estimated Current Year 2001	Budget Year 2002	Future Years						
				2003	2004	2005				
G/F	0	0	10000	10000	10000	10000				
Specify Items to be Replaced										
<table border="0" style="width: 100%;"> <tr> <td style="width: 15%;"><u>Item</u></td> <td style="width: 25%;"><u>Make</u></td> <td style="width: 25%;"><u>Age</u></td> <td style="width: 35%;"><u>Recommended Disposition</u></td> </tr> </table>							<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>
<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>							
What source was used for unit cost? Vendor										
Other remarks										

Fund	Department	Division	Account Number
General	Finance/Administration	Finance	030.034
Line Item Details		2002	
Account Number	Account Title	Request	Details
520.210	Advertising	15,000	Advertising for request for proposals and sealed bids, publication of financial statements, tax rate and budget public hearings.
520.211	Audit Services	30,000	Annual audit - 20,000 Single audit - 4,000 GASB 34 Implementation - 6,000
520.221	Data Processing	25,000	Software maintenance support agreement; upgrades: Control System - 1,970 General Ledger - 2,180 Accounts Payable - 2,180 Purchase Order - 1,970 Check Reconciliation - 0 Fixed Assets - 600 AbraWin for Payroll - 2,500 AccuPrint Check System - 720 New software package maintenance fees - 10,000 Time Keeping Central/Attendance Tracker - 880 Misc. - 2,000
520.249	Memberships & Subscriptions	2,100	Various memberships and subscriptions
520.251	Miscellaneous Contractual	3,200	Credit charges/fees - 250 U.E. charge for printout - 150 Car Phone - 1,500 St. Louis County charges for sales tax reports - 300 State of Missouri charges for sales tax reports - 500 Miscellaneous - 500
520.260	Printing & Binding	10,000	A/P checks - 900 P/R checks - 1,100 Direct Deposit - 600 Receipt forms - 300 G/F Deposit Ticket - 200 Laser Check Stock - 100 W-2s , 1099 - 400 Budget - 4,000 Five-year budget - 500 Vending stickers - 400 Manual updates - 500 Forms/Tabs (applications, PAFs, leave requests) - 400

Fund General	Department Finance/Administration	Division Finance	Account Number 030.034
Line Item Details (continued)		2002 Request	Details
Account Number	Account Title		
520.261	Professional Services	49,000	Binders - 600 Financial Advisor - 10,000 Internet Collection Fees - 15,000 Arbitrage Rebate Calculation (Bond Counsel) - 7,200 GFOA award application fees - Budget - 300 EAP Services (Enrollment fees \$6/employee + Monthly fee of \$5/employee) - 5,600 Retirement plan (consulting and legal) - 6,400 Section 125 administration - 4,500
520.268	Rental - Equipment	120	Pager for Director
520.277	Training & Continuing Education	6,400	Various seminars and meetings
530.313	Departmental Supplies	5,000	Laser printer - 3,000 Calculators, accounting supplies, ledgers, computer and adding machines supplies, binders, fixed assets tags - 2,000
540.410	Capital Computer Equipment	200,000	See attached detail



City of Chesterfield

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Fund	Department	Division	Account Number
General	Finance/Administration	Central Services	030.036
<i>Division Summary</i>			
Activity	Remarks		
Central Services	Central Services provides services to all departments that are more efficiently provided in a centralized manner, such as employee recruitment, temporary assistance, copiers, telephone, office supplies, postage, insurance, public relations, safety programs, etc.		

Fund	Department	Division			Account Number	
General	Finance/Administration	Central Services			030.036	
Division Request		2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Type of Expenditure						
Contractual Services		1,006,630	1,109,455	685,576	1,092,722	810,017
Commodities		63,775	70,600	29,039	70,600	70,600
Capital Outlay		0	0	0	0	12,000
TOTAL		1,070,405	1,180,055	714,615	1,163,322	892,617

Fund		Department		Division		Account Number		
General		Finance/Administration		Central Services		030.036		
Contractual Services				2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title							
520.210	Advertising			43,290	35,970	15,724	32,000	35,970
520.212	Boards & Commissions Program			7,628	0	0	0	8,000
520.214	Contributions			9,100	15,000	4,000	11,000	15,000
520.220	Economic Development			159,030	172,580	129,435	172,580	177,757
520.222	Education Reimb/Training Academy			6,192	15,000	13,232	15,000	15,000
520.224	Employee Recruitment			11,953	18,150	9,078	18,000	18,150
520.225	Employee Relations			4,383	9,610	1,512	9,610	10,200
520.230	Historical Committee			4,996	0	501	5,500	0
520.240	Insurance			177,455	245,200	168,921	230,000	281,120
520.247	Maintenance & Repair - Equipment			2,131	3,000	959	2,000	6,800
520.249	Memberships & Subscriptions			10,168	10,650	5,256	10,550	11,650
520.251	Miscellaneous Contractual			17,431	24,750	4,263	24,750	23,750
520.252	Postage			33,884	36,000	21,494	36,000	36,000
520.260	Printing & Binding			8,680	13,000	3,030	12,000	14,000
520.261	Professional Services			1,219	4,000	1,550	4,000	4,000
520.262	Public Relations			40,786	54,500	16,114	45,500	59,700
520.268	Rental - Equipment			22,133	24,750	15,912	26,000	30,750
520.269	Rental - Buildings			358,704	358,875	214,334	345,583	0
520.272	Safety Programs			30	1,250	26	500	1,000
520.276	Telephone			39,849	46,000	26,267	50,000	55,000
520.285	Utilities - Electric			15,063	13,000	6,815	12,000	0
520.289	Wellness Program			2,473	8,170	2,004	5,000	6,170
520.297	Charter Commission Expenses			30,053	0	25,149	25,149	0
	Totals			<u>1,006,630</u>	<u>1,109,455</u>	<u>685,576</u>	<u>1,092,722</u>	<u>810,017</u>

Fund		Department		Division			Account Number	
General		Finance/Administration		Central Services			030.036	
Commodities				2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title							
530.313	Departmental Supplies			890	5,000	321	5,000	5,000
530.325	Miscellaneous Supplies			5,222	7,600	3,534	7,600	7,600
530.330	Office Supplies			54,215	55,000	24,609	55,000	55,000
530.343	Uniforms			1,733	3,000	575	3,000	3,000
530.350	Non-capital Computer Equipment			1,714	0	0	0	0
	Totals			<u>63,775</u>	<u>70,600</u>	<u>29,039</u>	<u>70,600</u>	<u>70,600</u>

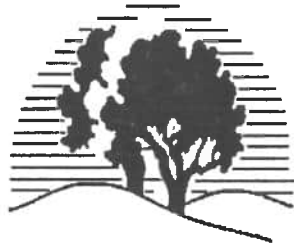
Fund		Department	Division				Account Number
General		Finance/Administration	Central Services				030.036
Capital Expenditures			2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title						
540.440	Machinery & Equipment		0	0	0	0	12,000
	Totals		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>12,000</u>

Fund General	Department Finance/Administration	Division Central Services		Account Number 030.036						
Capital Outlay Request										
Full Account Number 001-030-036-540.440										
Description Postage Machine				No# Requested 1	Unit Cost \$12,000	Total Cost \$12,000				
Explain reason for request (describe use and workload) To replace existing postage machine.				No# of similar units on hand 0	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition					
Estimated Annual Operating Costs (Including Debt Repayment)										
Funding Source	Actual Cost Prior Year 2000	Estimated Current Year 2001	Budget Year 2002	Future Years						
				2003	2004	2005				
G/F	0	0	0	0	0	0				
Specify Items to be Replaced										
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What source was used for unit cost? Vendor										
Other remarks										

Fund	Department	Division	Account Number
General	Finance/Administration	Central Services	030.036
Line Item Details		2002	
Account Number	Account Title	Request	Details
520.210	Advertising	35,970	Chamber directory advertisement - 300 Chamber map advertisement - 570 Chamber magazine advertisement - 1,600 Chamber "Out and About" advertisements - 1,500 Employment Advertisements (Post-Dispatch, Professional Assn. Publications, Publications for Minorities/Women) - 32,000
520.212	Boards & Commissions Program	8,000	Bi-annual awards dinner for Boards & Commissions members
520.214	Contributions	15,000	Contributions to various organizations for various events
520.220	Economic Development	177,757	City's share of CCDC
520.222	Education Reimb/Training Academy	15,000	Tuition reimbursement program - 5,000 City-wide training academy - 10,000
520.224	Employee Recruitment	18,150	Medical Exams - 3,000 CDL medicals - 4,000 Test rentals - 3,000 Pre-employment drug tests - 4,000 Psychological - 3,500 Polygraph - 300 Credit reports - 150 AVERT reports - 200
520.225	Employee Relations	10,200	Thanksgiving Luncheon - 300 Awards Luncheon - 2,300 Employee picnic - 2,200 Outstanding Employee recognition - 550 One-year, Five-year & Ten-year service awards - 4,150 Box Lunch seminars - 100 Employee Appreciation Day - 400 Employee newsletter - 200
520.240	Insurance	281,120	SLAIT-G/L, A/L, P/L (Including excess) - 108,000 Pub. Off. Liab - 15,960 Property - 85,000 Deductibles - 40,000 Fiduciary Bond - 1,750 Pub. Emp. Blanket Bond-All employees - 400 Bond-Finance Director - 250 Misc. notary bonds - 250

Fund	Department	Division	Account Number
General	Finance/Administration	Central Services	030.036
Line Item Details (continued)		2002	
Account Number	Account Title	Request	Details
520.247	Maintenance & Repair - Equipment	6,800	Flood insurance policy for Police Department, Public Works Facility & Athletic Complex Buildings - 10,300 Unemployment Insurance - 12,500 Underground Storage Tank - 210 Builder's Risk (City Hall) - 6,500 Tech Electronics telephone maintenance agreement - 3,800 Microfilm reader/printer - 500 Typewriter service agreements - 800 Fax machine - 400 Other office machines & equipment - 1,000 Postage machine - 300
520.249	Memberships & Subscriptions	11,650	Various memberships and subscriptions
520.251	Miscellaneous Contractual	23,750	Temporary help (35 weeks @ \$15/hr.) - 21,000 Delivery charges - 500 Building expenses - 1,000 ADT Security services - 400 Destruction of records - 850
520.252	Postage	36,000	Postage for entire city including special mailings
520.260	Printing & Binding	14,000	Annual report (125 copies) - 3,500 Letterhead, envelopes - 6,000 Business cards - 3,000 Misc. office materials - 1,500
520.261	Professional Services	4,000	Office Recycling Program - 1,500 D.O.T. Drug/Alcohol testing services - 2,500
520.262	Public Relations	59,700	Four newsletters - 40,000 Residents' Guide - 9,000 Open House - 5,200 Information insert regarding election - 2,500 Update of one-page information sheet with letter - 1,500 Miscellaneous - 1,000 Flowers/Cards - 500
520.268	Rental - Equipment	30,750	CSC, Finance & Planning & City Administrator's copiers (rental & maintenance - 2,500/mo) - 30,000 Postage meter - 750
520.272	Safety Programs	1,000	Safety recognition awards

Fund	Department	Division	Account Number
General	Finance/Administration	Central Services	030.036
Line Item Details (continued)		2002	
Account Number	Account Title	Request	Details
520.276	Telephone	55,000	Southwestern Bell monthly charges; AT&T equipment & maintenance agreement charges; long distance charges; repairs
520.289	Wellness Program	6,170	Hepatitis vaccines - 3,000 Physicals - 300 Corporate fitness/joining fees - 600 Health Fair - 1,500 Wellness Association dues - 120 Flu Shots - 650
530.313	Departmental Supplies	5,000	Replacement chairs
530.325	Miscellaneous Supplies	7,600	Flags - 500 Appliance Replacement (refrigerator/microwave/etc.) - 600 Kitchen & cleaning supplies, paper products, coffee - 3,000 Misc. meeting supplies - 3,000 Fire extinguishers & safety supplies - 500
530.330	Office Supplies	55,000	Office supplies for all departments
530.343	Uniforms	3,000	City of Chesterfield shirts for employees
540.440	Machinery & Equipment	12,000	See attached detail



City of Chesterfield

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Fund	Department	Division	Account Number
General	Finance/Administration	Information Systems	030.037

Division Summary

Activity	Remarks
Information Systems	<p>The Information Systems Division is responsible for the management and operation of the City's computer systems. The Division supervises and maintains three separate computer networks, eight servers and approximately 85 user workstations. The Division is responsible for installing and maintaining all computer-related hardware, including PCs and peripherals, servers, printers and the physical network infrastructure. The Division is also responsible for installing and upgrading all software executed on these systems, including office automation, financial, electronic mail, CAD, DBMS and desktop publishing applications.</p> <p>The Division is also responsible for developing and programming City-specific applications for various departments. These applications include budget, business, vending and liquor licenses, case and evidence management, Customer Service Center record system, emergency notification and fuel pump delivery.</p> <p>The Division provides leadership and direction in the development of short- and long-range data systems plans, actively working with all departments to determine future computer systems needs and exploring new technologies.</p>

Fund	Department	Division			Account Number	
General	Finance/Administration	Information Systems			030.037	
<i>Division Request</i>		2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Type of Expenditure						
Personnel		160,754	242,714	94,923	205,888	249,725
Contractual		66,221	142,090	38,621	69,006	92,970
Commodities		1,930	5,500	920	4,800	42,700
Capital		17,272	36,000	17,442	34,000	43,500
Totals		246,177	426,304	151,906	313,694	428,895

<i>Personnel Schedule</i>	Number of Employees		
	2000 Actual	2001 Authorized	2002 Requested
Information Systems Manager	1.00	1.00	1.00
Assistant IS Manager	0.00	1.00	1.00
Webmaster	1.00	1.00	1.00
Information Systems Technician	1.50	1.00	1.00
Totals	3.50	4.00	4.00

Fund		Department		Division			Account Number	
General		Finance/Administration		Information Systems			030.037	
Personnel Services				2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title							
510.111	Salaries - Regular/Full-Time			132,219	192,390	78,911	167,078	200,199
510.113	Salaries - Overtime			3,532	4,000	1,811	4,127	4,000
510.120	Social Security			10,403	15,024	6,175	13,097	15,622
510.122	Worker's Compensation			284	516	343	343	515
510.124	Insurance - Health			3,564	12,483	2,581	6,131	10,887
510.125	Insurance - Life			259	514	174	304	408
510.126	Insurance - Dental			291	1,053	169	290	637
510.127	Insurance - Disability			609	923	412	822	1,021
510.130	Pension			9,594	15,811	4,347	13,696	16,436
	Totals			<u>160,754</u>	<u>242,714</u>	<u>94,923</u>	<u>205,888</u>	<u>249,725</u>

Fund		Department		Division			Account Number	
General		Finance/Administration		Information Systems			030.037	
Contractual Services				2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title							
520.221	Data Processing			34,872	34,000	23,899	34,000	30,000
520.247	Maintenance & Repair - Equipment			21,893	22,250	12,245	22,250	23,000
520.249	Memberships & Subscriptions			0	250	0	0	0
520.251	Miscellaneous Contractual			6,791	8,650	2,368	8,650	7,150
520.261	Professional Services			74	67,500	0	0	27,500
520.268	Rental - Equipment			106	140	106	106	120
520.277	Training & Continuing Education			2,485	9,300	3	4,000	5,200
	Totals			<u>66,221</u>	<u>142,090</u>	<u>38,621</u>	<u>69,006</u>	<u>92,970</u>

Fund		Department	Division			Account Number	
General		Finance/Administration	Information Systems			030.037	
Commodities		2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request	
Account Number	Account Title						
530.313	Departmental Supplies	193	1,900	672	1,300	1,900	
530.350	Non-capital Computer Equipment	1,737	3,600	248	3,500	40,800	
	Totals	<u>1,930</u>	<u>5,500</u>	<u>920</u>	<u>4,800</u>	<u>42,700</u>	

Fund		Department		Division			Account Number	
General		Finance/Administration		Information Systems			030.037	
Capital Expenditures				2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title							
540.410	Capital Computer Equipment			17,272	36,000	17,442	34,000	43,500
	Totals			<u>17,272</u>	<u>36,000</u>	<u>17,442</u>	<u>34,000</u>	<u>43,500</u>

Fund General	Department Finance/Administration	Division Information Systems	Account Number 030.037			
Capital Outlay Request						
Full Account Number 001-030-037-540.410						
Description File Server				No# Requested 3	Unit Cost \$10,000	Total Cost \$30,000
Explain reason for request (describe use and workload) Replace aging units				No# of similar units on hand 3	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2000	Estimated Current Year 2001	Budget Year 2002	Future Years		
				2003	2004	2005
G/F	0	0	0	0	0	0
Specify Items to be Replaced						
<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>			
Proliant 3000	Compaq	3	Use as spare/backup			
Proliant 3000	Compaq	3	Use as spare/backup			
Proliant 3000	Compaq	3	Use as spare/backup			
What source was used for unit cost? vendor						
Other remarks						

Fund General	Department Finance/Administration	Division Information Systems	Account Number 030.037			
Capital Outlay Request						
Full Account Number 001-030-037- 540.410						
Description LCD Projector		No# Requested 1	Unit Cost \$7,500	Total Cost \$7,500		
Explain reason for request (describe use and workload) Replace outdated projector			No# of similar units on hand 1	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition		
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2000	Estimated Current Year 2001	Budget Year 2002	Future Years		
				2003	2004	2005
G/F	0	0	0	0	0	0
Specify Items to be Replaced						
<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>			
9210	Proxima	3	Use as spare			
What source was used for unit cost? vendor						
Other remarks						

Fund General	Department Finance/Administration	Division Information Systems	Account Number 030.037			
Capital Outlay Request						
Full Account Number 001-030-037-540.410						
Description Cable Tester		No# Requested 1	Unit Cost \$6,000	Total Cost \$6,000		
Explain reason for request (describe use and workload) Replace old tester, add fiber optic testing capability (necessary for new network)			No# of similar units on hand 1	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition		
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2000	Estimated Current Year 2001	Budget Year 2002	Future Years		
				2003	2004	2005
G/F	0	0	0	0	0	0
Specify Items to be Replaced						
<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>			
Pentascanner	Microtest	4	Trade in			
What source was used for unit cost? vendor						
Other remarks						

Fund General	Department Finance/Administration	Division Information Systems	Account Number 030.037
Line Item Details		2002	
Account Number	Account Title	Request	Details
520.221	Data Processing	30,000	Software updates & upgrades: Novell licenses - 13,000 Windows licenses - 5,000 Cyber Patrol - 2,000 Misc. upgrades (NovaNet, Faxcom, Virus, etc.) - 8,000 Web tools - 2,000
520.247	Maintenance & Repair - Equipment	23,000	Computer hardware & peripherals - 20,000 Printers - 3000
520.251	Miscellaneous Contractual	7,150	CompuServe - 150 Miscellaneous service providers - 1,000 T1 Internet Connection charges - 6,000
520.261	Professional Services	27,500	Contractual "help-desk" functions - 7,500 Contractual programming - 10,000 Internet home page services - 10,000
520.268	Rental - Equipment	120	Pager for Data Systems Administrator
520.277	Training & Continuing Education	5,200	Various seminars and meetings
530.313	Departmental Supplies	1,900	Adaptors, cables, backup tapes, misc. supplies
530.350	Non-capital Computer Equipment	40,800	computers (24 @ 1,600) notebook (1 @ 2,400)
540.410	Capital Computer Equipment	43,500	See attached detail

Fund General	Department Finance/Administration	Division Municipal Court	Account Number 030.038
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Division Summary

Activity	Remarks
Municipal Court	<p>Municipal Court is the judicial branch of the City government. The Judge and Prosecuting Attorney are appointed by the Mayor with the consent of the City Council. Traffic violations and other City ordinance violations are tried by the Court. The Court Administrator administers the day-to-day functions of the Court and the Violations Bureau. A full-time Assistant Court Administrator and Court Assistant assist in the operations of the court . All Court personnel are under the supervision of the Municipal Judge and the Director of Finance and Administration. The Court Administrator assists in the supervision of the Assistant Court Administrator and Court Assistant.</p>

Fund	Department	Division			Account Number	
General	Finance/Administration	Municipal Court			030.038	
<i>Division Request</i>		2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Type of Expenditure						
Personnel		119,766	129,940	68,238	132,612	136,879
Contractual		74,922	44,032	21,377	38,860	46,997
Commodities		6,797	300	0	150	2,700
Capital		3,627	0	0	0	0
Totals		205,112	174,272	89,615	171,622	186,576

<i>Personnel Schedule</i>	Number of Employees		
	2000 Actual	2001 Authorized	2002 Requested
Court Administrator	1.00	1.00	1.00
Assistant Court Administrator	1.00	1.00	1.00
Court Assistant	1.00	1.00	1.00
Totals	3.00	3.00	3.00



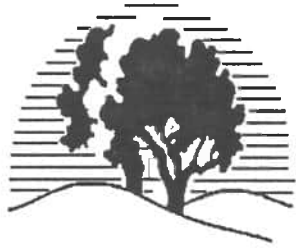
Fund		Department		Division			Account Number
General		Finance/Administration		Municipal Court			030.038
Personnel Services		2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request	
Account Number	Account Title						
510.111	Salaries - Regular/Full-Time	93,030	100,248	52,341	102,567	104,242	
510.113	Salaries - Overtime	3,078	3,500	1,859	3,227	3,500	
510.120	Social Security	7,116	7,937	4,046	8,093	8,242	
510.122	Worker's Compensation	192	272	203	203	272	
510.124	Insurance - Health	7,708	8,398	5,026	8,866	10,601	
510.125	Insurance - Life	185	205	116	202	213	
510.126	Insurance - Dental	518	524	281	482	583	
510.127	Insurance - Disability	474	481	274	508	532	
510.130	Pension	7,465	8,375	4,092	8,464	8,694	
	Totals	<u>119,766</u>	<u>129,940</u>	<u>68,238</u>	<u>132,612</u>	<u>136,879</u>	

Fund		Department		Division			Account Number	
General		Finance/Administration		Municipal Court			030.038	
Contractual Services				2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title							
520.249	Memberships & Subscriptions			255	360	284	360	360
520.251	Miscellaneous Contractual			6,170	6,000	3,456	6,000	7,250
520.260	Printing & Binding			2,188	2,225	621	2,000	3,500
520.261	Professional Services			63,739	32,500	14,842	28,000	32,000
520.277	Training & Continuing Education			2,571	2,947	2,174	2,500	3,887
	Totals			<u>74,922</u>	<u>44,032</u>	<u>21,377</u>	<u>38,860</u>	<u>46,997</u>

Fund		Department	Division			Account Number
General		Finance/Administration	Municipal Court			030.038
Commodities		2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title					
530.313	Departmental Supplies	1,390	300	0	150	2,700
530.350	Non-capital Computer Equipment	5,407	0	0	0	0
	Totals	<u>6,797</u>	<u>300</u>	<u>0</u>	<u>150</u>	<u>2,700</u>

Fund		Department	Division			Account Number	
General		Finance/Administration	Municipal Court			030.038	
Capital Expenditures			2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title						
540.420	Furniture		3,627	0	0	0	0
	Totals		<u>3,627</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

Fund	Department	Division	Account Number
General	Finance/Administration	Municipal Court	030.038
Line Item Details		2002	
Account Number	Account Title	Request	Details
520.249	Memberships & Subscriptions	360	Various memberships and subscriptions
520.251	Miscellaneous Contractual	7,250	REJIS - 6,500 Court software maintenance contract - 750
520.260	Printing & Binding	3,500	Court files, receipts and all other printed materials
520.261	Professional Services	32,000	Judge - 19,000 Subs - 6,000 Jail Services - 5,000 Interpreter Services - 1,500 Date Destruction - 500
520.277	Training & Continuing Education	3,887	Various seminars and meetings
530.313	Departmental Supplies	2,700	Cash register - 2,000 Paradox upgrades for court software - 500 Miscellaneous court supplies - 200



City of
Chesterfield

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2001 ACCOMPLISHMENTS POLICE DEPARTMENT

- Provided a minimum of forty hours of in-house law enforcement training to each commissioned police officer. Training included “active shooter” program, which allowed officers to become familiar with area schools and prepare for a crisis situation.
- All employees trained in sexual harassment awareness/prevention.
- Supported Special Olympics Plane Pull to raise funds for St. Louis Special Athletes.
- Coordinated the Chesterfield Police Department Citizen Police Academy, a ten-week police familiarization course with a total attendance of seventeen residents.
- Coordinated two Chesterfield Police Department Teen Police Academies, a seven week familiarization course designed for adolescents. A total of 38 adolescents participated in two separate sessions.
- Facilitated a partnership with the Parkway School District to continue the assignment of four officers as School Resource Personnel. Two of these officers continue to be Federally funded.
- Joined/assigned trained and began equipping four officers as members of the “St. Louis County Weapons of Mass Destruction/Domestic Terrorism Response Unit”.
- Coordinated a program rewarding drivers for courteous driving and seat belt compliance as well as undertaking a program to combat “Road Rage” through aggressive enforcement.
- Applied for and received the SMART (Speed Monitoring Awareness Radar) trailer to enhance traffic enforcement data collection and visibility.
- Provided computer based training to all officers specifically targeted to criminal and Missouri law.
- Utilized Federal Highway Funding to continue staffing the position of Workforce Safety Officer.
- Continued a partnership with the Richard E. Jacobs Company to provide funding to staff and operate the Community Contact Bureau.

- Utilized an Alcohol/Tobacco Violations Officer to enforce city ordinances against use of alcohol/tobacco by minors, as well as enforcement of illegal sales of alcohol/tobacco to minors.
- Conducted the nationally recognized Safety Town Program for 192 area pre-school children.
- Participated in a state mandated police officer re-certification program through the Missouri POST Commission.
- Provided Council-approved vehicle replacement plan to assure a well-maintained professional fleet of police vehicles.
- Effected 1422 adult arrests and 473 juvenile referrals.
- DWI arrests reflected an increase of 12%.
- Facilitated school based D.A.R.E. (Drug Abuse Resistance Education) programs conducted at area elementary, and middle schools, serving over 850 students.
- Continued a five-year protective vest replacement program to assure officer safety.
- Maintained a Police Reserve Unit of 15 Reserve Officers.
- Continued the Permanent Sector Assignment Program to assure rapid response and continuity of service.
- Maintained a daily minimum staff of eight on-duty units (including supervisor).
- Targeted high accident locations for specific violations identified as contributing factors.
- Conducted “Buckle Up Your Children” inspection with rewards for compliance and provided information and demonstration on the proper use of child restraint devices.
- Utilized a State Traffic Grant, providing funds to pay officers’ overtime pay for DWI detection and hazardous driving enforcement.
- Facilitated the Police Chief’s Adolescent Police Advisory Board with the Parkway School District.
- Initiated the “self-assessment” phase in our Department’s pursuit of accreditation from the Commission on Accreditation for Law Enforcement Agencies (C.A.L.E.A.).

Implemented a program of cultural sensitivity training for all officers: with the cooperation of the Jewish Holocaust Museum, all current and future officers participate in a tour and lecture session at the Museum.

- Other data/trends:

	Actual						Projected	
	1995	1996	1997	1998	1999	2000	2001	2002
Number of police officers/1000 population	1.58	1.65	1.70	1.82	1.94	1.82	1.70	1.70
Number of police officers per square mile	2.09	2.19	2.25	2.35	2.50	2.59	2.59	2.59
Response time	4.27	4.6	5.2	5.2	5.1	6.4	5.1	5.1
	minutes	minutes	minutes	minutes	minutes	minutes	minutes	minutes
Ratio of police budget to population	92.82	101.32	106.97	118.50	128.52	126.57	130.36	134.27
Ratio of police budget/officer	\$58,637	\$61,262	\$62,884	\$65,136	\$66,335	\$69,689	\$71,779	\$73,933
Cost/call for police services	\$92	\$115	\$116	\$122	\$129	\$125	\$121.16	\$124.79
Calls/officer	636	534	542	534	515	559	537	538
Police officer/mile of street	0.52	0.54	0.48	0.51	0.55	0.57	0.57	0.57
Percent non-uniformed to uniformed	9.8%	9.5%	10.7%	10.4%	11.0%	10.6%	16.7%	16.7%
Turnover ratio-uniformed officers	4.48%	7.14%	4.17%	5.19%	7.32%	5.88%	5.00%	5.00%

2002 GOALS POLICE DEPARTMENT

- Goal:** Provide a sense of security and protection to the citizens of Chesterfield and all of those that work or travel within its borders. Provide timely responses to all calls with a direct emphasis on minimizing loss of life and property.
- Strategy:** Continue the current staffing pattern of requiring a minimum of seven marked police units on the street during peak demand times.
- Goal:** Seek trained adult volunteers to help with special events and emergency needs for manpower.
- Strategy:** Maintain a Police Reserve Unit of trained and equipped volunteers that assist with normal police activities, especially during special events or emergency conditions. Conduct two Citizen Police Academies with the intent of introducing citizens to the mission and role of the Police Department and the need for civilian volunteer help.
- Goal:** Provide centrally located citizens' contact point for enhanced public access to police services.
- Strategy:** Participate in a partnership with Chesterfield Mall to include shared funding to operate a citizen contact office inside the Mall. Staffing to be accomplished using a combination of Department police personnel and citizen volunteers.
- Goal:** Provide additional safety and security to traffic and sector officers during routine police stops.
- Strategy:** Continue to equip, and require, the use of in-car video recording units in patrol cars so that all traffic stops will be recorded.
- Goal:** Provide a safe and secure learning environment for students within the City.
- Strategy:** Maintain current cooperative salary agreement to provide four officers to the Parkway School District as School Resource Officers.
- Goal:** Insure that all commissioned officers maintain State certification by completing required training.
- Strategy:** Provide training, both in-house and academy based, to comply with the P.O.S.T. requirements for continued certification as a Peace Officer.

Goal: Pursue an aggressive program of reducing the number of vehicle accidents that cause death or serious injury.

Strategy: Utilize Federal Highway Funds for the specific purpose of reducing or eliminating a specific problem as identified through the use of statistical data captured through the M.O.T.I.S. Computer System. Specific roads and intersections will be identified and enforcement tailored to the problem will be implemented. In addition, specific programs such as "ReWARD" and "ERAD" will be continued to identify and reduce traffic incidents. Utilizing funding from the Missouri Division of Highway Safety, continue expanded efforts of the "workplace traffic safety initiative". This project is aimed at reducing the frequency and severity of motor vehicle accidents involving employees of various target employers throughout the City. Utilize four radar enforcement trailers to educate motorists as to their speed versus posted speed limit.

Goal: Assure enhanced educational strategies as well as aggressive enforcement of all tobacco/alcohol/safety-related concerns.

Strategy: Continue a "Zero Tolerance" policy for all alcohol and drug violations. Aggressively enforce the seizure of motor vehicles involved in drug related offenses. Continue to assign department drug enforcement personnel with an area-wide, County Task Force to enhance the war on drugs. Incorporate an additional three (3) neighborhoods into the Neighborhood Watch Program. Provide "Safety Town" training to 200 pre-schoolers. Continue the assignment of one detective whose responsibility shall be to educate all facets of the community in strategies to reduce the possession and use of alcohol and tobacco by minors. In addition, this officer shall be authorized to implement enforcement strategies wherever necessary.

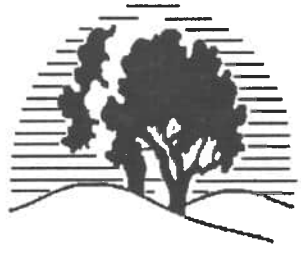
Goal: Improve the planning and implementation of manpower allocation and scheduling.

Strategy: Purchase computerized scheduling software in order to more efficiently manage the deployment of existing uniformed personnel.

Goal: Provide for alternative responses to dangerous situations in order to minimize the necessity to utilize the "deadly force".

Strategy: Purchase "less-than-lethal" weapon systems and provide training to key agency personnel in order to implement a less-than-lethal alternative for certain potentially volatile situations.





City of Chesterfield

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Fund	Department	Division	Account Number
General	Police	Police	040.041
<i>Division Summary</i>			
Activity	Remarks		
Police	<p>Provide 24-hour patrol of the City's residential and commercial area, as well as provide 24-hour coverage at the police station for citizen complaints/calls.</p> <p>Respond to all calls for service and criminal activities.</p> <p>Investigate and follow-up on all reported crimes.</p> <p>Apprehend, arrest and process criminals.</p> <p>Handle crime scene processing, evidence collection, preservation and storage.</p> <p>Investigate motor vehicle accidents, provide motorist assistance, and enforce traffic laws and ordinances. Direct and control traffic as needed and identify problem areas for selected enforcement.</p> <p>Prepare and maintain police reports, criminal histories and crime statistics. Process background checks, liquor license applications and other special permits.</p> <p>Create and maintain community programs to foster crime prevention, awareness and citizen involvement.</p> <p>Provide D.A.R.E. programs to all schools within the City.</p> <p>Provide, schedule, and monitor training for all employees.</p> <p>Assist Police Personnel Board with hiring of officers.</p>		

Fund	Department	Division			Account Number	
General	Police	Police			040.041	
<i>Division Request</i>		2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Type of Expenditure						
Personnel		5,055,996	5,528,582	2,764,633	5,403,942	6,028,050
Contractual		424,795	423,160	282,217	423,968	354,507
Commodities		161,208	166,450	87,945	166,250	144,125
Capital		281,550	270,600	270,534	270,534	260,000
Totals		5,923,549	6,388,792	3,405,329	6,264,694	6,786,682

<i>Personnel Schedule</i>	Number of Employees		
	2000 Actual	2001 Authorized	2002 Requested
Police Chief	1.00	1.00	1.00
Captain	3.00	3.00	3.00
Lieutenant	5.00	5.00	5.00
Sergeant	11.00	11.00	11.00
Police Officer	65.00	65.00	65.00
Executive Secretary	1.00	1.00	1.00
Crime Analyst	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00
Records Clerks	6.00	6.00	7.00
Totals	94.00	94.00	95.00

Fund		Department		Division			Account Number	
General		Police		Police			040.041	
Personnel Services				2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title							
510.111	Salaries - Regular/Full-Time			3,948,785	4,199,364	2,132,685	4,118,996	4,528,752
510.113	Salaries - Overtime			52,440	45,000	30,039	60,178	60,000
510.115	Police Holiday Pay			89,000	109,694	1,756	112,812	111,040
510.120	Social Security			302,504	333,085	160,048	328,337	359,534
510.122	Worker's Compensation			94,427	145,623	104,699	104,699	154,261
510.124	Insurance - Health			258,112	297,217	163,697	291,122	377,911
510.125	Insurance - Life			8,038	8,747	4,823	8,374	9,427
510.126	Insurance - Dental			19,852	23,120	9,660	16,294	25,104
510.127	Insurance - Disability			18,502	20,157	11,146	19,771	23,663
510.130	Pension			264,338	346,575	146,080	343,359	378,358
	Totals			<u>5,055,996</u>	<u>5,528,582</u>	<u>2,764,633</u>	<u>5,403,942</u>	<u>6,028,050</u>

Fund		Department		Division			Account Number	
General		Police		Police			040.041	
Contractual Services				2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title							
520.221	Data Processing			5,360	4,000	730	4,000	5,000
520.244	Investigative Expenses			110	1,000	54	1,000	1,000
520.246	Maintenance & Repair-Building			7,375	5,000	695	2,000	0
520.247	Maintenance & Repair - Equipment			8,433	8,000	3,914	8,000	8,000
520.249	Memberships & Subscriptions			2,122	2,235	2,086	2,086	2,493
520.251	Miscellaneous Contractual			261,133	268,500	195,957	268,500	269,344
520.260	Printing & Binding			7,763	5,500	997	5,500	5,500
520.261	Professional Services			4,828	8,325	4,632	4,632	14,015
520.268	Rental - Equipment			14,113	12,000	6,395	12,000	12,000
520.269	Rental - Buildings			48,600	45,000	32,475	53,400	0
520.276	Telephone			11,465	10,000	4,979	9,000	0
520.277	Training & Continuing Education			32,619	32,450	16,649	32,450	32,155
520.285	Utilities - Electric			13,994	13,500	7,044	13,000	0
520.286	Utilities - Gas			1,470	1,100	949	1,900	0
520.287	Utilities - Water			712	800	405	750	0
520.288	Utilities - Sewer			734	750	455	750	0
520.291	NCAP Services			2,422	0	0	0	0
520.295	Mall Office Expenses			1,541	5,000	3,801	5,000	5,000
	Totals			<u>424,795</u>	<u>423,160</u>	<u>282,217</u>	<u>423,968</u>	<u>354,507</u>

Fund		Department		Division			Account Number	
General		Police		Police			040.041	
Commodities				2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title							
530.312	Crime Prevention Supplies			4,748	5,500	318	5,500	5,500
530.313	Departmental Supplies			77,271	82,500	61,599	82,500	75,175
530.321	Investigative Supplies			4,047	6,000	1,570	6,000	6,000
530.325	Miscellaneous Supplies			1,031	1,250	641	1,250	1,250
530.343	Uniforms			50,561	55,000	23,817	55,000	56,200
530.350	Non-capital Computer Equipment			23,550	16,200	0	16,000	0
	Totals			<u>161,208</u>	<u>166,450</u>	<u>87,945</u>	<u>166,250</u>	<u>144,125</u>



Fund		Department		Division			Account Number	
General		Police		Police			040.041	
Capital Expenditures				2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title							
540.410	Capital Computer Equipment			5,550	0	0	0	0
540.440	Machinery & Equipment			39,195	0	0	0	8,000
540.460	Automobiles & Trucks			236,805	270,600	270,534	270,534	252,000
	Totals			<u>281,550</u>	<u>270,600</u>	<u>270,534</u>	<u>270,534</u>	<u>260,000</u>

Fund General	Department Police	Division Police	Account Number 040.041			
Capital Outlay Request						
Full Account Number 001-040-041-540.440						
Description In Car Video Capture Unit				No# Requested 2	Unit Cost \$4,000	Total Cost \$8,000
Explain reason for request (describe use and workload) To replace 6 year old units still in service				No# of similar units on hand 9	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2000	Estimated Current Year 2001	Budget Year 2002	Future Years		
				2003	2004	2005
G/F		1000	1000	1000	1000	1000
Specify Items to be Replaced						
<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>			
Video System	Sony	5 years	Use for spares			
What source was used for unit cost? State Bid						
Other remarks						

Fund General	Department Police	Division Police	Account Number 040.041			
Capital Outlay Request						
Full Account Number 001-040-041-540.460						
Description Replacement Patrol Vehicles				No# Requested 12	Unit Cost \$21,000	Total Cost \$252,000
Explain reason for request (describe use and workload) To replace high milage patrol vehicles				No# of similar units on hand 32	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2000	Estimated Current Year 2001	Budget Year 2002	Future Years		
				2003	2004	2005
General Fund	14400	15600	14400	14400	14400	14400
Specify Items to be Replaced						
<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>			
12 Vehicles	Ford	Up to 5 years	Sell at auction			
What source was used for unit cost? State Bid						
Other remarks						

Fund	Department	Division	Account Number
General	Police	Police	040.041
Line Item Details		2002	
Account Number	Account Title	Request	Details
520.221	Data Processing	5,000	Specialized police software and updates - 1,000 Scheduling Software - 3,000 Cross Directory Software - 1,000
520.244	Investigative Expenses	1,000	Investigative Expenses (e.g. Major Case Activation)
520.247	Maintenance & Repair - Equipment	8,000	Mobile Radio Repair Contract - 4,000 Spare parts for service pistols - 500 Office equipment - 500 Radar and other Equipment Repair - 1,500 Photographic/Video Equipment repair - 500 Camcorder maintenance - 1,000
520.249	Memberships & Subscriptions	2,493	Various memberships and subscriptions
520.251	Miscellaneous Contractual	269,344	County dispatching - 222,664 REJIS - 30,180 Vehicle Changeover - 12,000 Mobile phones - 3,000 County photo processing - 1,000 Lab tests - 500
520.260	Printing & Binding	5,500	Missouri traffic tickets - 2,200 Police Officers' MO Law Update Books - 1,200 Racial Profiling Forms - 500 Victim forms, other special forms, receipts - 500 Record Room forms and envelopes - 800 Envelope evidence/tags - 300
520.261	Professional Services	14,015	Second of two installment payments for International Accreditation of the Police Department - 4,015 On Site Assesment for C.A.L.E.A. - 7,000 Medical checks for prisoners when needed due to illness or other circumstances - 3,000
520.268	Rental - Equipment	12,000	Copiers - 9,500 Pagers - 1,800 Identa-Kit - 700
520.277	Training & Continuing Education	32,155	Various seminars and meetings
520.295	Mall Office Expenses	5,000	Electric, telephone and copier expenses for office at Chesterfield Mall
530.312	Crime Prevention Supplies	5,500	Special Event Material - 2,100

Fund	Department	Division	Account Number
General	Police	Police	040.041
Line Item Details (continued)		2002	
Account Number	Account Title	Request	Details
530.313	Departmental Supplies	75,175	Miscellaneous D.A.R.E. Supplies - 1,550 Badges - 750 Citizen Police Academy - 400 Coloring books - 400 National Night Out supplies - 300 Ammunition - 14,000 Mobile Radios (6 @ 2,000) - 12,000 Vehicle Radar Unit (3 @ 2,000) - 6,000 Portable radios (10 @ 850) - 8,500 Vests (15 @ 400) - 6,000 Light bars (5 @ 1,200) - 6,000 Digital Video Capture System - 3,000 Glock pistols (4 @ 500) - 2,000 Cassette recorders (15 @ 100) - 1,500 Furniture - 2,000 Traffic flares - 2,000 Portable radio batteries (30 @ 60) - 1,800 Record Room supplies - 1,000 Range supplies - 1,105 Pepper mace (20) - 400 Rechargeable flashlights (5 @ 80) - 400 Prisoner cages (2) - 800 Bumper speakers (6 @ 250) - 1,500 Light bar lenses (10) - 1,110 Miscellaneous equipment/supplies - 900 ARK Radio equipment holders (6) - 960 Code 3 control boxes (6) - 1,800 Bullet proof vest covers - 250 Misc. firearms supplies - 150
530.321	Investigative Supplies	6,000	Film and video tape - 2,800 Crime scene processing supplies - 1,200 Breathalyzer, drug testing & traffic investigation supplies - 1,500 Batteries - 500
530.325	Miscellaneous Supplies	1,250	Prisoner Food - 1,100 Criminal Informant Fund - 150
530.343	Uniforms	56,200	New and replacement uniforms for commissioned officers - 49,000 Clothing allowance for 10 detectives - 7,200
540.440	Machinery & Equipment	8,000	See attached detail
540.460	Automobiles & Trucks	252,000	See attached detail



2001 ACCOMPLISHMENTS CITY ADMINISTRATOR

- Made recommendations for updating the Five-Year Budget and forward to Council.
- Attended all meetings of City Council and City Council Committees, and worked to prepare agendas and packets of information for each meeting.
- Coordinated preparation/delivery of four Chesterfield Citizen newsletters.
- Coordinated and assisted with the transition of a new Councilmembers, following the April 2000 election, as well as a special election held in August 2001.
- Represented City of Chesterfield at a variety of meetings/interactions involving neighboring municipalities, the Chesterfield-Ballwin Area Organization, the East-West Gateway Coordinating Council, the St. Louis County Municipal League, the Missouri Municipal League, the St. Louis Area City Management Association, the Missouri City Management Association and the International City Management Association. Represented City of Chesterfield in meetings involving the St. Louis County Department of Highways and Traffic, Missouri Department of Transportation, Metropolitan Sewer District, County Executive Buzz Westfall, St. Louis County Library Board, Citizens for Modern Transit, the Chesterfield Chamber of Commerce, Valley 2000, CCDC, RCGA and Bi-State.
- Interacted regularly and facilitated a multitude of meetings, including those involving members of City Council, Staff members, the City Attorney, subdivision trustees, various citizens' groups, the Home Builders Association and major commercial developers within the City.
- Participated in various interactions and regular meetings involving the Parkway and Rockwood School Districts and the Metro West and Chesterfield Fire Protection Districts.
- Served as a member of the Board of Directors for the St. Louis Area Insurance Trust.
- Coordinated the preparation of and presented the proposed FY2002 Budget to City Council for approval, following public hearing presentation.
- Served as area-wide coordinator of Midwest Waste Consortium, representing all cities served by Midwest Waste, to address service provision issues, as they arise.

- Administered agreement with Parkway School District for the development/maintenance of neighborhood parks at River Bend and Green Trails Elementary Schools.
- Coordinated the development and submission to City Council of recommended adjustments to the compensation/classification pay system for City employees.
- Recommended extension of current contract with CCDC for professional services associated with the Chesterfield Valley redevelopment, flood control and levee design.
- Conducted public workshop with Mayor/City Council regarding proposed FY2002 Budget and made formal presentation of recommended budget at Public Hearing, held December 3, 2001.
- Coordinated process by which Professor Terry Jones was selected and produced a comparative analysis of proposed Charter.
- As directed by Mayor/City Council, generally supervised entire process of constructing new City Hall. Project completed ahead of schedule and under budget.
- Generally supervised/coordinated process by which City government operations were transferred from old City Hall to new City Hall.
- Recommended use of CDBG funds for construction of sidewalks at Chesterfield Valley Athletic Complex to enhance handicapped accessibility.
- Coordinated process by which revised provisions governing the use of City rights-of-way by telecommunications and cable systems were adopted.
- Recommended use of TIF funds for various infrastructure improvement projects, within the Chesterfield Valley.
- Implemented changes to ordinance governing hours of solid waste residential and non-residential collection and coordinated enforcement of same.
- Recommended award of exclusive contract for soda sales at Chesterfield Valley Athletic Complex to Pepsi, thus enhancing revenues.
- Coordinated process and ultimately recommended new five-year contract with Midwest Waste for solid waste collection services in Chesterfield.
- Coordinated approval process regarding transfer of TCI Cable Systems to Charter Communications.
- Recommended Stern Brothers be accepted as City's Financial Advisor.

- Coordinated and participated in Mayor/Council/Staff retreat.
- Assisted in selection of consultant to study ability of City to regulate Spirit Airport operations.
- Recommended selection of A.G. Edwards as City's Bond Underwriter.
- Recommended change to military leave policy for all employees.
- Negotiated extensively with Sachs Properties for construction and use of recreational lake adjacent to Central City Park.
- Sought donations for construction of "Larry Grosser" Memorial fountain area, at new City Hall.
- Interacted with appropriate officials regarding proper signing/protection for all at-grade railroad crossings in Chesterfield Valley.
- Interacted, encouraged and provided assistance for possible relocation to representatives of Junior Achievement and Junior Chamber International.
- Met with Mayor and Staff and participated in extensive review of TIF-related expenses and various requests by THF Realty, regarding on-going development of Chesterfield Crossing and related developments.
- Met monthly with "Chamber Understanding City Operations" committee of the Chamber of Commerce, to discuss a variety of City issues and answer questions.
- Participated actively as a non-voting, ex-officio member of the Chesterfield Chamber of Commerce Board of Directors.





2002 GOALS CITY ADMINISTRATOR

Goal: Improve organizational efficiency by enhancing the flow of informational resources among departments and elected officials)

Strategy: Facilitate direct communication among departments and between elected officials and Department Heads through discussion at staff meetings. Encourage open communication, direct contact and the sharing of resources. Continue to publish quarterly citizen newsletter and provide relevant, current information to City residents. Ensure citizen concerns are addressed within ten business days through the Customer Service Center Record System. Promote interaction among City staff, business organizations and citizens by encouraging attendance at events sponsored by various groups on monthly basis. Make sure City webpage is continually updated and expanded to provide greater access to current, accurate information regarding City operations.

Goal: Promote the City of Chesterfield as the City of choice in the St. Louis region within which to live, work, play and visit.

Strategy: Continue to actively participate in national, regional and local organizations. Attend seminars and presentations. Coordinate staff participation in community groups and events.

Fund General	Department City Administrator	Division City Administrator	Account Number 050.051
Division Summary			
Activity	Remarks		
City Administrator	<p>The City Administrator is the Chief Appointed Officer of the City, responsible to the Mayor and City Council for the administration of all affairs of the City coming under his jurisdiction. He supervises all departments, sees that all laws and ordinances are enforced and all contracts are kept and performed and makes recommendations to the City Council regarding City operations and policy.</p>		

Fund	Department	Division			Account Number	
General	City Administrator	City Administrator			050.051	
Division Request		2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Type of Expenditure						
Personnel		173,371	182,443	76,267	154,986	183,188
Contractual		5,862	6,980	3,997	6,670	6,695
Commodities		1,737	0	0	0	0
Totals		180,970	189,423	80,264	161,656	189,883

Personnel Schedule	Number of Employees		
	2000 Actual	2001 Authorized	2002 Requested
City Administrator	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00
Totals	2.00	2.00	2.00

Fund		Department		Division			Account Number	
General		City Administrator		City Administrator			050.051	
Personnel Services				2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title							
510.111	Salaries - Regular/Full-Time			138,829	145,995	57,615	118,833	140,387
510.120	Social Security			9,161	11,169	4,752	9,091	10,740
510.122	Worker's Compensation			281	383	305	305	354
510.124	Insurance - Health			7,683	6,242	3,600	7,337	7,879
510.125	Insurance - Life			489	519	256	453	512
510.126	Insurance - Dental			640	704	227	390	319
510.127	Insurance - Disability			658	701	301	570	716
510.129	Deferred Compensation			5,192	5,000	4,577	8,500	11,000
510.130	Pension			10,439	11,730	4,634	9,507	11,281
	Totals			<u>173,371</u>	<u>182,443</u>	<u>76,267</u>	<u>154,986</u>	<u>183,188</u>

Fund		Department		Division			Account Number	
General		City Administrator		City Administrator			050.051	
Contractual Services				2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title							
520.249	Memberships & Subscriptions			850	1,205	916	1,205	1,230
520.251	Miscellaneous Contractual			1,468	1,500	545	1,200	1,200
520.268	Rental - Equipment			166	175	165	165	165
520.277	Training & Continuing Education			3,377	4,100	2,371	4,100	4,100
	Totals			<u>5,862</u>	<u>6,980</u>	<u>3,997</u>	<u>6,670</u>	<u>6,695</u>



Fund		Department		Division			Account Number	
General		City Administrator		City Administrator			050.051	
Commodities				2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title							
530.350	Non-capital Computer Equipment			1,737	0	0	0	0
	Totals			<u>1,737</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

Fund	Department	Division	Account Number
General	City Administrator	City Administrator	050.051
<i>Line Item Details</i>		2002	
Account Number	Account Title	Request	Details
520.249	Memberships & Subscriptions	1,230	Various memberships and subscriptions
520.251	Miscellaneous Contractual	1,200	Car phone for City Administrator
520.268	Rental - Equipment	165	Pager
520.277	Training & Continuing Education	4,100	Various seminars and meetings



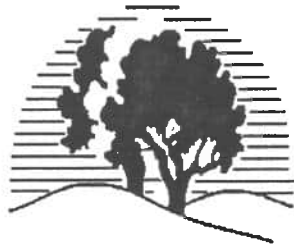
2001 ACCOMPLISHMENTS PLANNING

- Reviewed and presented the following items to the Planning Commission/City Council :
 - ⇒ 34 rezoning petitions
 - ⇒ 41 site development plans
 - ⇒ 1 site plan
 - ⇒ 14 plats
 - ⇒ 14 ordinance amendments
- Issued 22 Landscape Bonds
- Reviewed 15 Tree Studies
- Reviewed and presented 34 items to the Architectural Review Board.
- Reviewed and presented 19 variances to the Board of Adjustment.
- Handled 2,205 requests for information through the “Planner of the Day” program.
- Issued 1,204 zoning approvals for construction.
- Actively worked with property owners on the demolition of 8 problem structures.
- Established a system for investigating citizen concerns whereby written citation becomes the last resort to enforcement. Mailed 181 written citations.
- Updated the Tree Ordinance and Manual.
- Developed the Property Maintenance Code for the City of Chesterfield for review by the Planning and Zoning Committee of City Council.
- Developed a database from project list information that could be accessed by all Department personnel and the webmaster that could be used for informing the city personnel of current project information.
- Worked with the Planning Commission in establishing criteria for the implementation of the T- model program.

- Coordinated seven committee meetings of the Planning Commission to address issues relating to issues on ordinances, landscaping, policy and procedures and comprehensive planning
- Facilitated four educational workshops for the Planning Commission, on traffic, legal issues, the new Landmark Preservation Ordinance and a Planning Commissioner Workshop sponsored by the St. Louis American Planning Association.
- Coordinated the update of the Landscape Guidelines for the City of Chesterfield.
- Coordinated the adoption of the Landmark Preservation Ordinance and developed the education program for both the Planning Commission and Landmark Commission on the new Ordinance.
- Coordinated two Public Meetings on the Comprehensive Plan update.
- Coordinated six Citizen Advisory Meetings for the update of the Comprehensive Plan.
- Developed and solicited proposals for the update of the Zoning Ordinance.
- Attended local chapter of the American Planning Association and St. Louis Area Code Enforcement Officers to maintain up-to-date information and training.

**2002 GOALS
PLANNING**

- Goal:** Provide effective and efficient staff assistance to the City Council, Planning Commission, Board of Adjustment, Architectural Review Board, Landmark Preservation Commission and the development community.
- Strategy:** Maintain current level of service while reviewing for optimum efficiency.
- Goal:** Coordinate the Comprehensive Plan update through adoption.
- Strategy:** Provide staff support for the update of the Comprehensive Plan.
- Goal:** Coordinate the Zoning Ordinance Update through adoption.
- Strategy:** Provide staff support for the update of the Zoning Ordinance.
- Goal:** Continue to develop ways of improving the information the Department provides to the public.
- Strategy:** Create ways to utilize the technological systems available to Department.
- Goal:** Develop an accurate record of the proposed and remaining development of Chesterfield Village.
- Strategy:** Develop an accurate history of development in the Chesterfield Village area.



City of Chesterfield

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Fund	Department	Division	Account Number
General	Planning	Planning & Zoning	060.061
Division Summary			
Activity	Remarks		
Comprehensive Planning	Provide long- and short-range planning for the City. Prepare and submit Plans of Intent for annexations to County Boundary Commission. Develop and maintain data base on the City.		
Inspection and Enforcement	Inspect zoning and nuisance violations; pursue abatement and appear in Court, as required.		
General Public Contact	Meet citizens, developers and consultants concerning Zoning and Subdivision Ordinance requirements and the City's Comprehensive Plan.		
Subdivision Ordinance Adm.	Review and present reports on subdivision plats; review subdivision variance requests.		
Board of Adjustment	Assist public with Board of Adjustment variance requests and serve as technical advisor to the Board.		
Zoning Ordinance Admin.	Analyze, review, prepare and present reports to the Planning Commission; review site plans; maintain official zoning map of the City.		

Fund	Department	Division			Account Number	
General	Planning	Planning & Zoning			060.061	
Division Request		2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Type of Expenditure						
Personnel		387,432	564,258	253,844	513,519	579,293
Contractual		83,455	212,424	45,288	133,498	96,468
Commodities		8,928	14,195	7,021	13,295	3,210
Totals		479,815	790,877	306,153	660,312	678,971

Personnel Schedule	Number of Employees		
	2000 Actual	2001 Authorized	2002 Requested
Director of Planning	1.00	1.00	1.00
Senior Planner	1.00	1.00	1.00
Project Planner	5.00	5.00	5.00
Planning Technician	1.00	1.00	1.00
Planning Assistant	1.00	1.00	1.00
Intern	0.62	0.62	0.62
Executive Secretary	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00
Totals	11.62	11.62	11.62

Fund		Department		Division			Account Number	
General		Planning		Planning & Zoning			060.061	
Personnel Services				2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title							
510.111	Salaries - Regular/Full-Time			324,692	441,016	210,077	408,462	448,528
510.112	Salaries - Part-Time			788	7,500	4,725	7,500	7,500
510.113	Salaries - Overtime			4,308	5,000	282	424	5,000
510.120	Social Security			25,097	34,694	16,135	31,854	35,269
510.122	Worker's Compensation			837	1,190	1,282	1,282	1,162
510.124	Insurance - Health			18,240	33,364	12,784	27,320	39,682
510.125	Insurance - Life			809	1,053	541	968	1,076
510.126	Insurance - Dental			1,238	2,368	575	1,037	2,232
510.127	Insurance - Disability			1,521	2,117	1,087	1,961	2,287
510.130	Pension			9,901	35,956	6,356	32,711	36,557
	Totals			<u>387,432</u>	<u>564,258</u>	<u>253,844</u>	<u>513,519</u>	<u>579,293</u>

Fund		Department		Division			Account Number	
General		Planning		Planning & Zoning			060.061	
Contractual Services				2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title							
520.210	Advertising			10,815	7,500	4,892	7,500	7,500
520.221	Data Processing			1,799	2,100	0	302	1,800
520.249	Memberships & Subscriptions			1,456	1,702	706	1,702	1,838
520.251	Miscellaneous Contractual			3,641	19,800	549	2,000	8,800
520.260	Printing & Binding			2,574	3,000	272	3,000	4,500
520.261	Professional Services			59,861	174,322	35,742	115,000	67,200
520.268	Rental - Equipment			95	100	94	94	100
520.277	Training & Continuing Education			3,216	3,900	3,033	3,900	4,730
	Totals			<u>83,455</u>	<u>212,424</u>	<u>45,288</u>	<u>133,498</u>	<u>96,468</u>



Fund		Department		Division			Account Number	
General		Planning		Planning & Zoning			060.061	
Commodities				2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title							
530.313	Departmental Supplies			1,857	8,532	2,655	8,532	2,460
530.343	Uniforms			146	263	172	263	750
530.350	Non-capital Computer Equipment			6,925	5,400	4,194	4,500	0
	Totals			<u>8,928</u>	<u>14,195</u>	<u>7,021</u>	<u>13,295</u>	<u>3,210</u>

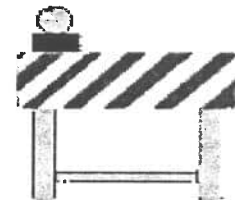
Fund	Department	Division	Account Number
General	Planning	Planning & Zoning	060.061
Line Item Details		2002	
Account Number	Account Title	Request	Details
520.210	Advertising	7,500	Public Hearing Notices - 7,000 City Notices - 500
520.221	Data Processing	1,800	Metroscan Membership
520.249	Memberships & Subscriptions	1,838	Various memberships and subscriptions
520.251	Miscellaneous Contractual	8,800	Map Reproduction - 300 County Computer Access - 350 Microfilm Copies - 1,000 Code Compliance/Demolition - 5,000 Film Processing - 500 Director's Car Phone - 900 Portable Car Phone - 750
520.260	Printing & Binding	4,500	Printing of Zoning Ordinances, Subdivision Ordinance, Comprehensive Plans, Tree Manuals, ARB, PC Nameplates, Plaques, Color maps
520.261	Professional Services	67,200	T-Model training , update and traffic consultant - 50,000 Tree Consultant - 16,000 Board of Adjustment Recorder - 1,200
520.268	Rental - Equipment	100	Director's pager
520.277	Training & Continuing Education	4,730	Various seminars and meetings
530.313	Departmental Supplies	2,460	Film - 250 Slides - 250 Drafting Supplies - 200 Public Hearing Signs - 266 Planning Staff Nameplates - 50 Miscellaneous Supplies - 844 Digital Camera - 600
530.343	Uniforms	750	Boots for Planners - 500 Coat/sweatshirt for Planning Tech - 125 Shirts for Planning Tech - 125



2001 ACCOMPLISHMENTS PUBLIC WORKS/PARKS

- Performed CADD, computer aided drafting and design, services for bond issue, street reconstruction and grated trough replacement.
- Inspected and administered contract for construction of improvements to stabilize the creek under the Wildhorse Parkway bridge.
- Inspected and administered contract for construction of a storm sewer system to replace several severely deteriorated storm sewer culverts under Wilson Avenue.
- Administered contract for engineering analysis of storm sewer system near 14459 Britannia Drive and design of repairs.
- Administered contract for design of a pathway and associated amenities along Chesterfield Parkway.
- Administered contract for design of stabilization for Bridle Creek utilizing state of the practice bio-engineering techniques.
- Coordinated review and construction inspection at the Chesterfield City Hall site; assisted with design and floor plan related issues.
- Conducted review of 760 plans.
- Reviewed 530 plot plans for new home, retaining wall and/or swimming pool construction.
- Developed brochure about various stages and steps of the development process to facilitate the public's understanding of City procedures and policies.
- Expended 2,300 man-hours inspecting developments throughout the City.
- Managed escrow agreements guaranteeing the construction of public improvements in subdivisions.
- Solicited proposals and administered contract for design; bid and contracted for construction of required public improvements in Ladue Royal subdivision.
- Issued 25 grading permits.

- Issued 154 Special Use Permits for work on City rights-of-way.
- Issued 14 permits for work in the regulated flood plain.
- Issued 24 permits for installation of sprinkler systems.
- Reevaluated condition of approximately 1/3 of City streets to update and maintain the Department's multi-year pavement maintenance and reconstruction plan and comply with the requirements of GASB 34.
- Completed 94 work orders requiring engineering analysis, expending 120 man-hours.
- Finalized written departmental procedures (grading permit review and approval, and general escrow procedures). Through the process, procedures have been reviewed and improved, augmenting everyone's understanding.
- Designed, bid, inspected and administered contracts for construction of five grated trench drains at various locations throughout the City.
- Administered contract for design of a transportation enhancement project along Highway 340, consisting of the construction of sidewalks, landscaped medians, and modifications to the existing traffic signals.
- Administered the Residential Sanitary Sewer Lateral Repair Program, involving repairs to 90 laterals.
- Updated subdivision information and base maps in the Geographic Information System (GIS).
- With the assistance of the Assistant Information Systems Manager, initiated process for making images of record plats available on the computer, which will eventually be linked to the GIS.
- Designed, bid and constructed by contract, approximately \$4,219,840 (116,560 square yards) of concrete pavement slabs funded by the R & S bonds and sales tax for streets and sidewalks, completing more work than originally identified one year ahead of schedule.
- Designed, bid, inspected and administered contract for approximately \$260,486 worth of sidewalk repairs, involving the removal of 49,356 lineal feet of sidewalk and replacement with 4 inches concrete to remove tripping hazards.
- Inventoried and prioritized work order requests. Achieved the lowest number of outstanding work orders since the City's incorporation. The following table shows the status of work orders completed by the Maintenance Division in 2001:



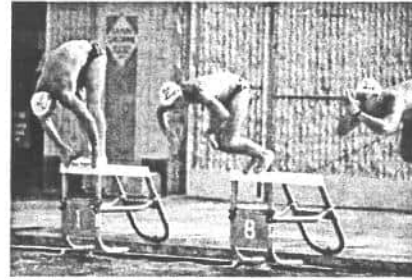
Problem Identification	Reported in 2001	Completed of Reported in 2001	Total of Completed in 2001	Total hours	Man-	Total Open
Curbs	28	28	32	645		0
Sidewalks	844	824	1105	6,649		20
Signs	207	201	215	691		9
Storm Sewers	87	81	91	1,528		6
Street Repair	109	102	121	6,407		7
Tree Trimming	477	460	485	754		17
Undermines	24	23	30	164		1
Slab Replacement	13	13	25	6,324		2
Totals	1789	1732	2104	23,162		62

- Recorded and tracked placement of Public Works barricades in order to ensure that work progressed in a timely fashion.
- Removed all identified dead or unrecoverable trees, minimizing threats to motorists or pedestrians.
- Systematically trimmed trees in the R.O.W. by starting the third cycle of the four-year tree-trimming plan.
- Other data/trends:

	Actual						Projected	
	1995	1996	1997	1998	1999	2000	2001	2002
Mtn workers/lane mile	0.12	0.13	0.11	0.12	0.12	0.10	0.12	0.09
Tons salt used/lane mile	15.00	13.49	3.91	8.61	7.52	8.20	8.35	5.65
Vehicles/rolling stock to mechanics	14.75	17.25	20.00	16.40	16.80	13.68	13.68	13.68
P/W Street Mtn. exp./ Lane mile	\$6,666	\$7,336	\$6,873	\$7,362	\$7,219	\$5,648	\$ 5,817	5,992
Capital projects exp./ Capita	\$ 66.18	\$ 63.79	\$ 152.00	\$ 140.76	\$ 202.94	\$ 84.55	\$ 87.08	\$ 89.70
Capital projects exp./ Engineer	\$560,193	\$540,008	\$804,175	\$661,972	\$954,366	\$513,270	\$ 528,668	544,528
Capital projects exp./ Lane mile	\$10,773	\$10,385	\$21,445	\$19,859	\$28,631	\$12,492	\$ 12,867	13,253
Ratio of P/W exp. to Population w/capital	\$131	\$134	\$231	\$226	\$297	\$145	\$ 207	\$ 213
Ratio of P/W exp. to Population w/o capital	\$65	\$70	\$79	\$86	\$94	\$60	\$ 62	\$ 64
Lane miles/truck	11.30	8.97	8.82	8.11	8.11	7.44	7.44	7.44
Sq. yds. Contractual Concrete work/ Engineer	14,017	13,031	21,426	17,125	21,641	13,120	13,513	13,919

- Designed, bid, inspected and administered contract for construction of an ADA accessible sidewalk through the soccer side of the CVAC, using a Community Development Block Grant.
- Updated policies such as Park Rules and Regulations, Fees and Charges, Pool Rentals, Pavilion Rentals, Program Guidelines, and Group Swim Guidelines.
- Participated in cooperative ventures with area organizations and agencies including the West County YMCA, Chamber of Commerce, St. Louis County Parks, Missouri Department of Conservation, Missouri Department of Natural Resources, National Hiking Society, Monsanto, Hershey Track and Field, river City Rascals, NFL Pass, Punt and Kick, Rombach Farms, West County Jaycees, Friends of Chesterfield Parks, Arts Commission, Drug Abuse Task Force, and the Beautification Commission.
- Utilized hundreds of hours of volunteer time and in-kind contributions from schools, businesses, committees, and the general public.
- Increased Chesterfield and overall participation in the LOAP program by 75%.
- Awarded five requests for Subdivision Beautification Grants.
- Designed, bid, inspected and administered contracts for Phase I and II construction of the landscape medians on Olive and Clarkson.
- Replaced 35 trees at Timberlake Manor.
- Designed and purchased Spring Banners for Highway Beautification.
- Designed, bid inspected and administered contracts for the landscaping of the CVAC West Pavilion.
- Designed, bid, inspected and administered contracts for the landscaping of the CVAC Parking Lot.
- Designed, bid, inspected and administered contract for the landscaping on Wilson Road.
- Bid, inspected and administered contracts for the replacement of over 225 trees, shrubs and grasses in various right-of-way areas throughout the City.
- Designed, bid, and administered the purchase of a new park sign at Central Park.
- Received Grant from the St. Louis County Department of Health for Recycling Education.

- Held the City's 2nd Annual Turkey Trot Thanksgiving Day Run, which 1,000 individuals participated.
- Designed, bid, inspected and administered the contract for the painting of the competition pool at the Family Aquatic Park.
- Went out for bid for the installation and lighting of the CVAC parking lot, baseball field 1, and soccer field A.
- Worked with the Parkway School District in the design and administration of creating School-Parks at River Bend Elementary School and Green Trails Elementary School.
- Hosted the Super Series Baseball National Championships at the CVAC.



- The CVAC fields were used a total of 190 days equaling 6,227.5 hours of usage.
- Bid, inspected and administered contract for the sprigging of Quickstand bermuda grass on two baseball fields and two soccer fields at the CVAC.

- Recertified as "Tree City USA".



Family Aquatic Park Daily Admissions

<u>Category</u>	<u>Participants</u>
Resident Child	2,578
Resident Adult	1,691
Resident Senior	221
General Child	8,999
General Adult	5,571
General Senior	251
Evening Resident Child	604
Evening Resident Adult	487
Evening Resident Senior	81
Evening General Child	1,081
Evening General Adult	692
Evening General Senior	43
Resident Family Pass Holders	16,883
General Family Pass Holders	350
Adult Pass Holders	85
Child Pass Holders	28
Employee Pass Holders	61

Group Discount Child	622
Group Discount Adult	213
TOTAL	40,541

Family Aquatic Park Season Passes/Resident I.D.'s

<u>Category</u>	<u>Number of Passes Issued</u>
Child Individual Passes	8
Adult Individual Passes	14
Employee Individual Passes	19
Employee Family Passes	37
Resident Family Passes	2,108
General Family Passes	43
Resident I.D. Cards	3,999
TOTAL	6,228

Recreation Programs and Participation

<u>Program Name</u>	<u>Number of Participants</u>				<u>Total</u>
	<u>Resident</u>	<u>%</u>	<u>Non-Resident</u>	<u>%</u>	
Boo Fest	165	74%	58	26%	223
Breakfast with Santa	N/A**	N/A**	N/A**	N/A**	250
Chesterfield Night at the Ballpark	N/A**	N/A**	N/A**	N/A**	34
Cultural Treasures of Chesterfield	N/A**	N/A**	N/A**	N/A**	125*
Diamond Skills	11	31%	24	69%	35
Employee Pool Party	N/A**	N/A**	N/A**	N/A**	183
Environmental/Nature Programs	62	65%*	33	35%*	95
Family Fun Nights & Teen Takeovers	157	65%*	85	35%*	242
Greg Mathews Baseball Camp	N/A**	N/A**	N/A**	N/A**	75
Hershey's Track & Field	23	50%*	24	50%*	47
Junior Team Tennis	11	100%	0	0%	11
Lafayette Older Adult Program	15	14%	95	86%	110
Major League Soccer Camp	14	61%	9	39%	23
Punt, Pass & Kick	25	78%	7	22%	30
Start Smart Soccer	18	90%	2	10%	20
Steamers Soccer Camp	N/A**	N/A**	N/A**	N/A**	94
Summer Concert Series	N/A**	N/A**	N/A**	N/A**	15,600
Swim and Dive Team	155	84%	30	16%	185
Swim Lessons (Group & Private)	282	79%	76	21%	358
Swim 'n' Trim Water Aerobics	31	86%	5	14%	36
Turkey Trot	442	45%	551	55%	993
Volunteer Beautification Workday	40	100%	0	0%	40
TOTALS					17,615

* Estimated Percentage

** Resident/Non-resident count not available

2002 GOALS PUBLIC WORKS/PARKS

- Goal:** Provide facility maintenance services to the Chesterfield Government Center so that the buildings and grounds are safe, attractive and functional for the general public, public officials and staff.
- Strategy:** Develop and implement work standards and schedules. Develop preventive maintenance programs and manage preventive maintenance contracts for all building equipment. Provide training to all Building Attendants so that they can efficiently and effectively perform their duties.
- Goal:** Facilitate planning functions by continuing to organize data and facilitate access to information.
- Strategy:** Scan record plat images of commercial plats for use on the computer network to enable employees to access them from their desks by September 1, 2002. Secure training for GIS Specialist to facilitate development of system. Develop menu system to allow City-wide use of existing GIS data by May 1, 2002. Propose policy regarding distribution of GIS data to the public and other agencies by May 1, 2002. Develop long range plan for development of GIS by July 1, 2002.
- Goal:** Plan and develop infrastructure to support orderly development in the City.
- Strategy:** Assist with staff support regarding update of comprehensive plan. Prioritize required infrastructure improvements in Chesterfield Valley and implement those improvements necessary to facilitate regional service concept. Complete evaluation of infrastructure as required by GASB 34. Develop 5 year pavement maintenance program by March 1, 2002. Develop streamlined enforcement process to maximize effectiveness of resources directed toward this effort by July 1, 2002. Direct resources to attaching subdivision escrows in developments that are not progressing in a timely manner.
- Goal:** Increase customer's understanding of Department's policies and procedures.
- Strategy:** Finalize brochure related to maintenance of open channels and erosion concerns. Develop brochures regarding acceptance standards for streets and requirements for pavement repair related to work on City right of way/Special Use Permits.
- Goal:** Assure compliance with state and federal regulations.
- Strategy:** Continue to identify and procure radiation training for personnel. Perform audit of

radiation safety procedures by November 1, 2002. Create archival system to facilitate access to statistical information included on floodplain permits, elevation certificates, letters of map amendment, and letters of map revision. Continue to pursue approval of City's erosion control guidelines relating to federal clean water regulations administered by the Missouri Department of Natural Resources. Finalize changes to subdivision escrow procedures required by changes to State law regarding requirements for releasing funds.

Goal: Strive to improve the overall urban design of the City of Chesterfield through tree planting and landscaping.

Strategy: Assist in facilitating the work and goals of the Beautification Committee, provide staff liaison to this group. Implement elements of the Chesterfield Highway Beautification Plan by maintaining current projects. Apply to Missouri Department of Conservation for the Branch Out Missouri, Treescape, Communitree, and TRIM grants. Administer the Beautification grant program for plantings within the right-of-ways of major public streets. Develop an on-going beautification maintenance plan, which includes weeding, watering, and spraying of flower and tree beds.

Goal: Continue to develop the resources necessary to implement a comprehensive community parks, recreation and arts system to serve the Chesterfield Community.

Strategy: Continue to update the Parks Master Plan on an ongoing basis with input from the PRACAC and the Community by providing open forums.

Goal: Develop and implement an Operations Plan for the Chesterfield Valley Athletic Complex (CVAC) and continue to maintain the operation plans for Central City Park.

Strategy: Establish and continue to implement operation plans for the above named facilities that enables the division to institute a high standard of maintenance and operation in the delivery of parks, recreation and arts services to Chesterfield residents and the visiting public.

Goal: Closely monitor the Pool and Concessions Management and Operations Contracts.

Strategy: Continue to supervise these contracts closely and establish better communications with these groups.

Goal: Continue to plan and implement a comprehensive community recreation program, which is cost effective, and maximizes existing community resources.

Strategy: Provide better marketing and promotion efforts and promote cooperative programs and events with other providers.

Goal: Hold and Sponsor at least two major championship tournaments for baseball at the

Chesterfield Valley Athletic Complex.

Strategy: By working with other organizations (CCA, USSSA, Super Series etc) the City can go after tournament bids.

Goal: Provide more athletic league opportunities at the CVAC by maximizing usage.

Strategy: By working with outside organizations (American Legion, SLABA, AAYBA, YMCA, JCC etc), we will strive to fill any open times in the schedule. Hold and sponsor in-house leagues and tournaments to fill open times not utilized by outside groups.

Goal: Provide access, and more recreational opportunities to the Railroad Park.

Strategy: Work with other entities and apply for grants to establish a pedestrian bridge to gain access into Railroad Park.

Goal: Improve organizational efficiency within the division.

Strategy: Look into ways to reorganize and streamline duties and responsibilities of staff.

Goal: Assure safe and smooth riding streets, that will serve the residents and visitors to the City of Chesterfield.

Strategy: Every street in the City of Chesterfield is to be viewed by a Public Works employee no less than every once a month. Any potholes will be temporarily repaired, until a more permanent repair can be made. Maintain the streets to assure a smooth driving surface, and to protect the integrity of the street structure.

Goal: Improve organization efficiency of Public Works Maintenance personnel.

Strategy: Provide training and opportunity for advancement by allowing maintenance employees to become certified by professional organizations for their expertise in specific trades and operations. Establish crew assignments to facilitate maximum flexibility and productivity. Provide for regular personnel transfers between operations throughout the year, to cross-train employees and to allow for completion of training and level of experience.

Goal: Improve public awareness of Department operations and strive to improve contractor relations with area residents.

Strategy: Continue to meet with area residents prior to initiating area improvements such as slab replacement, sidewalks repairs, and tree trimming. Meetings to occur prior to initiating area slab replacement and sidewalk repairs. Distribute crew letters to residents at the completion of area improvements. Letters will advise residents as to

what work was done and who completed the work. Respond to citizen concerns within two weeks. Maintain a tracking system for these concerns.

Goal: Provide continuous and safe sidewalks for pedestrian traffic within the City.

Strategies: Continue to inventory and prioritize all sidewalk related "requests for action" from citizens that are currently on record. Initiate a comprehensive sidewalk survey, City-wide to ascertain the location and condition of the publicly maintained sidewalks. Investigate new requests for service, as they are received, so they can be scheduled and prioritized. Encourage Public Works employees to note and record sidewalk deficiencies and subsequently enter those records into the work order system. Sidewalks will be prioritized as to the danger they represent and according to their overall condition. Those which pose tripping hazards will be addressed as a priority repair. Others which may need to be repaired because of condition {cracking or undermining} and or grade {low spots which hold water} will be scheduled according to their severity and our operations in the area.

Goal: To repair storm water sewers which present a safety hazard to the citizens or cause flooding.

Strategy: Continue to inventory and prioritize "requests for action" from citizens related to settlement on or around storm water structures, or storm water threatening homes. Repair structures which represent an immediate threats in an expeditious manner. Those repairs which are beyond the Department's abilities will be brought to the Council's attention for contracting purposes or further direction. Prioritize and schedule all other sewer repairs according to severity and our ability to complete them in conjunction with other repairs in the vicinity. Continue to systematically view and inventory each storm sewer structure in the City, repairing and conducting maintenance on those requiring immediate action. Schedule future repairs to other structures which require more attention and/or repairs through contractual means.

Goal: Provide safe clearance for pedestrians and motorists on City maintained right-of-ways.

Strategies: Remove trees which are dead or are beyond recovery, such that they don't pose a threat to motorists or pedestrians. Larger trees or difficult removals will be accomplished by outside contractors. Trees or dead limbs, which are manageable for city crews to remove, will be addressed on a daily and/or an as-needed basis. Maintenance crews will continue systematically trimming trees in accord with the "Four-Year Tree Trimming Plan", to assure that each public street has its trees trimmed at least once, every four years. This program provides clearing the passage on the sidewalks to a height of 10 feet, and passage on the street to 12 feet. This program is performed yearly from November until April, when asphalt and concrete projects are not in full production.

Fund	Department	Division	Account Number
General	Public Works/Parks	Administration/Eng.	070.071
<i>Division Summary</i>			
Activity	Remarks		
Development & Plan Review	This activity involves ensuring proper compliance with development standards and other applicable standards and codes, and administration of escrows held to guarantee construction of public improvements.		
Project Engineering	This activity involves planning capital improvements, design of plans and specifications, and contract administration.		
Drafting & Mapping	This activity involves the preparation of plans for capital improvements, development of a City-wide GIS and preparation of various sketches, drawings and maps for City use.		
Construction Inspection	This activity involves inspection of capital improvement projects and various developments and improvements to ensure proper code and contract compliance.		
Floodplain Administration	This activity involves review of plans and issuance of permits for work in the floodway/floodplain designated by FEMA, pursuit of violations, and maintenance of records per FEMA requirements.		
Record Maintenance	This activity involves development and maintenance of records to be used as tools for planning in addition to archival record maintenance of public facilities.		
Department Administration	This activity involves budget preparation and control, personnel management, clerical and record keeping functions, and planning and evaluation of department programs.		
Public Service	This activity involves the handling of public service requests and public contact.		
Traffic Surveys	This activity involves taking traffic counts for evaluation of current conditions for future planning, and performance of minor traffic studies.		

Fund	Department	Division			Account Number	
General	Public Works/Parks	Administration/Eng.			070.071	
Division Request		2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Type of Expenditure						
Personnel		761,515	881,951	405,440	836,469	959,747
Contractual		88,387	203,206	85,782	223,448	121,785
Commodities		31,261	56,002	33,901	56,025	35,000
Capital		81,557	87,280	76,403	80,910	130,250
Totals		962,720	1,228,439	601,526	1,196,852	1,246,782

Personnel Schedule	Number of Employees		
	2000 Actual	2001 Authorized	2002 Requested
Position Title			
Director/City Engineer	1.00	1.00	1.00
Deputy Director/Asst. City Engineer	1.00	1.00	1.00
Superintendent of Engineering	1.00	1.00	1.00
Civil Engineer	3.00	3.00	3.00
GIS Specialist	1.00	1.00	1.00
Sr. Engineering Technician	2.00	2.00	2.00
Sr. Engineering Construction Inspector	3.00	3.00	3.00
Executive Secretary	2.00	2.00	2.00
Administrative Secretary	0.00	1.00	1.00
Engineering Intern (3)	0.90	0.90	0.90
Totals	14.90	15.90	15.90

Fund		Department		Division			Account Number	
General		Public Works/Parks		Administration/Eng.			070.071	
Personnel Services				2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title							
510.111	Salaries - Regular/Full-Time			605,729	680,991	308,065	642,401	733,445
510.112	Salaries - Part-Time			18,470	20,000	12,559	26,800	20,600
510.113	Salaries - Overtime			7,366	7,725	3,246	7,725	7,950
510.120	Social Security			45,836	54,217	26,407	51,785	58,293
510.122	Worker's Compensation			5,519	7,492	6,022	6,022	7,493
510.124	Insurance - Health			35,646	47,551	23,841	42,838	62,747
510.125	Insurance - Life			1,362	1,566	808	1,433	1,681
510.126	Insurance - Dental			2,584	3,693	1,363	2,371	4,110
510.127	Insurance - Disability			2,808	3,269	1,697	3,084	3,741
510.130	Pension			36,196	55,447	21,432	52,010	59,687
	Totals			<u>761,515</u>	<u>881,951</u>	<u>405,440</u>	<u>836,469</u>	<u>959,747</u>

Fund		Department		Division			Account Number	
General		Public Works/Parks		Administration/Eng.			070.071	
Contractual Services				2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title							
520.210	Advertising			182	500	225	450	500
520.221	Data Processing			11,883	44,300	4,509	44,300	25,750
520.247	Maintenance & Repair - Equipment			2,384	2,575	1,969	2,225	2,575
520.249	Memberships & Subscriptions			2,354	3,718	2,268	3,718	3,830
520.251	Miscellaneous Contractual			46,515	79,955	41,577	79,955	56,700
520.260	Printing & Binding			2,880	1,500	0	500	1,500
520.261	Professional Services			6,935	57,328	27,420	79,000	17,200
520.268	Rental - Equipment			1,119	1,150	1,118	1,120	1,185
520.277	Training & Continuing Education			14,137	12,180	6,696	12,180	12,545
	Totals			<u>88,387</u>	<u>203,206</u>	<u>85,782</u>	<u>223,448</u>	<u>121,785</u>

Fund		Department		Division			Account Number	
General		Public Works/Parks		Administration/Eng.			070.071	
Commodities				2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title							
530.313	Departmental Supplies			20,375	46,278	25,712	46,275	32,300
530.343	Uniforms			2,200	2,524	2,493	2,750	2,700
530.350	Non-capital Computer Equipment			8,686	7,200	5,696	7,000	0
	Totals			<u>31,261</u>	<u>56,002</u>	<u>33,901</u>	<u>56,025</u>	<u>35,000</u>

Fund		Department		Division			Account Number	
General		Public Works/Parks		Administration/Eng.			070.071	
Capital Expenditures				2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title							
540.410	Capital Computer Equipment			9,396	19,000	6,994	11,500	66,000
540.440	Machinery & Equipment			9,198	0	0	0	0
540.460	Automobiles & Trucks			62,963	68,280	69,409	69,410	64,250
	Totals			<u>81,557</u>	<u>87,280</u>	<u>76,403</u>	<u>80,910</u>	<u>130,250</u>

Fund General	Department Public Works/Parks	Division Administration/Eng.	Account Number 070.071							
Capital Outlay Request										
Full Account Number 001-070-071-540.410										
Description Global Positioning Survey System				No# Requested 1	Unit Cost \$50,000	Total Cost \$50,000				
Explain reason for request (describe use and workload) Facilitate collection of infrastructure data as required by GASB 34				No# of similar units on hand 0	<input type="radio"/> Replacement <input checked="" type="radio"/> Addition					
Estimated Annual Operating Costs (Including Debt Repayment)										
Funding Source	Actual Cost Prior Year 2000	Estimated Current Year 2001	Budget Year 2002	Future Years						
				2003	2004	2005				
G/F	0	0	100	100	100	100				
Specify Items to be Replaced										
<table border="0" style="width: 100%;"> <tr> <td style="width: 20%;"><u>Item</u></td> <td style="width: 20%;"><u>Make</u></td> <td style="width: 20%;"><u>Age</u></td> <td style="width: 40%;"><u>Recommended Disposition</u></td> </tr> </table>							<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>
<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>							
What source was used for unit cost? Vendor										
Other remarks										

Fund General	Department Public Works/Parks	Division Administration/Eng.	Account Number 070.071						
Capital Outlay Request									
Full Account Number 001-070-071-540.410									
Description GIS Server		No# Requested 1	Unit Cost \$10,000	Total Cost \$10,000					
Explain reason for request (describe use and workload) Purchase postponed from 2001. Funds reflected as unexpended in 2001 projections. Server to handle large database/dataset that GIS brings.			No# of similar units on hand 0	<input type="radio"/> Replacement <input checked="" type="radio"/> Addition					
Estimated Annual Operating Costs (Including Debt Repayment)									
Funding Source	Actual Cost Prior Year 2000	Estimated Current Year 2001	Budget Year 2002	Future Years					
				2003	2004	2005			
G/F	0	0	0	0	0	0			
Specify Items to be Replaced									
<table border="0" style="width: 100%;"> <tr> <td style="width: 25%;">Item</td> <td style="width: 25%;">Make</td> <td style="width: 25%;">Age</td> <td style="width: 25%;">Recommended Disposition</td> </tr> </table>						Item	Make	Age	Recommended Disposition
Item	Make	Age	Recommended Disposition						
What source was used for unit cost? Vendor									
Other remarks									

Fund General	Department Public Works/Parks	Division Administration/Eng.	Account Number 070.071			
Capital Outlay Request						
Full Account Number 001-070-071-540.410						
Description Public GIS Station with Color Printer				No# Requested 1	Unit Cost \$6,000	Total Cost \$6,000
Explain reason for request (describe use and workload) Purchase postponed from 2001. Funds reflected as unexpended in 2001 projections.				No# of similar units on hand 0	<input type="radio"/> Replacement <input checked="" type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2000	Estimated Current Year 2001	Budget Year 2002	Future Years		
				2003	2004	2005
G/F	0	0	0	1000	1000	1000
Specify Items to be Replaced						
Item	Make	Age	Recommended Disposition			
What source was used for unit cost?						
Other remarks						

Fund General	Department Public Works/Parks	Division Administration/Eng.	Account Number 070.071											
Capital Outlay Request														
Full Account Number 001-070-071-540.460														
Description Utility Vehicles				No# Requested 2	Unit Cost \$22,200	Total Cost \$44,400								
Explain reason for request (describe use and workload) Scheduled Replacement				No# of similar units on hand 8	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition									
Estimated Annual Operating Costs (Including Debt Repayment)														
Funding Source	Actual Cost Prior Year 2000	Estimated Current Year 2001	Budget Year 2002	Future Years										
				2003	2004	2005								
G/F	3000	3000	3000	3000	3000	3000								
Specify Items to be Replaced														
<table border="0" style="width: 100%;"> <tr> <td style="width: 20%;"><u>Item</u></td> <td style="width: 20%;"><u>Make</u></td> <td style="width: 20%;"><u>Age</u></td> <td style="width: 40%;"><u>Recommended Disposition</u></td> </tr> <tr> <td>Fleet Vehicle - specific units to be determined</td> <td></td> <td></td> <td>Sell at Auction</td> </tr> </table>							<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>	Fleet Vehicle - specific units to be determined			Sell at Auction
<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>											
Fleet Vehicle - specific units to be determined			Sell at Auction											
What source was used for unit cost? State Bid														
Other remarks														

Fund General	Department Public Works/Parks	Division Administration/Eng.	Account Number 070.071			
Capital Outlay Request						
Full Account Number 001-070-071-540.460						
Description 1/2 Ton Pickup Truck				No# Requested 1	Unit Cost \$19,850	Total Cost \$19,850
Explain reason for request (describe use and workload) Scheduled Replacement				No# of similar units on hand 3	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2000	Estimated Current Year 2001	Budget Year 2002	Future Years		
				2003	2004	2005
G/F	1500	1500	1500	1500	1500	1500
Specify Items to be Replaced						
<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>			
Truck, E-14	Ford	5	Replace Park Maint. Vehicle which will be sold at Auction			
What source was used for unit cost? State Bid						
Other remarks						

Fund	Department	Division	Account Number
General	Public Works/Parks	Administration/Eng.	070.071
Line Item Details		2002	
Account Number	Account Title	Request	Details
520.210	Advertising	500	Public Hearing and Public Works Board of Variance Notices
520.221	Data Processing	25,750	Upgrades/Support Agreements - (Autocadd, Microstation, Eagle Point, ArcInfo, Arcview, ArcPress, CorelDraw, PondPack, Project, ICPR, Tas+, IRAS-C)
520.247	Maintenance & Repair - Equipment	2,575	Traffic counters, radios, survey/testing equipment - 275 Plotter - 275 Repeater - 275 Engineering Copier - 1,750
520.249	Memberships & Subscriptions	3,830	Various memberships and subscriptions
520.251	Miscellaneous Contractual	56,700	Construction Testing/Inspection - 30,000 Vector control - 10,000 Blueprints/copies - 1,000 NRC License - 2,300 Doubletree Lease - 600 Film develop. - 500 NRC Film Badges/ Leak Tests - 650 Couriers / Freight - 150 Mobile Phones - 2,200 Microfilm improvement plans and subdivision files - 6,000 St. Louis County Data Upgrades - 1,500 Recording Fees - 1,000 Miscellaneous - 800
520.260	Printing & Binding	1,500	Microfiche, permits, doorhangers, bid specifications printing
520.261	Professional Services	17,200	Surveys, aerial reprints, supplemental plan review
520.268	Rental - Equipment	1,185	Pagers
520.277	Training & Continuing Education	12,545	Various seminars and meetings
530.313	Departmental Supplies	32,300	CAD Computer - 4,500 Archival Record Supplies - 4,000 Engineering Copier Supplies - 9,000 Plotter supplies - 3,500 Radios - 1,000 Meeting supplies - 750 Survey material - 750

Fund	Department	Division	Account Number
General	Public Works/Parks	Administration/Eng.	070.071
Line Item Details (continued)		2002	
Account Number	Account Title	Request	Details
530.343	Uniforms	2,700	Inspection supplies - 1,000 Drafting Equipment - 600 Traffic Counter Supplies - 1,000 County/State/MSD Specs, other design manuals - 1,500 Misc. Hardware - 700 Non-capital Equipment - 3,000 Miscellaneous - 1,000 Uniforms - 850 Insulated coveralls - 250 Hooded sweatshirts - 175 Coats - 250 Boots - 900 T-Shirts - 275
540.410	Capital Computer Equipment	66,000	See attached detail
540.460	Automobiles & Trucks	64,250	See attached detail



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Fund	Department	Division	Account Number
General	Public Works/Parks	Street/Sewer Maintenance	070.072
Division Summary			
Activity		Remarks	
Street Maintenance & Repair		This activity involves repairing potholes, crack sealing of pavement and replacement of asphalt and concrete. Also includes the removal and replacement of broken and displaced sections of sidewalks. This activity also involves cleaning of City maintained streets which reduces storm sewer blockages.	
Storm Sewer Maintenance & Repair		This activity involves the systematic cleaning of catch basins, storm sewers and culverts to insure proper drainage and minimize flooding problems. Includes the reconstruction of deteriorating basins, inlets, storm sewers, and pipes.	
Snow & Ice Control		This activity involves chemical application of de-icing & anti-icing materials and vehicular plowing of City maintained streets and roads to provide safe mobility to the motoring public.	
Mowing & Tree Trimming		This activity involves mowing of grass shoulders along certain City right-of-ways. Includes the trimming of trees along all City streets.	

Fund	Department	Division			Account Number	
General	Public Works/Parks	Street/Sewer Maintenance			070.072	
<i>Division Request</i>		2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Type of Expenditure						
Personnel		1,204,378	1,596,091	705,668	1,354,557	1,462,470
Contractual		248,318	321,873	82,550	302,254	328,160
Commodities		375,997	569,685	204,031	564,000	483,320
Capital		562,172	162,445	131,435	139,532	117,090
Totals		2,390,866	2,650,094	1,123,684	2,360,343	2,391,040

<i>Personnel Schedule</i>	Number of Employees		
	2000 Actual	2001 Authorized	2002 Requested
Superintendent-Mtn Operations	1.00	1.00	1.00
Maintenance Supervisor	4.00	4.00	4.00
Maintenance Workers	26.00	26.00	26.00
Seasonal Maintenance Workers	3.00	3.00	0.25
Secretary	2.00	1.00	1.00
Totals	36.00	35.00	32.25

Fund		Department		Division			Account Number	
General		Public Works/Parks		Street/Sewer Maintenance			070.072	
Personnel Services				2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title							
510.111	Salaries - Regular/Full-Time			880,536	1,118,417	509,965	960,739	1,047,198
510.112	Salaries - Part-Time			41,469	62,773	9,012	45,000	4,500
510.113	Salaries - Overtime			26,097	26,368	6,719	25,000	27,000
510.120	Social Security			70,298	92,378	36,654	75,530	82,520
510.122	Worker's Compensation			49,465	73,451	55,537	55,537	67,025
510.124	Insurance - Health			73,466	113,599	52,520	103,444	130,937
510.125	Insurance - Life			1,766	2,282	1,127	2,010	2,136
510.126	Insurance - Dental			5,031	9,047	2,738	4,927	9,077
510.127	Insurance - Disability			3,867	5,368	2,623	4,612	5,341
510.130	Pension			52,383	92,408	28,773	77,758	86,736
	Totals			<u>1,204,378</u>	<u>1,596,091</u>	<u>705,668</u>	<u>1,354,557</u>	<u>1,462,470</u>

Fund		Department		Division			Account Number	
General		Public Works/Parks		Street/Sewer Maintenance			070.072	
Contractual Services				2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title							
520.221	Data Processing			0	3,000	0	1,750	3,090
520.241	Landscaping			3,488	3,500	0	1,180	1,605
520.246	Maintenance & Repair-Building			0	0	0	0	26,000
520.249	Memberships & Subscriptions			25	300	214	214	310
520.251	Miscellaneous Contractual			132,147	140,500	51,373	140,500	125,675
520.254	Snow Removal Reimbursement			46,961	100,000	0	70,000	80,000
520.261	Professional Services			3,813	0	0	0	0
520.268	Rental - Equipment			15,603	24,500	8,179	22,000	21,235
520.275	Taxes			8,690	7,725	0	7,725	7,960
520.276	Telephone			4,660	4,738	2,548	4,000	4,880
520.277	Training & Continuing Education			3,367	5,420	2,061	5,420	5,585
520.285	Utilities - Electric			19,756	21,690	5,086	25,315	26,000
520.286	Utilities - Gas			7,281	6,500	11,951	21,050	21,700
520.287	Utilities - Water			1,599	2,500	923	2,100	2,575
520.288	Utilities - Sewer			928	1,500	215	1,000	1,545
	Totals			<u>248,318</u>	<u>321,873</u>	<u>82,550</u>	<u>302,254</u>	<u>328,160</u>

Fund		Department	Division			Account Number
General		Public Works/Parks	Street/Sewer Maintenance			070.072
Commodities		2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title					
530.313	Departmental Supplies	339,548	344,000	124,571	342,000	354,320
530.340	Salt & Abrasives	16,059	190,685	67,782	190,000	104,500
530.342	Tools	5,091	7,500	4,308	7,000	7,000
530.343	Uniforms	13,585	18,500	7,370	16,500	17,500
530.350	Non-capital Computer Equipment	1,714	9,000	0	8,500	0
	Totals	<u>375,997</u>	<u>569,685</u>	<u>204,031</u>	<u>564,000</u>	<u>483,320</u>

Fund		Department		Division			Account Number	
General		Public Works/Parks		Street/Sewer Maintenance			070.072	
Capital Expenditures				2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title							
540.440	Machinery & Equipment			162,173	71,795	52,216	60,313	72,090
540.460	Automobiles & Trucks			399,999	90,650	79,219	79,219	0
540.470	Improvements to Buildings & Ground			0	0	0	0	45,000
	Totals			<u>562,172</u>	<u>162,445</u>	<u>131,435</u>	<u>139,532</u>	<u>117,090</u>

Fund General	Department Public Works/Parks	Division Street/Sewer Maintenance	Account Number 070.072			
Capital Outlay Request						
Full Account Number 001-070-072-540.440						
Description Truck mounted tank with pump			No# Requested 1	Unit Cost \$21,500	Total Cost \$21,500	
Explain reason for request (describe use and workload) To replaced aged water Buffalo, used to transport water to job sites for cutting concrete, power washing surfaces and remote site clean up.				No# of similar units on hand 1	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2000	Estimated Current Year 2001	Budget Year 2002	Future Years		
				2003	2004	2005
G/F	1500	1500	0	0	500	750
Specify Items to be Replaced						
<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>			
WATER BUFFALO	UNKNOWN	UNKNOWN	SCRAP			
What source was used for unit cost? Dealer						
Other remarks						

Fund General	Department Public Works/Parks	Division Street/Sewer Maintenance		Account Number 070.072		
Capital Outlay Request						
Full Account Number 001-070-072-540.440						
Description Skid Steer				No# Requested 1	Unit Cost \$19,600	Total Cost \$19,600
Explain reason for request (describe use and workload) Replacement of old unit, used in the excavation of sidewalks, streets and storm sewers.				No# of similar units on hand 4	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2000	Estimated Current Year 2001	Budget Year 2002	Future Years		
				2003	2004	2005
G/F	2000	3000	0	1000	2000	3000
Specify Items to be Replaced						
<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>			
SKIDSTEER	BOBCAT	5 YRS.	TRADE IN.			
What source was used for unit cost? Dealer						
Other remarks						

Fund General	Department Public Works/Parks	Division Street/Sewer Maintenance	Account Number 070.072			
Capital Outlay Request						
Full Account Number 001-070-072-540.440						
Description Equipment Float			No# Requested 1	Unit Cost \$12,538	Total Cost \$12,538	
Explain reason for request (describe use and workload) Replacement cycle used to transport backhoes and loaders to job sites.				No# of similar units on hand 0	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2000	Estimated Current Year 2001	Budget Year 2002	Future Years		
				2003	2004	2005
G/F	2000	2500	0	0	1000	1500
Specify Items to be Replaced						
<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>			
EQUIPMENT FLOAT			TRADE IN			
What source was used for unit cost? Dealer						
Other remarks						

Fund General	Department Public Works/Parks	Division Street/Sewer Maintenance	Account Number 070.072			
Capital Outlay Request						
Full Account Number 001-070-072-540.440						
Description Compaction Roller				No# Requested 1	Unit Cost \$9,952	Total Cost \$9,952
Explain reason for request (describe use and workload) Replacement cycle; used for compacting subgrade on street and sidewalk excavations.				No# of similar units on hand 1	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2000	Estimated Current Year 2001	Budget Year 2002	Future Years		
				2003	2004	2005
G/F	500	750	0	0	100	200
Specify Items to be Replaced						
<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>			
ROLLER	MAULDIN	10 YRS.	TRADE IN			
What source was used for unit cost? Dealer						
Other remarks						

Fund General	Department Public Works/Parks	Division Street/Sewer Maintenance	Account Number 070.072			
Capital Outlay Request						
Full Account Number 001-070-072-540.440						
Description Planer/Grinder Attachment				No# Requested 1	Unit Cost \$8,500	Total Cost \$8,500
Explain reason for request (describe use and workload) Replacement cycle; used to mill out concrete joints for repair.				No# of similar units on hand 3	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2000	Estimated Current Year 2001	Budget Year 2002	Future Years		
				2003	2004	2005
G/F	2000	3000	0	0	500	
Specify Items to be Replaced						
<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>			
PLANER/GRINDER	BOBCAT	5 YRS.	SELL AT AUCTION			
What source was used for unit cost? Dealer						
Other remarks						

Fund General	Department Public Works/Parks	Division Street/Sewer Maintenance	Account Number 070.072							
Capital Outlay Request										
Full Account Number 001-070-072-540.470										
Description Shop Heaters	No# Requested 2	Unit Cost \$15,000	Total Cost \$30,000							
Explain reason for request (describe use and workload) Heaters needed to keep work area heated in winter. Heaters will be burning recycled motor oil from city vehicles and equipment.		No# of similar units on hand 1	<input type="radio"/> Replacement <input checked="" type="radio"/> Addition							
Estimated Annual Operating Costs (Including Debt Repayment)										
Funding Source	Actual Cost Prior Year 2000	Estimated Current Year 2001	Budget Year 2002	Future Years						
				2003	2004	2005				
G/F	3640	10525	0	-1000	-1000	-1000				
Specify Items to be Replaced										
<table border="0" style="width: 100%;"> <tr> <td style="width: 25%;"><u>Item</u></td> <td style="width: 25%;"><u>Make</u></td> <td style="width: 25%;"><u>Age</u></td> <td style="width: 25%;"><u>Recommended Disposition</u></td> </tr> </table>							<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>
<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>							
What source was used for unit cost? Dealer										
Other remarks										

Fund General	Department Public Works/Parks	Division Street/Sewer Maintenance	Account Number 070.072
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Capital Outlay Request

Full Account Number
001-070-072-540.470

Description Roof Enclosures	No# Requested 1	Unit Cost \$15,000	Total Cost \$15,000
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Explain reason for request (describe use and workload) Expanded roof area for protection of equipment parked outdoors.	No# of similar units on hand 1	<input type="radio"/> Replacement <input checked="" type="radio"/> Addition
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Estimated Annual Operating Costs (Including Debt Repayment)

Funding Source	Actual Cost Prior Year 2000	Estimated Current Year 2001	Budget Year 2002	Future Years		
				2003	2004	2005
G/F	20000	20000	0	0	0	0

Specify Items to be Replaced

Item	Make	Age	Recommended Disposition

What source was used for unit cost?
Engineer's estimate

Other remarks

Fund	Department	Division	Account Number
General	Public Works/Parks	Street/Sewer Maintenance	070.072
Line Item Details		2002	
Account Number	Account Title	Request	Details
520.221	Data Processing	3,090	Software upgrades
520.241	Landscaping	1,605	Landscaping for Public Works Facility
520.246	Maintenance & Repair-Building	26,000	Painting of Public Works Facility - 25,000 Maintenance items - 1,000
520.249	Memberships & Subscriptions	310	Various memberships and subscriptions
520.251	Miscellaneous Contractual	125,675	Landfill/dumping fees - 5,000 Street striping - 9,500 Contractual Street Sweeping - 27,000 Outside contractual labor - 3,960 Mobile phones - 4,000 Contractual Hauling - 18,000 Plumbing & electrical work - 3,300 Waste disposal - 3,000 Tree services - 18,215 Animal Disposal - 600 Snow Plowing - 20,000 Janitorial Services - 2,000 Exterminator - 600 Back Flow Check - 200 Entry mats - 2,000 Floor clean & waxing - 2,000 Weather service - 3,000 Alarm system monitoring service - 300 Electric signal maintenance - 2,000 Sewer cleaning - 1,000
520.254	Snow Removal Reimbursement	80,000	Reimbursements to private subdivisions for snow removal
520.268	Rental - Equipment	21,235	Office copy machine rental - 4,500 Portable bathroom - 1,000 Pagers - 1,300 Rental of special equipment: Backhoe - 3,100 Skid Steer - 3,000 Sewer Auger - 1,000 Chipper - 7,235 Animal Freezer rental - 100
520.275	Taxes	7,960	Monarch-Chesterfield Levee District assessment on Public Works Facility
520.276	Telephone	4,880	Line charges - 3,950

Fund	Department	Division	Account Number
General	Public Works/Parks	Street/Sewer Maintenance	070.072
Line Item Details (continued)		2002	
Account Number	Account Title	Request	Details
520.277	Training & Continuing Education	5,585	Long distance - 930 Various seminars and meetings
520.285	Utilities - Electric	26,000	Electric for Public Works facility
520.286	Utilities - Gas	21,700	Gas for Public Works facility
520.287	Utilities - Water	2,575	Water for Public Works facility
520.288	Utilities - Sewer	1,545	Sewer for Public Works facility
530.313	Departmental Supplies	354,320	Redi-mix concrete - 98,000 Cold-mix P.P.M. - 4,000 1" Minus - 18,000 Storage Shelving - 5,000 CRS-2 - 8,000 RS-211 Crackfiller - 8,000 Hot-Mix Asphalt - 25,000 Soil - 8,000 Gatorade - 1,200 Concrete forms - 2,400 Sign Hardware & Signs - 10,000 Sign Post - 1,400 Sheet vinyl for signs - 4,000 Mobile Radios - 3,900 2" Clean - 6,000 1" Clean - 6,000 Fill Sand - 2,000 Portland/Bagged Cement - 1,000 Asphalt Primer - 1,500 Irrigation Parts - 1,300 Mail boxes & Mail Box Post - 1,600 Water Coolers - 600 Drinking cups - 350 Expansion joints - 2,200 Striping paint - 2,000 Keyway - 1,800 Marking paint - 500 Lumber - 6,000 markers orange plow - 1,000 Form oil - 3,000 Curing compound - 2,000 Saw blade concrete - 3,350 Diamond tip blades - 7,000 Points/Bits - 500



Fund General	Department Public Works/Parks	Division Street/Sewer Maintenance	Account Number 070.072
Line Item Details (continued)		2002	
Account Number	Account Title	Request	Details
			Clear plastic - 1,000 Guard rail - 2,000 Tarps - 4,000 Electric supplies - 300 Warning lights/spot/worklights - 1,200 Trash Bags - 350 Form stakes - 1,500 Cleaning aids - 8,000 Sod - 2,000 Grass seed/straw/ fertilizer - 8,000 Weed killer - 500 Mulch - 2,000 Sewer pipe - 3,850 Inlets - 6,000 Gabion stone - 1,100 Gabion wire baskets - 1,500 Cast curb box - 1,000 Glass beads - 500 A.D.S. pipe - 5,000 55 gal. Drums - 500 Steel - 2,000 Furnace filters - 700 Camera film - 600 First Aid Supplies - 2,500 Fire extinguishers - 1,000 Barricades - 6,000 Paint & hardware for facility - 2,500 Orange cones - 2,500 Filter/fabric cloth - 6,000 Rebar - 1,000 Sewer dye - 1,000 Safety barrels - 3,500 Channel stakes - 900 Geo block - 600 Chainsaw bars and chains - 600 Bar oil - 120 Skid tanks - 1,000 Truck tool box - 3,200 Batteries - 500 Flagging tape, safety fence - 1,000 Tarp straps - 400 Tool boxes - 150 Tape measures - 100 Hand held 2-way radios - 2,500 Concrete Cart - 4,500 Paint sprayer- 3,200 Electrical generator - 2,600

Fund	Department	Division	Account Number
General	Public Works/Parks	Street/Sewer Maintenance	070.072
Line Item Details (continued)		2002 Request	Details
Account Number	Account Title		
530.340	Salt & Abrasives	104,500	Gas detector - 2,450 Trash pump - 3,300 Pallet forks for skid steer - 1,000 Salt - 97,500 (Includes hauling charges) Liquid de-icer - 7,000
530.342	Tools	7,000	Grease Guns - 50 3/8" Electric Drills - 200 Power pruner - 600 Pole Trimmers - 200 4' Levels - 100 Asphalt Lutes - 200 Chain Saws - 550 Bull Floats - 200 Mags - 200 Edgers - 150 Finishing brooms - 200 Prime brushes - 400 False Jointer - 50 Stiff rakes - 50 Leaf rakes - 100 Claw hammers - 50 2 lb. hammers - 50 Sledge hammers - 100 Picks - 100 Short handle square - 400 Short handle round - 40 Sharp shooters - 50 Short #2 scoop - 200 Long handle square shovels - 100 Long handle round shovels - 100 Snow shovel - 50 Chute cleaners - 50 Come-a-longs - 200 Cordless drills - 100 Bull float handles - 200 3 gal. spray cans - 250 Post hole diggers - 50 Sewer spoons - 100 Hand tampers - 100 Hand saws - 100 Electric hand saws - 100 Chisels - 50 Trowels - 30 Sewer hooks - 50 Pitch forks - 40 Stake pullers - 100

Fund	Department	Division	Account Number
General	Public Works/Parks	Street/Sewer Maintenance	070.072
Line Item Details (continued)		2002	
Account Number	Account Title	Request	Details
530.343	Uniforms	17,500	Pruning shears - 100 Bow saws - 50 Truck wash brushes - 100 Jitter bug - 100 Cracksealing squeegee - 150 Ladder - 400 Pry bars - 40 Hack saws - 50 Boots (31 @ 100) - 3,100 Gloves/rain gear, Safety Vest, Safety Glasses, Hard Hats, Ear Plugs - 2,500 Shirts - 1,500 Pants - 3,000 Coveralls - 2,000 Jackets - 2,000 Thermal sweatshirts - 1,100 T-Shirts - 1,100 Caps - 700 Prescription safety glasses (5 @ 100) - 500
540.440	Machinery & Equipment	72,090	See attached detail
540.470	Improvements to Buildings & Grounds	45,000	See attached detail

Fund	Department	Division	Account Number
General	Public Works/Parks	Vehicle Maintenance	070.073
<i>Division Summary</i>			
Activity	Remarks		
<p>Vehicle & Equipment Maint.</p> <p>Equipment Maint. Records</p> <p>Parts Inventory</p>	<p>This activity involves the timely and efficient repair of City owned vehicles and equipment to insure they are safe and operable. This activity involves preparation and application of preventive maintenance. Activities are to be coordinated with other City Departments to insure vehicles and equipment are serviced on a regular basis.</p> <p>This activity involves documenting maintenance repair activities on each vehicle and piece of equipment.</p> <p>This activity involves maintaining adequate spare parts in order to facilitate repairs.</p>		

Fund	Department	Division			Account Number	
General	Public Works/Parks	Vehicle Maintenance			070.073	
<i>Division Request</i>		2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Type of Expenditure						
Personnel		249,385	262,771	135,903	245,377	270,873
Contractual		137,317	180,800	72,611	177,550	181,970
Commodities		175,372	176,600	95,300	202,900	203,695
Capital		16,164	14,619	4,078	13,113	24,000
Totals		578,238	634,790	307,892	638,940	680,538

<i>Personnel Schedule</i>	Number of Employees		
	2000 Actual	2001 Authorized	2002 Requested
Equip Mtn Mechanics	4.00	4.00	4.00
Equip Maint Supervisor	1.00	1.00	1.00
Totals	5.00	5.00	5.00

Fund		Department		Division			Account Number	
General		Public Works/Parks		Vehicle Maintenance			070.073	
Personnel Services				2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title							
510.111	Salaries - Regular/Full-Time			188,367	195,470	102,615	186,265	200,608
510.113	Salaries - Overtime			11,838	10,815	4,243	10,000	11,140
510.120	Social Security			14,693	15,780	7,834	14,786	16,199
510.122	Worker's Compensation			4,691	6,780	5,153	5,153	6,781
510.124	Insurance - Health			11,284	14,639	6,615	11,442	16,044
510.125	Insurance - Life			373	399	227	394	409
510.126	Insurance - Dental			1,200	1,320	552	946	1,604
510.127	Insurance - Disability			866	938	535	928	1,023
510.130	Pension			16,072	16,630	8,129	15,463	17,065
	Totals			<u>249,385</u>	<u>262,771</u>	<u>135,903</u>	<u>245,377</u>	<u>270,873</u>

Fund		Department		Division			Account Number	
General		Public Works/Parks		Vehicle Maintenance			070.073	
Contractual Services				2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title							
520.247	Maintenance & Repair - Equipment			38,819	60,000	16,094	57,000	60,000
520.248	Maintenance & Repair - Vehicles			95,129	115,000	53,497	115,000	116,000
520.249	Memberships & Subscriptions			360	500	765	850	515
520.251	Miscellaneous Contractual			1,003	1,200	669	1,400	1,235
520.268	Rental - Equipment			1,482	1,700	856	1,700	1,750
520.277	Training & Continuing Education			523	2,400	730	1,600	2,470
	Totals			<u>137,317</u>	<u>180,800</u>	<u>72,611</u>	<u>177,550</u>	<u>181,970</u>

Fund		Department		Division			Account Number	
General		Public Works/Parks		Vehicle Maintenance			070.073	
Commodities				2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title							
530.313	Departmental Supplies			18,147	23,000	12,000	25,000	21,690
530.314	Equipment Parts			7,191	0	0	0	0
530.318	Gasoline & Oil			141,646	145,000	81,798	170,000	175,000
530.342	Tools			3,974	4,000	926	3,800	4,120
530.343	Uniforms			986	2,800	576	2,500	2,885
530.350	Non-capital Computer Equipment			3,428	1,800	0	1,600	0
	Totals			<u>175,372</u>	<u>176,600</u>	<u>95,300</u>	<u>202,900</u>	<u>203,695</u>

Fund		Department		Division			Account Number	
General		Public Works/Parks		Vehicle Maintenance			070.073	
Capital Expenditures				2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title							
540.440	Machinery & Equipment			16,164	14,619	4,078	13,113	24,000
	Totals			<u>16,164</u>	<u>14,619</u>	<u>4,078</u>	<u>13,113</u>	<u>24,000</u>

Fund General	Department Public Works/Parks	Division Vehicle Maintenance	Account Number 070.073			
Capital Outlay Request						
Full Account Number 001-070-073-540.440						
Description 12,000 LB. Capacity Truck Lift			No# Requested 1	Unit Cost \$18,000	Total Cost \$18,000	
Explain reason for request (describe use and workload) For lifting large trucks and equipment for service or repair. Current unit is old and fatigued; needs to be replaced for safety and upgrading reasons.			No# of similar units on hand 1	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition		
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2000	Estimated Current Year 2001	Budget Year 2002	Future Years		
				2003	2004	2005
G/F	500	500	18000	0	0	250
Specify Items to be Replaced						
<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>			
TRUCK LIFT		10 YRS.+	SELL AT AUCTION			
What source was used for unit cost? Dealer						
Other remarks						

Fund General	Department Public Works/Parks	Division Vehicle Maintenance	Account Number 070.073			
Capital Outlay Request						
Full Account Number 001-070-073-540.440						
Description 7,000 LB. Capacity Vehicle Lift		No# Requested 1	Unit Cost \$6,000	Total Cost \$6,000		
Explain reason for request (describe use and workload) For lifting vehicles for service or repair. Current unit is old and fatigued; needs to be replaced for safety and upgrading reasons.			No# of similar units on hand 1	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition		
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2000	Estimated Current Year 2001	Budget Year 2002	Future Years		
				2003	2004	2005
G/F	500	500	6000	0	0	250
Specify Items to be Replaced						
<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>			
VEHICLE LIFT		10 YRS.+	SELL AT AUCTION			
What source was used for unit cost? Dealer						
Other remarks						

Fund	Department	Division	Account Number
General	Public Works/Parks	Vehicle Maintenance	070.073
Line Item Details		2002	
Account Number	Account Title	Request	Details
520.247	Maintenance & Repair - Equipment	60,000	Repair of City equipment - 47,200 Tires - 6,500 Maintenance agreement on time clock - 150 Fax Machine Maintenance Agreement - 175 Gasboy Maintenance Agreement - 100 Air Compressor service - 200 Wheel Balancer - 375 Update OTC cartridges - 800 Diagnostic Machine updates - 2,000 Hose reels - 500 Alignment machine updates - 2,000
520.248	Maintenance & Repair - Vehicles	116,000	Service, parts, and repair of all city vehicles
520.249	Memberships & Subscriptions	515	Various memberships, subscriptions and equipment manuals
520.251	Miscellaneous Contractual	1,235	Waste oil disposal - 100 Towing - 600 Used tires hauled - 535
520.268	Rental - Equipment	1,750	Oxygen & acetylene tanks - 1,000 Emergency equipment - 550 Pagers - 200
520.277	Training & Continuing Education	2,470	Various seminars and meetings
530.313	Departmental Supplies	21,690	Steel - 2,200 Pipe fittings - 300 Hand cleaner - 300 Hydraulic hose - 600 Degreasers (engine) - 400 Penetration oil - 300 Welding supplies - 800 Nuts & bolts - 1,800 Electrical supplies - 600 Janitorial supplies - 1,100 Oxy/acetylene - 800 Drop lights - 100 Paint, primer, thinner, sandpaper - 400 Chains - 400 Plow bolts - 800 Rust inhibitor (salt and auger chains) - 500 Brass fittings - 300 Shop towels - 700 Trash can liners - 200 Floor squeegees - 150 Wheel weights - 250

Fund	Department	Division	Account Number
General	Public Works/Parks	Vehicle Maintenance	070.073
Line Item Details (continued)		2002	
Account Number	Account Title	Request	Details
530.318	Gasoline & Oil	175,000	Hydraulic fittings - 200 Air brake fittings - 200 Sand (for sandblasting) - 400 Bandsaw blades - 200 Grinding wheels & wire brushes - 100 Oil Dry - 200 Brooms - 200 Disposable seat covers & floor mats - 200 Vehicle condition report forms - 300 Mirror tag forms - 100 Air hose reels - 400 Antifreeze Recycler - 2,000 Toolboxes - 1,800 Oil Filter Crusher - 1,200 Hydraulics & Brass fitting Cabinet - 1,190 Gas and oil for all city vehicles
530.342	Tools	4,120	Pipe Wrenches - 200 Pliers and vise grips - 250 1/2 inch and 3/8 impact swivel sockets - 200 Screwdrivers - 200 2 inch to 3 inch angle wrench set (service truck) - 1,000 Screwdrivers & torx bits - 270 1/4" impact guns - 200 1/2" and 3/8 socket sets - 350 1/2 " impacts - 600 3/8 air rachets - 250 Cutoff tool - 75 90 Degrees air grinder - 125 3/8 impact guns - 400
530.343	Uniforms	2,885	Uniforms - 700 Jackets - 200 Coveralls - 350 Work Shoes - 500 Rain suits - 300 T-Shirts - 385 Sweatshirts - 150 Gloves - 100 Prescription safety glasses - 200
540.440	Machinery & Equipment	24,000	See attached detail

Fund General	Department Public Works/Parks	Division Parks & Recreation	Account Number 070.074
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Division Summary

Activity	Remarks
Parks & Recreation	<p>This division is responsible for the planning, acquisition, development and operation of City parks facilities. It also includes the planning and programming of City recreational and environmental activities and special events.</p> <p>This division also includes the planning, implementation and maintenance of the Highway Beautification Program and Subdivision Beautification Program.</p>

Fund	Department	Division			Account Number	
General	Public Works/Parks	Parks & Recreation			070.074	
Division Request		2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Type of Expenditure						
Personnel		385,270	621,341	270,343	533,108	658,171
Contractual		399,295	540,139	216,971	510,904	548,525
Commodities		98,717	121,173	68,045	120,918	116,195
Capital		685,059	815,406	667,464	825,851	125,500
Totals		1,568,342	2,098,059	1,222,823	1,990,781	1,448,391

Position Title	Number of Employees		
	2000 Actual	2001 Authorized	2002 Requested
Superintendent-Parks, Rec & Arts	1.00	1.00	1.00
Recreation Coordinator	1.00	1.00	1.00
Recreation Programmer	1.00	1.00	1.00
Facilities Supervisor	1.00	1.00	1.00
Maint. Supervisor	1.00	1.00	1.00
Maintenance Workers	5.00	5.00	5.00
Seasonal Part-time (6)	1.80	2.80	2.80
Administrative Secretary	1.00	1.00	1.00
Recreation Aides	0.60	1.00	1.00
Intern (2)	0.60	0.60	0.60
Totals	14.00	15.40	15.40

Fund		Department		Division			Account Number	
General		Public Works/Parks		Parks & Recreation			070.074	
Personnel Services				2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title							
510.111	Salaries - Regular/Full-Time			279,935	418,857	190,893	368,803	433,850
510.112	Salaries - Part-Time			31,489	63,216	17,929	43,508	63,216
510.113	Salaries - Overtime			4,291	4,500	4,623	8,049	4,635
510.120	Social Security			23,209	37,223	15,908	32,157	38,380
510.122	Worker's Compensation			10,590	20,341	13,121	13,121	20,831
510.124	Insurance - Health			18,657	37,450	18,084	33,250	49,996
510.125	Insurance - Life			525	854	419	737	1,014
510.126	Insurance - Dental			1,211	2,720	880	1,565	3,253
510.127	Insurance - Disability			1,261	2,011	991	1,770	2,535
510.130	Pension			14,102	34,169	7,495	30,148	40,461
	Totals			<u>385,270</u>	<u>621,341</u>	<u>270,343</u>	<u>533,108</u>	<u>658,171</u>

Fund		Department		Division			Account Number	
General		Public Works/Parks		Parks & Recreation			070.074	
Contractual Services				2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title							
520.210	Advertising			1,893	2,122	366	2,122	2,190
520.221	Data Processing			12,956	5,305	2,093	4,095	5,465
520.247	Maintenance & Repair - Equipment			10,485	6,180	5,192	10,680	11,000
520.249	Memberships & Subscriptions			494	690	908	935	900
520.251	Miscellaneous Contractual			114,998	195,580	69,701	194,000	229,290
520.260	Printing & Binding			15,003	25,270	6,949	25,000	17,000
520.261	Professional Services			136,025	157,800	72,350	157,800	164,720
520.263	Subdivision Beautification Program			1,500	5,304	1,500	2,000	5,000
520.268	Rental - Equipment			1,504	6,020	2,788	5,800	6,200
520.275	Taxes			5,868	10,000	0	10,000	10,300
520.276	Telephone			2,804	2,122	1,595	2,122	2,190
520.277	Training & Continuing Education			2,311	5,945	1,450	5,945	6,125
520.285	Utilities - Electric			67,680	60,600	29,598	60,600	62,420
520.286	Utilities - Gas			0	0	61	225	500
520.287	Utilities - Water			14,305	22,226	8,395	22,080	17,500
520.288	Utilities - Sewer			8,109	7,500	405	7,500	7,725
520.290	Waste Reduction Grant Services			3,362	27,475	13,620	0	0
	Totals			<u>399,295</u>	<u>540,139</u>	<u>216,971</u>	<u>510,904</u>	<u>548,525</u>

Fund		Department		Division			Account Number	
General		Public Works/Parks		Parks & Recreation			070.074	
Commodities				2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title							
530.313	Departmental Supplies			75,181	96,303	58,070	96,303	91,130
530.325	Miscellaneous Supplies			17,876	18,540	5,991	18,540	20,395
530.342	Tools			1,418	1,530	1,438	1,530	1,580
530.343	Uniforms			816	3,000	1,044	2,945	3,090
530.350	Non-capital Computer Equipment			3,428	1,800	1,502	1,600	0
	Totals			<u>98,717</u>	<u>121,173</u>	<u>68,045</u>	<u>120,918</u>	<u>116,195</u>



Fund		Department		Division			Account Number	
General		Public Works/Parks		Parks & Recreation			070.074	
Capital Expenditures				2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title							
540.420	Furniture			0	0	0		0
540.440	Machinery & Equipment			36,498	57,218	39,405	69,218	38,500
540.460	Automobiles & Trucks			0	39,993	39,993	39,993	0
540.475	Land			403,079	0	0	0	0
540.480	Improvements Other Than Buildings			245,482	718,195	588,066	716,640	87,000
	Totals			<u>685,059</u>	<u>815,406</u>	<u>667,464</u>	<u>825,851</u>	<u>125,500</u>

Fund General	Department Public Works/Parks	Division Parks & Recreation	Account Number 070.074																	
Capital Outlay Request																				
Full Account Number 001-070-074-540.440																				
Description One Reel Mower				No# Requested 1	Unit Cost \$15,000	Total Cost \$15,000														
Explain reason for request (describe use and workload) Mower for Bermuda Fields				No# of similar units on hand 0	<input type="radio"/> Replacement <input checked="" type="radio"/> Addition															
Estimated Annual Operating Costs (Including Debt Repayment)																				
Funding Source	Actual Cost Prior Year 2000	Estimated Current Year 2001	Budget Year 2002	Future Years																
				2003	2004	2005														
G/F	0	0	150	150	150	150														
Specify Items to be Replaced																				
<table border="0" style="width: 100%;"> <tr> <td style="border-bottom: 1px solid black;">Item</td> <td style="border-bottom: 1px solid black;">Make</td> <td style="border-bottom: 1px solid black;">Age</td> <td style="border-bottom: 1px solid black;">Recommended Disposition</td> <td colspan="3"></td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td colspan="3"> </td> </tr> </table>							Item	Make	Age	Recommended Disposition										
Item	Make	Age	Recommended Disposition																	
What source was used for unit cost? Dealer																				
Other remarks																				

Fund General	Department Public Works/Parks	Division Parks & Recreation	Account Number 070.074							
Capital Outlay Request										
Full Account Number 001-070-074-540.440										
Description Pool Pump and Components				No# Requested 1	Unit Cost \$12,000	Total Cost \$12,000				
Explain reason for request (describe use and workload) Repair and replacement of aquatic facility pool pump and components.				No# of similar units on hand 1	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition					
Estimated Annual Operating Costs (Including Debt Repayment)										
Funding Source	Actual Cost Prior Year 2000	Estimated Current Year 2001	Budget Year 2002	Future Years						
				2003	2004	2005				
G/F	0	0	0	0	0	0				
Specify Items to be Replaced										
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<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>							
What source was used for unit cost? Vendor										
Other remarks										

Fund General	Department Public Works/Parks	Division Parks & Recreation	Account Number 070.074						
Capital Outlay Request									
Full Account Number 001-070-074-540.440									
Description Metal Bleachers		No# Requested 2	Unit Cost \$5,750	Total Cost \$11,500					
Explain reason for request (describe use and workload) Replacement of Bleachers			No# of similar units on hand 2	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition					
Estimated Annual Operating Costs (Including Debt Repayment)									
Funding Source	Actual Cost Prior Year 2000	Estimated Current Year 2001	Budget Year 2002	Future Years					
				2003	2004	2005			
G/F	0	0	0	0	0	0			
Specify Items to be Replaced									
<table border="0" style="width: 100%;"> <tr> <td style="text-align: left;"><u>Item</u></td> <td style="text-align: left;"><u>Make</u></td> <td style="text-align: left;"><u>Age</u></td> <td style="text-align: left;"><u>Recommended Disposition</u></td> </tr> </table> <p>Bleachers - Will continue to use on a marginal basis, salvage and use for parts.</p>						<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>
<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>						
What source was used for unit cost? Dealer									
Other remarks									

Fund General	Department Public Works/Parks	Division Parks & Recreation	Account Number 070.074											
Capital Outlay Request														
Full Account Number 001-070-074-540.480														
Description Parkway Partnership				No# Requested 1	Unit Cost \$50,000	Total Cost \$50,000								
Explain reason for request (describe use and workload) Partnership with Parkway School District.				No# of similar units on hand 0	<input type="radio"/> Replacement <input checked="" type="radio"/> Addition									
Estimated Annual Operating Costs (Including Debt Repayment)														
Funding Source	Actual Cost Prior Year 2000	Estimated Current Year 2001	Budget Year 2002	Future Years										
				2003	2004	2005								
G/F	0	0	0	0	0	0								
Specify Items to be Replaced														
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Item</th> <th style="width: 25%;">Make</th> <th style="width: 25%;">Age</th> <th style="width: 25%;">Recommended Disposition</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>							Item	Make	Age	Recommended Disposition				
Item	Make	Age	Recommended Disposition											
What source was used for unit cost?														
Other remarks														

Fund General	Department Public Works/Parks	Division Parks & Recreation	Account Number 070.074			
Capital Outlay Request						
Full Account Number 001-070-074-540.480						
Description Pavilion at Chesterfield Elementary School				No# Requested 1	Unit Cost \$22,500	Total Cost \$22,500
Explain reason for request (describe use and workload) Partnership with Rockwood School District to develop school parks.				No# of similar units on hand 0	<input type="radio"/> Replacement <input checked="" type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2000	Estimated Current Year 2001	Budget Year 2002	Future Years		
				2003	2004	2005
G/F	0	0	0	0	0	0
Specify Items to be Replaced						
<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>			
What source was used for unit cost?						
Other remarks						

Fund General	Department Public Works/Parks	Division Parks & Recreation	Account Number 070.074							
Capital Outlay Request										
Full Account Number 001-070-074-540.480										
Description Sprigging at Chesterfield Valley Athletic Complex				No# Requested 1	Unit Cost \$14,500	Total Cost \$14,500				
Explain reason for request (describe use and workload) Grade and sprig Bermuda Grass at the Chesterfield Valley Athletic Complex.				No# of similar units on hand 0	<input type="radio"/> Replacement <input checked="" type="radio"/> Addition					
Estimated Annual Operating Costs (Including Debt Repayment)										
Funding Source	Actual Cost Prior Year 2000	Estimated Current Year 2001	Budget Year 2002	Future Years						
				2003	2004	2005				
G/F	0	0	500	500	500	500				
Specify Items to be Replaced										
<table border="0" style="width: 100%;"> <tr> <td style="width: 25%;"><u>Item</u></td> <td style="width: 25%;"><u>Make</u></td> <td style="width: 25%;"><u>Age</u></td> <td style="width: 25%;"><u>Recommended Disposition</u></td> </tr> </table>							<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>
<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>							
What source was used for unit cost? Dealer										
Other remarks										

Fund	Department	Division	Account Number
General	Public Works/Parks	Parks & Recreation	070.074
Line Item Details		2002	
Account Number	Account Title	Request	Details
520.210	Advertising	2,190	Pool, Parks, Recreation, Arts & Special Events advertisements
520.221	Data Processing	5,465	Program registration software
520.247	Maintenance & Repair - Equipment	11,000	Maintenance and repair of site based utilities (plumbing, electric, HVAC); pool; and lights.
520.249	Memberships & Subscriptions	900	Various memberships and subscriptions
520.251	Miscellaneous Contractual	229,290	Recreation Programs & Events: Recreation Programs & Events - 36,250 Landscape Contract Maintenance - 119,045 Landscaping (Parks) - 5,300 Fireworks (Chamber) - 12,000 Mobile Phones - 1,700 Banner Placement - 7,960 Backflow Insp. - 5,090 Tub Grinding - 5,000 Irrigation - 4,955 Playground Surfacing - 17,000 Fire Ext. Testing - 340 MDR Permit - 150 Mulching (Parks) - 9,500 Chesterfield Arts - 5,000
520.260	Printing & Binding	17,000	Brochures - 14,849 Flyers, Posters - 2,151
520.261	Professional Services	164,720	Pool Management - 138,198 Lessons, Programs - 26,522
520.263	Subdivision Beautification Program	5,000	Matching Grant Program
520.268	Rental - Equipment	6,200	Programs - 2,972 Maintenance - 2,832 Pagers - 396
520.275	Taxes	10,300	Levee District Tax
520.276	Telephone	2,190	Cental City Park - 500 Chesterfield Valley Athletic Complex - 1,690
520.277	Training & Continuing Education	6,125	Various seminars and meetings
520.285	Utilities - Electric	62,420	Electric for the Central City Park - 21,220 Electric for the Athletic Complex - 41,200

Fund	Department	Division	Account Number
General	Public Works/Parks	Parks & Recreation	070.074
Line Item Details (continued)		2002	
Account Number	Account Title	Request	Details
520.286	Utilities - Gas	500	Central City Park
520.287	Utilities - Water	17,500	Central City Park - 9,165 Athletic Complex - 3,185 Beautification Irrigation - 5,150
520.288	Utilities - Sewer	7,725	Sewer for Central City Park - 5,794 Sewer for Athletic Complex - 1,931
530.313	Departmental Supplies	91,130	Banners - 1,000 Seed - 12,080 Fertilizer/Chemicals - 17,760 Hardware - 6,000 Janitorial - 4,655 Irrigation - 2,000 Top Soil - 2,400 Paint - 2,000 Plant Material (Parks) - 3,560 Signs - 2,000 Lumber - 2,000 Rock/Sand/Concrete - 1,955 Chalk/Turface - 12,000 Park Amenities - 5,220 Pool Amenities - 6,250 CVAC Amenities - 6,250 Misc. - 4,000
530.325	Miscellaneous Supplies	20,395	Program Supplies
530.342	Tools	1,580	Shovels - 100 Rakes - 160 Brooms - 100 Hoses - 100 Hand Tools - 470 Push Mower - 600 Misc. - 50
530.343	Uniforms	3,090	Boots - 2,090 T-Shirts - 1,000
540.440	Machinery & Equipment	38,500	See attached detail
540.480	Improvements Other Than Buildings	87,000	See attached detail

Fund	Department	Division	Account Number
General	Public Works/Parks	Street Lighting	070.075
<i>Division Summary</i>			
Activity		Remarks	
Street Lighting		Charges for street lights which were installed at specific locations for safety purposes.	

Fund	Department	Division			Account Number	
General	Public Works/Parks	Street Lighting			070.075	
Division Request		2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Type of Expenditure						
Contractual Services		3,624	6,000	647	2,700	8,500
TOTAL		3,624	6,000	647	2,700	8,500

Fund		Department		Division			Account Number	
General		Public Works/Parks		Street Lighting			070.075	
Contractual Services				2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title							
520.274	Street Lighting			3,624	6,000	647	2,700	8,500
	Totals			<u>3,624</u>	<u>6,000</u>	<u>647</u>	<u>2,700</u>	<u>8,500</u>



Fund	Department	Division	Account Number
General	Public Works/Parks	Street Lighting	070.075
<i>Line Item Details</i>		2002	
Account Number	Account Title	Request	Details
520.274	Street Lighting	8,500	Monthly charges for street lights - 4,500 New installation - 1,500 Maintenance and repair - 2,500

Fund	Department	Division	Account Number
General	Public Works/Parks	Building/Grounds Maintenance	070.076
<i>Division Summary</i>			
Activity		Remarks	
Buildings and Grounds		<p>This activity involves maintenance of the Chesterfield Government Center. Making repairs as necessary so that the building and grounds are safe, attractive and functional; meeting the needs of the public, public officials and staff.</p>	

Fund	Department	Division			Account Number	
General	Public Works/Parks	Building/Grounds Maintenance			070.076	
<i>Division Request</i>		2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Type of Expenditure						
Personnel		0	38,789	357	51,695	260,386
Contractual		0	18,500	0	18,500	246,200
Commodities		0	19,500	0	19,500	45,700
Capital		0	4,200	3,100	4,200	19,500
Totals		0	80,989	3,457	93,895	571,786

<i>Personnel Schedule</i>	Number of Employees		
	2000 Actual	2001 Authorized	2002 Requested
Building Maintenance Supervisor	0.00	0.50	1.00
Building Attendent	0.00	0.50	5.00
Totals	0.00	1.00	6.00

Fund		Department		Division		Account Number		
General		Public Works/Parks		Building/Grounds Maintenance		070.076		
Personnel Services				2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title							
510.111	Salaries - Regular/Full-Time			0	29,216	0	40,602	181,345
510.113	Salaries - Overtime			0	0	0	500	3,500
510.120	Social Security			0	2,235	0	3,106	14,141
510.122	Worker's Compensation			0	1,074	357	357	6,017
510.124	Insurance - Health			0	3,405	0	3,405	36,101
510.125	Insurance - Life			0	60	0	60	377
510.126	Insurance - Dental			0	222	0	222	2,999
510.127	Insurance - Disability			0	140	0	195	943
510.130	Pension			0	2,437	0	3,248	14,963
	Totals			<u>0</u>	<u>38,789</u>	<u>357</u>	<u>51,695</u>	<u>260,386</u>

Fund		Department		Division			Account Number	
General		Public Works/Parks		Building/Grounds Maintenance			070.076	
Contractual Services				2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title							
520.246	Maintenance & Repair-Building			0	1,000	0	1,000	21,000
520.247	Maintenance & Repair - Equipment			0	1,000	0	1,000	7,500
520.249	Memberships & Subscriptions			0	500	0	500	500
520.251	Miscellaneous Contractual			0	1,000	0	1,000	59,000
520.277	Training & Continuing Education			0	0	0	0	500
520.285	Utilities - Electric			0	8,000	0	8,000	100,000
520.286	Utilities - Gas			0	4,000	0	4,000	50,000
520.287	Utilities - Water			0	2,000	0	2,000	5,200
520.288	Utilities - Sewer			0	1,000	0	1,000	2,500
	Totals			0	18,500	0	18,500	246,200

Fund		Department		Division			Account Number	
General		Public Works/Parks		Building/Grounds Maintenance			070.076	
Commodities				2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title							
530.313	Departmental Supplies			0	15,000	0	15,000	38,000
530.325	Miscellaneous Supplies			0	1,000	0	1,000	1,500
530.340	Salt & Abrasives			0	750	0	750	1,000
530.342	Tools			0	2,000	0	2,000	2,500
530.343	Uniforms			0	750	0	750	2,700
	Totals			0	19,500	0	19,500	45,700



Fund		Department	Division			Account Number	
General		Public Works/Parks	Building/Grounds Maintenance			070.076	
Capital Expenditures			2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title						
540.405	Buildings		0	0	3,100	0	0
540.440	Machinery & Equipment		0	4,200	0	4,200	0
540.460	Automobiles & Trucks		0	0	0	0	19,500
	Totals		<u>0</u>	<u>4,200</u>	<u>3,100</u>	<u>4,200</u>	<u>19,500</u>

Fund General	Department Public Works/Parks	Division Building/Grounds Maintenance	Account Number 070.076							
Capital Outlay Request										
Full Account Number 001-070-076-540.460										
Description 1/2 Ton Pickup Truck			No# Requested 1	Unit Cost \$19,500	Total Cost \$19,500					
Explain reason for request (describe use and workload) Vehicle for the use of the Buildings & Grounds Division				No# of similar units on hand 0	<input type="radio"/> Replacement <input checked="" type="radio"/> Addition					
Estimated Annual Operating Costs (Including Debt Repayment)										
Funding Source	Actual Cost Prior Year 2000	Estimated Current Year 2001	Budget Year 2002	Future Years						
				2003	2004	2005				
G/F	0	0	650	700	800	1000				
Specify Items to be Replaced										
<table border="0" style="width: 100%;"> <tr> <td style="width: 25%;"><u>Item</u></td> <td style="width: 25%;"><u>Make</u></td> <td style="width: 25%;"><u>Age</u></td> <td style="width: 25%;"><u>Recommended Disposition</u></td> </tr> </table>							<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>
<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>							
What source was used for unit cost? State Bid										
Other remarks										

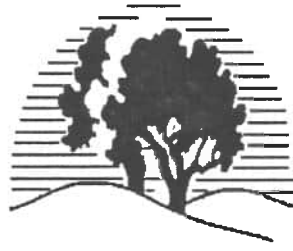
Fund	Department	Division	Account Number
General	Public Works/Parks	Building/Grounds Maintenance	070.076
Line Item Details		2002	
Account Number	Account Title	Request	Details
520.246	Maintenance & Repair-Building	21,000	Minor building repairs
520.247	Maintenance & Repair - Equipment	7,500	Repair and maintenance of building support systems
520.249	Memberships & Subscriptions	500	Various memberships and subscriptions
520.251	Miscellaneous Contractual	59,000	Pest control, fire extinguishers, recharge and maintenance, building system maintenance contracts, backflow preventer, testing and certification, mat service, floor care, irrigation start-up and maintenance, generator service, HVAC repairs, electrical repairs, window cleaning service, landscape maintenance, mowing.
520.277	Training & Continuing Education	500	Various Bldg. Equip. Maint. Seminars
520.285	Utilities - Electric	100,000	Electric utility charges
520.286	Utilities - Gas	50,000	Natural gas utility charges
520.287	Utilities - Water	5,200	Potable water utility charges
520.288	Utilities - Sewer	2,500	Sanitary sewer district charges
530.313	Departmental Supplies	38,000	Chemicals, janitorial supplies, soaps and cleansers, cleaning supplies, paper products, lighting supplies, floor machine, vacuum, filters
530.325	Miscellaneous Supplies	1,500	Stock and maintain Building Maintenance Office
530.340	Salt & Abrasives	1,000	De-icing products for walks and related areas
530.342	Tools	2,500	Small tools, ladders, hoses
530.343	Uniforms	2,700	Hats, shirts, pants, boots, coats, coveralls, sweatshirts, T-shirts, gloves
540.460	Automobiles & Trucks	19,500	See attached detail

Fund General	Department Contingency/Transfers	Division Contingency	Account Number 090.091
<i>Division Summary</i>			
Activity		Remarks	
Contingency		The Contingency Account provides for unanticipated expenditure needs and revenue shortfalls.	

Fund	Department	Division			Account Number	
General	Contingency/Transfers	Contingency			090.091	
Division Request		2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Type of Expenditure						
Transfers		0	261,274	0	0	150,000
TOTAL		0	261,274	0	0	150,000



Fund	Department	Division	Account Number
General	Contingency/Transfers	Contingency	090.091
<i>Line Item Details</i>		2002	
Account Number	Account Title	Request	Details
550.511	Contingency	150,000	Allowance for revenue shortfalls and unforeseen expenditures



City of Chesterfield

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CAPITAL EQUIPMENT AND IMPROVEMENT PROJECTS SUMMARY

The following is a listing of major capital projects for the City of Chesterfield. The projects are listed out in detail on the following pages. Also shown, is the impact that the project will have on operating funds once the project is completed. The amount of the impact is referred to in the following terms: Positive, Negligible, Slight, Moderate and High. Examples of what might have an impact on the operating budget due to a capital project are new staff needed, maintenance, and daily operations (utilities, supplies). Depreciation expense is not considered in the impact. This is consistent with the City's budgeting and accounting procedures.

- Positive – The project will either generate some revenue to offset expenses or will actually reduce overall operating costs.
- Negligible – The impact will be very small. It will generate less than \$10,000 per year in increased operating expenditures.
- Slight – The impact will be between \$10,001 and \$50,000 in increase operating expenditures.
- Moderate – The impact will be between \$50,001 and \$100,000 in increased operating expenditures.
- High – The project will increase operating expenditures by \$100,001 or more annually.

Some projects are difficult to define in terms of the impact on the operating budget. The numbers in the chart that follows are based on the best estimates available.

Capital Projects Fund

The Capital Projects Fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds). The Capital Projects Fund budget for Fiscal Year 2002 includes the following projects:

<p>Hwy. 340 Enhancements Total project cost – \$2,570,000 Impact on FY2002 budget – Negligible</p>	<p>River Valley Drive Reconstruction Total project cost – \$900,000 Impact on FY2002 budget – Negligible</p>
<p>Street Reconstruction Total project cost – \$1,500,000 Impact on FY2002 budget – None</p>	<p>Sidewalk improvements Total project cost – \$200,000 Impact on FY2002 budget – None</p>
<p>Pathway on the Parkway Total project cost – \$1,322,000 Impact on FY2002 budget – Negligible</p>	<p>2-1/2 Ton dump trucks (2) Total cost - \$158,620 Impact on FY2002 budget – Negligible</p>

Storm water improvements
 Total project cost – \$129,600
 Impact on FY2002 budget – None

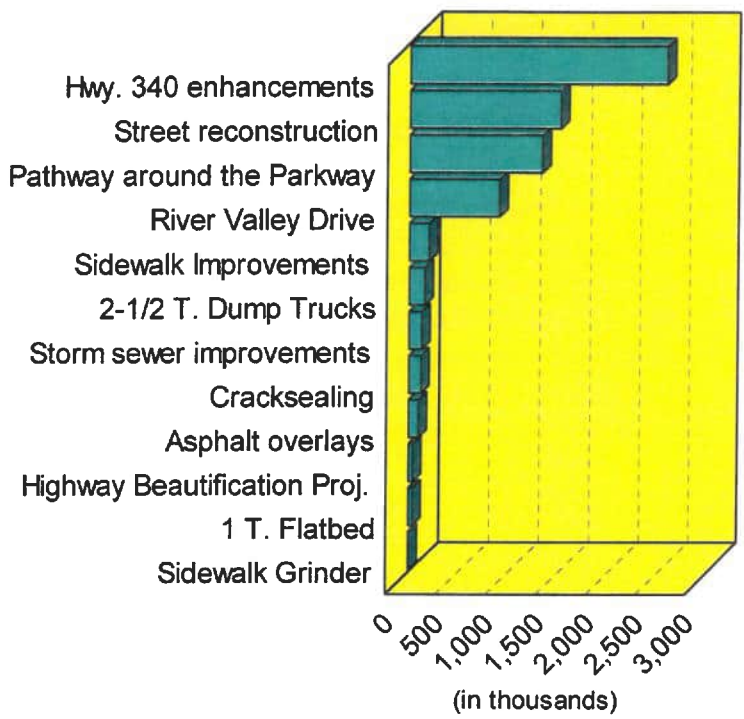
Cracksealing
 Total project cost – \$125,000
 Impact on FY2002 budget – None

Asphalt overlays
 Total project cost – \$100,000
 Impact on FY2002 budget – None

Beautification project
 Total project cost – \$45,000
 Impact on FY2002 budget – Negligible

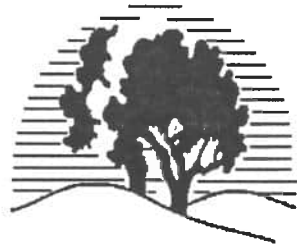
1 Ton flatbed truck
 Total cost – \$44,180
 Impact on FY2002 budget – Negligible

Sidewalk grinder
 Total cost – \$7,000
 Impact on FY2002 budget – Negligible



**Impact of Capital Equipment and Projects on Budget
Capital Projects Fund**

Division	Description	Total Cost	Funding Source	Actual Cost Prior Year 2000	Estimated Current Year 2001	Budget Year 2002	Future Years		
							2003	2004	2005
Street/Sewer Maintenance									
	Highway 340 Enhancement Project	2,570,000	1/2% sales tax	0	0	500	30,000	31,000	32,500
	Concrete Street Reconstruction	1,500,000	1/2% sales tax	0	0	0	0	0	0
	Pathway on the Parkway	1,322,000	1/2% sales tax	0	0	500	10,000	10,500	11,500
	River Valley Drive Reconstruction, Pha	900,000	1/2% sales tax	0	0	20,000	21,000	22,000	23,000
	Sidewalk Replacement/Construction	200,000	1/2% sales tax	0	0	0	0	0	0
	2-1/2 Ton Dump Truck	158,620	1/2% sales tax	6,000	7,000	2,000	2,000	3,000	4,000
	Stormwater Improvement Projects	129,600	General Fund	0	0	0	0	0	0
	Cracksealing	125,000	1/2% sales tax	0	0	0	0	0	0
	Asphalt Overlays	100,000	1/2% sales tax	0	0	0	0	0	0
	Beautification Program	45,000	General Fund	5,000	5,000	5,000	5,000	5,000	5,000
	1 Ton Flat Bed Truck	44,180	1/2% sales tax	3,000	3,500	1,000	1,000	1,500	2,000
	Sidewalk Grinder	7,000	1/2% sales tax	0	0	500	1,000	1,500	2,000
Total Capital Projects Fund		7,101,400		14,000	15,500	29,500	70,000	74,500	80,000



City of Chesterfield

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<i>Combined Statement of Budgeted Revenues and Expenditures - Capital Projects Fund</i>	2000 ACTUAL	2001 PROJECTED	2002 BUDGET
FUND BALANCE, JANUARY 1	0	0	0
EXPENDITURES			
Public Works/Parks	732,030	3,226,895	7,338,842
TRANSFERS TO / FROM OTHER FUNDS	732,030	3,226,895	7,338,842
FUND BALANCE, DECEMBER 31	0	0	0

Fund	Department	Division			Account Number	
Capital Projects	Public Works/Parks	Street/Sewer Maintenance			070.072	
<i>Division Request</i>		2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Type of Expenditure						
Personnel		0	71,357	680	23,085	72,542
Contractual		0	0	0	0	164,400
Commodities		0	0	0	0	500
Capital		732,030	5,864,412	829,942	3,203,810	7,101,400
Totals		732,030	5,935,769	830,622	3,226,895	7,338,842

<i>Personnel Schedule</i>	Number of Employees		
	2000 Actual	2001 Authorized	2002 Requested
Project Mgr\Cap Projects Engineer	0.00	1.00	1.00
Totals	0.00	1.00	1.00



Fund		Department	Division			Account Number	
Capital Projects		Public Works/Parks	Street/Sewer Maintenance			070.072	
Personnel Services			2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title						
510.111	Salaries - Regular/Full-Time		0	55,741	0	15,374	55,955
510.120	Social Security		0	4,264	0	1,176	4,281
510.122	Worker's Compensation		0	2,048	680	680	1,821
510.124	Insurance - Health		0	4,086	0	4,086	5,157
510.125	Insurance - Life		0	114	0	114	114
510.126	Insurance - Dental		0	352	0	352	428
510.127	Insurance - Disability		0	268	0	73	285
510.130	Pension		0	4,484	0	1,230	4,501
	Totals		<u>0</u>	<u>71,357</u>	<u>680</u>	<u>23,085</u>	<u>72,542</u>

Fund		Department		Division			Account Number	
Capital Projects		Public Works/Parks		Street/Sewer Maintenance			070.072	
Contractual Services				2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title							
520.249	Memberships & Subscriptions			0	0	0	0	600
520.251	Miscellaneous Contractual			0	0	0	0	2,500
520.261	Professional Services			0	0	0	0	160,000
520.268	Rental - Equipment			0	0	0	0	300
520.277	Training & Continuing Education			0	0	0	0	1,000
	Totals			<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>164,400</u>

Fund		Department		Division			Account Number	
Capital Projects		Public Works/Parks		Street/Sewer Maintenance			070.072	
Commodities				2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title							
530.343	Uniforms			0	0	0	0	500
	Totals			0	0	0	0	500

Fund		Department		Division			Account Number
Capital Projects		Public Works/Parks		Street/Sewer Maintenance			070.072
Capital Expenditures		2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request	
Account Number	Account Title						
540.440	Machinery & Equipment	0	0	0	0	7,000	
540.460	Automobiles & Trucks	0	196,890	42,420	194,440	202,800	
540.490	Street Improvements	399,667	3,576,309	512,717	2,166,375	5,195,000	
540.495	Storm Sewer Improvements	182,370	412,758	105,662	483,160	129,600	
540.497	Sidewalk Improvements	35,652	1,502,848	80,492	184,230	1,522,000	
540.499	Highway Beautification	114,340	175,607	88,651	175,605	45,000	
	Totals	<u>732,030</u>	<u>5,864,412</u>	<u>829,942</u>	<u>3,203,810</u>	<u>7,101,400</u>	

Fund Capital Projects	Department Public Works/Parks	Division Street/Sewer Maintenance	Account Number 070.072			
Capital Outlay Request						
Full Account Number 009-070-072-540.440						
Description Sidewalk Grinder		No# Requested 1	Unit Cost \$7,000	Total Cost \$7,000		
Explain reason for request (describe use and workload) Expediate Sidewalk Repair Work			No# of similar units on hand 0	<input type="radio"/> Replacement <input checked="" type="radio"/> Addition		
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2000	Estimated Current Year 2001	Budget Year 2002	Future Years		
				2003	2004	2005
1/2% sales tax	0	0	500	1000	1500	2000
Specify Items to be Replaced						
<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>			
What source was used for unit cost? Vendor						
Other remarks						

Fund Capital Projects	Department Public Works/Parks	Division Street/Sewer Maintenance	Account Number 070.072			
Capital Outlay Request						
Full Account Number 009-070-072- 540.460						
Description 2-1/2 Ton Dump Truck	No# Requested 2	Unit Cost \$79,310	Total Cost \$158,620			
Explain reason for request (describe use and workload) Scheduled Replacements of 1996 models		No# of similar units on hand 10	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition			
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2000	Estimated Current Year 2001	Budget Year 2002	Future Years		
				2003	2004	2005
1/2% sales tax	6000	7000	2000	2000	3000	4000
Specify Items to be Replaced						
<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>			
S-100	Chevrolet, 2-1/2 ton	6 years	Sell at Auction			
S-101	Chevrolet, 2-1/2 ton	6 years	Sell at Auction			
What source was used for unit cost? Recent Purchase						
Other remarks						

Fund Capital Projects	Department Public Works/Parks	Division Street/Sewer Maintenance	Account Number 070.072			
Capital Outlay Request						
Full Account Number 009-070-072- 540.460						
Description 1 Ton Flat Bed Truck				No# Requested 1	Unit Cost \$44,180	Total Cost \$44,180
Explain reason for request (describe use and workload) Scheduled Replacement of 1997 model				No# of similar units on hand 5	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2000	Estimated Current Year 2001	Budget Year 2002	Future Years		
				2003	2004	2005
1/2% sales tax	3000	3500	1000	1000	1500	2000
Specify Items to be Replaced						
<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>			
S-53	Chevrolet, 1 ton	5 years	Sell at Auction			
What source was used for unit cost? Recent Purchase						
Other remarks						

Fund Capital Projects	Department Public Works/Parks	Division Street/Sewer Maintenance	Account Number 070.072																	
Capital Outlay Request																				
Full Account Number 009-070-072- 540.490																				
Description Highway 340 Enhancement Project				No# Requested 1		Unit Cost \$2,570,000	Total Cost \$2,570,000													
Explain reason for request (describe use and workload) Federal Grant Project - access management, installation of median islands and sidewalks.				No# of similar units on hand 0		<input type="radio"/> Replacement <input checked="" type="radio"/> Addition														
Estimated Annual Operating Costs (Including Debt Repayment)																				
Funding Source	Actual Cost Prior Year 2000	Estimated Current Year 2001	Budget Year 2002	Future Years																
				2003	2004	2005														
1/2% sales tax	0	0	500	30000	31000	32500														
Specify Items to be Replaced																				
<table border="0" style="width: 100%;"> <tr> <td style="text-align: left;"><u>Item</u></td> <td style="text-align: left;"><u>Make</u></td> <td style="text-align: left;"><u>Age</u></td> <td style="text-align: left;"><u>Recommended Disposition</u></td> <td colspan="3"></td> </tr> <tr> <td colspan="7" style="height: 100px;"></td> </tr> </table>							<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>										
<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>																	
What source was used for unit cost?																				
Other remarks																				

Fund Capital Projects	Department Public Works/Parks	Division Street/Sewer Maintenance	Account Number 070.072											
Capital Outlay Request														
Full Account Number 009-070-072-540.490														
Description Concrete Street Reconstruction			No# Requested 1	Unit Cost \$1,500,000	Total Cost \$1,500,000									
Explain reason for request (describe use and workload) Annual Program				No# of similar units on hand 0	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition									
Estimated Annual Operating Costs (Including Debt Repayment)														
Funding Source	Actual Cost Prior Year 2000	Estimated Current Year 2001	Budget Year 2002	Future Years										
				2003	2004	2005								
1/2% sales tax	0	0	0	0	0	0								
Specify Items to be Replaced														
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Item</th> <th style="width: 20%;">Make</th> <th style="width: 20%;">Age</th> <th style="width: 30%;">Recommended Disposition</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>							Item	Make	Age	Recommended Disposition				
Item	Make	Age	Recommended Disposition											
What source was used for unit cost?														
Other remarks														

Fund Capital Projects	Department Public Works/Parks	Division Street/Sewer Maintenance	Account Number 070.072			
Capital Outlay Request						
Full Account Number 009-070-072-540.490						
Description River Valley Drive, Phase 1				No# Requested 1	Unit Cost \$900,000	Total Cost \$900,000
Explain reason for request (describe use and workload)				No# of similar units on hand 0	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2000	Estimated Current Year 2001	Budget Year 2002	Future Years		
				2003	2004	2005
1/2% sales tax	0	0	20000	21000	22000	23000
Specify Items to be Replaced						
Item	Make	Age	Recommended Disposition			
What source was used for unit cost? Engineer's Probable Opinion of Cost						
Other remarks						

Fund Capital Projects	Department Public Works/Parks	Division Street/Sewer Maintenance		Account Number 070.072		
Capital Outlay Request						
Full Account Number 009-070-072-540.490						
Description Cracksealing		No# Requested 1	Unit Cost \$125,000	Total Cost \$125,000		
Explain reason for request (describe use and workload) Routine Maintenance Program			No# of similar units on hand 0	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition		
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2000	Estimated Current Year 2001	Budget Year 2002	Future Years		
				2003	2004	2005
1/2% sales tax	0	0	0	0	0	0
Specify Items to be Replaced						
Item	Make	Age	Recommended Disposition			
What source was used for unit cost?						
Other remarks						

Fund Capital Projects	Department Public Works/Parks	Division Street/Sewer Maintenance	Account Number 070.072			
Capital Outlay Request						
Full Account Number 009-070-072-540.490						
Description Asphalt Overlays		No# Requested 1	Unit Cost \$100,000	Total Cost \$100,000		
Explain reason for request (describe use and workload) Annual Program			No# of similar units on hand 0	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition		
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2000	Estimated Current Year 2001	Budget Year 2002	Future Years		
				2003	2004	2005
1/2% sales tax	0	0	0	0	0	0
Specify Items to be Replaced						
Item	Make	Age	Recommended Disposition			
What source was used for unit cost?						
Other remarks						

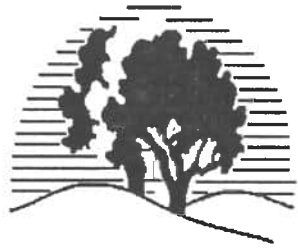
Fund Capital Projects	Department Public Works/Parks	Division Street/Sewer Maintenance	Account Number 070.072			
Capital Outlay Request						
Full Account Number 009-070-072-540.495						
Description Stormwater Improvement Projects				No# Requested 1	Unit Cost \$129,600	Total Cost \$129,600
Explain reason for request (describe use and workload) Unspecified Stormwater Projects				No# of similar units on hand 0	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2000	Estimated Current Year 2001	Budget Year 2002	Future Years		
				2003	2004	2005
General Fund	0	0	0	0	0	0
Specify Items to be Replaced						
Item	Make	Age	Recommended Disposition			
What source was used for unit cost?						
Other remarks						

Fund Capital Projects	Department Public Works/Parks	Division Street/Sewer Maintenance	Account Number 070.072							
Capital Outlay Request										
Full Account Number 009-070-072- 540.497										
Description Pathway on the Parkway	No# Requested 1	Unit Cost \$1,322,000	Total Cost \$1,322,000							
Explain reason for request (describe use and workload) Federal Grant - sidewalk loop, landscaping, lighting...		No# of similar units on hand 0	<input type="radio"/> Replacement <input checked="" type="radio"/> Addition							
Estimated Annual Operating Costs (Including Debt Repayment)										
Funding Source	Actual Cost Prior Year 2000	Estimated Current Year 2001	Budget Year 2002	Future Years						
				2003	2004	2005				
1/2% sales tax	0	0	500	10000	10500	11500				
Specify Items to be Replaced										
<table border="0" style="width: 100%;"> <tr> <td style="width: 25%;"><u>Item</u></td> <td style="width: 25%;"><u>Make</u></td> <td style="width: 25%;"><u>Age</u></td> <td style="width: 25%;"><u>Recommended Disposition</u></td> </tr> </table>							<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>
<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>							
<p>What source was used for unit cost?</p>										
<p>Other remarks</p>										

Fund Capital Projects	Department Public Works/Parks	Division Street/Sewer Maintenance	Account Number 070.072			
Capital Outlay Request						
Full Account Number 009-070-072-540.497						
Description Sidewalk Replacement/Construction		No# Requested 1	Unit Cost \$200,000	Total Cost \$200,000		
Explain reason for request (describe use and workload) Annual Program			No# of similar units on hand 0	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition		
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2000	Estimated Current Year 2001	Budget Year 2002	Future Years		
				2003	2004	2005
1/2% sales tax	0	0	0	0	0	0
Specify Items to be Replaced						
Item	Make	Age	Recommended Disposition			
What source was used for unit cost?						
Other remarks						

Fund Capital Projects	Department Public Works/Parks	Division Street/Sewer Maintenance	Account Number 070.072			
Capital Outlay Request						
Full Account Number 009-070-072-540.499						
Description Beautification Program	No# Requested 1	Unit Cost \$45,000	Total Cost \$45,000			
Explain reason for request (describe use and workload) Routine Maintenance		No# of similar units on hand 0	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition			
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2000	Estimated Current Year 2001	Budget Year 2002	Future Years		
				2003	2004	2005
General Fund	5000	5000	5000	5000	5000	5000
Specify Items to be Replaced						
<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>			
What source was used for unit cost?						
Other remarks						

Fund	Department	Division	Account Number
Capital Projects	Public Works/Parks	Street/Sewer Maintenance	070.072
Line Item Details		2002	
Account Number	Account Title	Request	Details
520.249	Memberships & Subscriptions	600	Various
520.251	Miscellaneous Contractual	2,500	Blueprints/copies - 1,000 Mobile Phones - 2,500
520.261	Professional Services	160,000	Construction Inspection (5% of \$2,700,000) - 135,000 Miscellaneous Design/Surveying Services - 25,000
520.268	Rental - Equipment	300	Pagers
520.277	Training & Continuing Education	1,000	Various seminars and meetings
530.343	Uniforms	500	Uniforms for Building Maintenance Supervisor and Attendants
540.440	Machinery & Equipment	7,000	See attached detail
540.460	Automobiles & Trucks	202,800	See attached detail
540.490	Street Improvements	5,195,000	See attached detail
540.495	Storm Sewer Improvements	129,600	See attached detail
540.497	Sidewalk Improvements	1,522,000	See attached detail
540.499	Highway Beautification	45,000	See attached detail



City of
Chesterfield

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BONDED DEBT SCHEDULE

The City of Chesterfield, Missouri's general long-term debt includes general obligation bonds, Certificates of Participation, and Notes Payable. This overview describes each type of debt, provides a picture of the City's indebtedness, and discusses policies for new debt. The total debt to maturity outstanding as of December 31, 2001 is as shown below:

Year	General Obligation Bonds		Certificates of Participation		TIF Notes		Totals
	Principal	Interest	Principal	Interest	Principal	Interest	
2002	1,370,000	1,607,009	435,000	1,067,144	583,298	2,667,257	7,729,708
2003	1,440,000	1,537,698	480,000	1,045,749	902,375	2,628,184	8,034,005
2004	1,525,000	1,470,648	530,000	1,021,718	1,162,880	2,561,686	8,271,931
2005	1,590,000	1,402,263	585,000	994,835	1,470,384	2,471,040	8,513,522
2006	1,660,000	1,329,700	645,000	964,923	1,592,932	2,355,483	8,548,037
2007	1,735,000	1,252,610	675,000	932,343	1,725,918	2,229,975	8,550,845
2008	1,815,000	1,171,420	745,000	897,198	1,864,063	2,094,368	8,587,048
2009	1,905,000	1,085,861	805,000	858,225	2,008,286	1,946,458	8,608,830
2010	1,995,000	994,503	875,000	815,650	2,157,739	1,788,098	8,625,989
2011	2,095,000	896,975	945,000	768,970	2,342,740	1,616,833	8,665,518
2012	2,195,000	793,054	1,025,000	717,465	2,518,125	1,431,846	8,680,490
2013	2,300,000	682,446	1,105,000	660,725	2,714,501	1,232,018	8,694,690
2014	2,420,000	565,305	1,200,000	598,628	2,936,340	1,016,293	8,736,566
2015	2,545,000	441,465	1,310,000	530,763	3,163,866	782,982	8,774,075
2016	1,760,000	333,046	1,150,000	455,145	3,345,374	533,135	7,576,701
2017	1,850,000	241,055	1,250,000	386,745	3,446,130	270,688	7,444,618
2018	1,940,000	146,760	1,355,000	312,503	-	-	3,754,263
2019	2,035,000	49,858	1,465,000	232,133	-	-	3,781,990
2020	-	-	3,340,000	95,190	-	-	3,435,190

General Obligation Bonds

Definition - General obligation bonds are backed by the full faith and credit of a jurisdiction. General obligation bonds are payable from ad valorem property taxes and other general revenues.

Debt Limitations - Bonded indebtedness is limited by Sections 95.115 and 95.120 of the Missouri Revised Statutes (1986) to 10% of the assessed value of taxable tangible property.

Existing Debt - The City's outstanding general obligation debt as of December 31, 2001 was \$8,955,000 for parks bonds dated May 19, 1998, \$10,690,000 for street and sidewalk improvement bonds dated February 15, 1997 and \$14,530,000 for street and sidewalk improvement bonds dated May 1, 1999, for a total of \$34,175,000. The debt service schedules are shown below.

Debt Burden - Chesterfield's outstanding general obligation debt is well within statutory limits. Based on the City's 2001 assessed valuation of \$1,275,903,642 the City's legal debt

margin is \$127,590,364. The City reviews each potential issue of debt either in house or through an independent financial advisor on a case-by-case basis.

CITY OF CHESTERFIELD, ST. LOUIS COUNTY, MISSOURI
General Obligation Bonds, Series 1998 (Parks)
DEBT SERVICE SCHEDULE

<u>Date</u>	<u>Principal</u>	<u>Coupon</u>	<u>Interest</u>	<u>Period Total</u>	<u>Fiscal Total</u>
8/15/1998			123,474.50	123,474.50	123,474.50
2/15/1999	440,000.00	7.300000	258,435.00	698,435.00	
8/15/1999			242,375.00	242,375.00	940,810.00
2/15/2000	400,000.00	7.300000	242,375.00	642,375.00	
8/15/2000			227,775.00	227,775.00	870,150.00
2/15/2001	420,000.00	7.300000	227,775.00	647,775.00	
8/15/2001			212,445.00	212,445.00	860,220.00
2/15/2002	450,000.00	5.125000	212,445.00	662,445.00	
8/15/2002			200,913.75	200,913.75	863,358.75
2/15/2003	475,000.00	4.300000	200,913.75	675,913.75	
8/15/2003			190,701.25	190,701.25	866,615.00
2/15/2004	510,000.00	4.350000	190,701.25	700,701.25	
8/15/2004			179,608.75	179,608.75	880,310.00
2/15/2005	530,000.00	4.450000	179,608.75	709,608.75	
8/15/2005			167,816.25	167,816.25	877,425.00
2/15/2006	555,000.00	4.500000	167,816.25	722,816.25	
8/15/2006			155,328.75	155,328.75	878,145.00
2/15/2007	580,000.00	4.550000	155,328.75	735,328.75	
8/15/2007			142,133.75	142,133.75	877,462.50
2/15/2008	610,000.00	4.550000	142,133.75	752,133.75	
8/15/2008			128,256.25	128,256.25	880,390.00
2/15/2009	640,000.00	4.650000	128,256.25	768,256.25	
8/15/2009			113,376.25	113,376.25	881,632.50
2/15/2010	675,000.00	4.750000	113,376.25	788,376.25	
8/15/2010			97,345.00	97,345.00	885,721.25
2/15/2011	710,000.00	4.850000	97,345.00	807,345.00	
8/15/2011			80,127.50	80,127.50	887,472.50
2/15/2012	745,000.00	4.900000	80,127.50	825,127.50	
8/15/2012			61,875.00	61,875.00	887,002.50
2/15/2013	780,000.00	5.000000	61,875.00	841,875.00	
8/15/2013			42,375.00	42,375.00	884,250.00
2/15/2014	825,000.00	5.000000	42,375.00	867,375.00	
8/15/2014			21,750.00	21,750.00	889,125.00
2/15/2015	870,000.00	5.000000	21,750.00	891,750.00	
8/15/2015					891,750.00
	10,215,000.00		4,910,314.50	15,125,314.50	

CITY OF CHESTERFIELD, ST. LOUIS COUNTY, MISSOURI
General Obligation Bonds, Series 1997 (R&S I)
DEBT SERVICE SCHEDULE

<u>Date</u>	<u>Principal</u>	<u>Coupon</u>	<u>Interest</u>	<u>Period Total</u>	<u>Fiscal Total</u>
8/13/1997			383,028.13	383,028.13	383,028.13
2/15/1998	1,320,000.00	7.125000	383,028.13	1,703,028.13	
8/15/1998			336,003.13	336,003.13	2,039,031.25
2/15/1999	1,405,000.00	7.125000	336,003.13	1,741,003.13	
8/15/1999			285,950.00	285,950.00	2,026,953.13
2/15/2000	395,000.00	4.150000	285,950.00	680,950.00	
8/15/2000			277,753.75	277,753.75	958,703.75
2/15/2001	420,000.00	4.250000	277,753.75	697,753.75	
8/15/2001			268,828.75	268,828.75	966,582.50
2/15/2002	450,000.00	4.350000	268,828.75	718,828.75	
8/15/2002			259,041.25	259,041.25	977,870.00
2/15/2003	475,000.00	4.400000	259,041.25	734,041.25	
8/15/2003			248,591.25	248,591.25	982,632.50
2/15/2004	500,000.00	4.500000	248,591.25	748,591.25	
8/15/2004			237,341.25	237,341.25	985,932.50
2/15/2005	520,000.00	4.600000	237,341.25	757,341.25	
8/15/2005			225,381.25	225,381.25	982,722.50
2/15/2006	545,000.00	4.700000	225,381.25	770,381.25	
8/15/2006			212,573.75	212,573.75	982,955.00
2/15/2007	575,000.00	4.800000	212,573.75	787,573.75	
8/15/2007			198,773.75	198,773.75	986,347.50
2/15/2008	600,000.00	4.850000	198,773.75	798,773.75	
8/15/2008			184,223.75	184,223.75	982,997.50
2/15/2009	630,000.00	5.000000	184,223.75	814,223.75	
8/15/2009			168,473.75	168,473.75	982,697.50
2/15/2010	665,000.00	5.100000	168,473.75	833,473.75	
8/15/2010			151,516.25	151,516.25	984,990.00
2/15/2011	695,000.00	5.100000	151,516.25	846,516.25	
8/15/2011			133,793.75	133,793.75	980,310.00
2/15/2012	735,000.00	5.200000	133,793.75	868,793.75	
8/15/2012			114,683.75	114,683.75	983,477.50
2/15/2013	775,000.00	5.250000	114,683.75	889,683.75	
8/15/2013			94,340.00	94,340.00	984,023.75
2/15/2014	815,000.00	5.300000	94,340.00	909,340.00	
8/15/2014			72,742.50	72,742.50	982,082.50
2/15/2015	855,000.00	5.300000	72,742.50	927,742.50	
8/15/2015			50,085.00	50,085.00	977,827.50
2/15/2016	905,000.00	5.400000	50,085.00	955,085.00	
8/15/2016			25,650.00	25,650.00	980,735.00
2/15/2017	950,000.00	5.400000	25,650.00	975,650.00	
8/15/2017					975,650.00
	14,230,000.00		7,857,550.00	22,087,550.00	

CITY OF CHESTERFIELD, ST. LOUIS COUNTY, MISSOURI
General Obligation Bonds, Series 1999 (R&S II)
DEBT SERVICE SCHEDULE

<u>Date</u>	<u>Principal</u>	<u>Coupon</u>	<u>Interest</u>	<u>Period Total</u>	<u>Fiscal Total</u>
5/4/1999					
2/15/2000	140,000.00	6.000%	564,513.11	704,513.11	
8/15/2000			353,590.00	353,590.00	1,058,103.11
2/15/2001	455,000.00	6.000%	353,590.00	808,590.00	
8/15/2001			339,940.00	339,940.00	1,148,530.00
2/15/2002	470,000.00	6.000%	339,940.00	809,940.00	
8/15/2002			325,840.00	325,840.00	1,135,780.00
2/15/2003	490,000.00	5.400%	325,840.00	815,840.00	
8/15/2003			312,610.00	312,610.00	1,128,450.00
2/15/2004	515,000.00	4.200%	312,610.00	827,610.00	
8/15/2004			301,795.00	301,795.00	1,129,405.00
2/15/2005	540,000.00	4.250%	301,795.00	841,795.00	
8/15/2005			290,320.00	290,320.00	1,132,115.00
2/15/2006	560,000.00	4.300%	290,320.00	850,320.00	
8/15/2006			278,280.00	278,280.00	1,128,600.00
2/15/2007	580,000.00	4.400%	278,280.00	858,280.00	
8/15/2007			265,520.00	265,520.00	1,123,800.00
2/15/2008	605,000.00	4.300%	265,520.00	870,520.00	
8/15/2008			252,512.50	252,512.50	1,123,032.50
2/15/2009	635,000.00	4.250%	252,512.50	887,512.50	
8/15/2009			239,018.75	239,018.75	1,126,531.25
2/15/2010	655,000.00	4.350%	239,018.75	894,018.75	
8/15/2010			224,772.50	224,772.50	1,118,791.25
2/15/2011	690,000.00	4.450%	224,772.50	914,772.50	
8/15/2011			209,420.00	209,420.00	1,124,192.50
2/15/2012	715,000.00	4.550%	209,420.00	924,420.00	
8/15/2012			193,153.75	193,153.75	1,117,573.75
2/15/2013	745,000.00	4.600%	193,153.75	938,153.75	
8/15/2013			176,018.75	176,018.75	1,114,172.50
2/15/2014	780,000.00	4.600%	176,018.75	956,018.75	
8/15/2014			158,078.75	158,078.75	1,114,097.50
2/15/2015	820,000.00	4.700%	158,078.75	978,078.75	
8/15/2015			138,808.75	138,808.75	1,116,887.50
2/15/2016	855,000.00	4.750%	138,808.75	993,808.75	
8/15/2016			118,502.50	118,502.50	1,112,311.25
2/15/2017	900,000.00	4.800%	118,502.50	1,018,502.50	
8/15/2017			96,902.50	96,902.50	1,115,405.00
2/15/2018	1,940,000.00	4.850%	96,902.50	2,036,902.50	
8/15/2018			49,857.50	49,857.50	2,086,760.00
2/15/2019	2,035,000.00	4.900%	49,857.50	2,084,857.50	
	15,125,000.00		9,214,395.61	24,339,395.61	2,084,857.50

Certificates of Participation

Definition - Certificates of Participation are securities which represent a share of an issuer's lease payment. When a municipality finances a public facility through a lease-purchase transaction, the interest in that government's lease payment often is assigned to a third party

that issues Certificates of Participation. The Certificates represent a share of the lease payment received by the investor.

Debt Limitations - There are no statutory limits on Certificates of Participation. These obligations are not considered debt under State law and are subject to annual appropriations by the Mayor and City Council.

Existing Debt - The City began a Master Lease Program funded through the sale of Certificates of Participation for the construction of a Public Works Facility. On August 1, 1995, the City issued \$2,950,000 in Certificates of Participation. The City's outstanding debt as of December 31, 2001 was \$2,355,000 for Certificates of Participation dated August 1, 1995. The City issued \$17,565,000 in Certificates of Participation to fund the acquisition of land and the construction of the City's new City Hall on April 15, 2000. The City's outstanding debt as of December 31, 2001 was \$17,565,000. The debt service schedule is shown below.

Debt Burden - As noted above, there is no statutory limitations for Certificates of Participation. As is the case with general obligation bonds, the City reviews each potential issue of debt either in house or through an independent financial advisor on a case-by-case basis.

CITY OF CHESTERFIELD, ST. LOUIS COUNTY, MISSOURI
Certificates of Participation, Series 1995 (PW Facility)
DEBT SERVICE SCHEDULE

<u>Date</u>	<u>Principal</u>	<u>Coupon</u>	<u>Interest</u>	<u>Period Total</u>	<u>Fiscal Total</u>
2/15/1996			84,086.88	84,086.88	
8/15/1996	85,000.00	4.700000	78,018.75	163,018.75	247,105.63
2/15/1997			76,021.25	76,021.25	
8/15/1997	90,000.00	4.700000	76,021.25	166,021.25	242,042.50
2/15/1998			73,906.25	73,906.25	
8/15/1998	95,000.00	4.700000	73,906.25	168,906.25	242,812.50
2/15/1999			71,673.75	71,673.75	
8/15/1999	105,000.00	4.700000	71,673.75	176,673.75	248,347.50
2/15/2000			69,206.25	69,206.25	
8/15/2000	105,000.00	4.700000	69,206.25	174,206.25	243,412.50
2/15/2001			66,738.75	66,738.75	
8/15/2001	115,000.00	4.700000	66,738.75	181,738.75	248,477.50
2/15/2002			64,036.25	64,036.25	
8/15/2002	120,000.00	4.700000	64,036.25	184,036.25	248,072.50
2/15/2003			61,216.25	61,216.25	
8/15/2003	125,000.00	4.800000	61,216.25	186,216.25	247,432.50
2/15/2004			58,216.25	58,216.25	
8/15/2004	130,000.00	4.900000	58,216.25	188,216.25	246,432.50
2/15/2005			55,031.25	55,031.25	
8/15/2005	135,000.00	5.000000	55,031.25	190,031.25	245,062.50
2/15/2006			51,656.25	51,656.25	
8/15/2006	145,000.00	5.150000	51,656.25	196,656.25	248,312.50
2/15/2007			47,922.50	47,922.50	

8/15/2007	150,000.00	5.300000	47,922.50	197,922.50	245,845.00
2/15/2008			43,947.50	43,947.50	
8/15/2008	160,000.00	5.400000	43,947.50	203,947.50	247,895.00
2/15/2009			39,627.50	39,627.50	
8/15/2009	165,000.00	5.500000	39,627.50	204,627.50	244,255.00
2/15/2010			35,090.00	35,090.00	
8/15/2010	175,000.00	5.600000	35,090.00	210,090.00	245,180.00
2/15/2011			30,190.00	30,190.00	
8/15/2011	185,000.00	5.700000	30,190.00	215,190.00	245,380.00
2/15/2012			24,917.50	24,917.50	
8/15/2012	195,000.00	5.800000	24,917.50	219,917.50	244,835.00
2/15/2013			19,262.50	19,262.50	
8/15/2013	205,000.00	5.750000	19,262.50	224,262.50	243,525.00
2/15/2014			13,368.75	13,368.75	
8/15/2014	220,000.00	5.750000	13,368.75	233,368.75	246,737.50
2/15/2015			7,043.75	7,043.75	
8/15/2015	245,000.00	5.750000	7,043.75	252,043.75	259,087.50
	<u>2,950,000.00</u>		<u>1,980,250.63</u>	<u>4,930,250.63</u>	

CITY OF CHESTERFIELD, ST. LOUIS COUNTY, MISSOURI
Certificates of Participation, Series 2000 (City Hall)
DEBT SERVICE SCHEDULE

<u>Date</u>	<u>Principal</u>	<u>Coupon</u>	<u>Interest</u>	<u>Period Total</u>	<u>Fiscal Total</u>
4/27/2000					
8/15/2000			315,465.00	315,465.00	315,465.00
2/15/2001			473,197.50	473,197.50	
8/15/2001			473,197.50	473,197.50	946,395.00
2/15/2002	315,000.00	4.650%	473,197.50	788,197.50	
8/15/2002			465,873.75	465,873.75	1,254,071.25
2/15/2003	355,000.00	4.750%	465,873.75	820,873.75	
8/15/2003			457,442.50	457,442.50	1,278,316.25
2/15/2004	400,000.00	4.800%	457,442.50	857,442.50	
8/15/2004			447,842.50	447,842.50	1,305,285.00
2/15/2005	450,000.00	4.850%	447,842.50	897,842.50	
8/15/2005			436,930.00	436,930.00	1,334,772.50
2/15/2006	500,000.00	4.900%	436,930.00	936,930.00	
8/15/2006			424,680.00	424,680.00	1,361,610.00
2/15/2007	525,000.00	4.900%	424,680.00	949,680.00	
8/15/2007			411,817.50	411,817.50	1,361,497.50
2/15/2008	585,000.00	4.900%	411,817.50	996,817.50	
8/15/2008			397,485.00	397,485.00	1,394,302.50
2/15/2009	640,000.00	5.000%	397,485.00	1,037,485.00	
8/15/2009			381,485.00	381,485.00	1,418,970.00
2/15/2010	700,000.00	5.000%	381,485.00	1,081,485.00	
8/15/2010			363,985.00	363,985.00	1,445,470.00
2/15/2011	760,000.00	5.100%	363,985.00	1,123,985.00	
8/15/2011			344,605.00	344,605.00	1,468,590.00
2/15/2012	830,000.00	5.200%	344,605.00	1,174,605.00	

8/15/2012			323,025.00	323,025.00	1,497,630.00
2/15/2013	900,000.00	5.300%	323,025.00	1,223,025.00	
8/15/2013			299,175.00	299,175.00	1,522,200.00
2/15/2014	980,000.00	5.400%	299,175.00	1,279,175.00	
8/15/2014			272,715.00	272,715.00	1,551,890.00
2/15/2015	1,065,000.00	5.400%	272,715.00	1,337,715.00	
8/15/2015			243,960.00	243,960.00	1,581,675.00
2/15/2016	1,150,000.00	5.700%	243,960.00	1,393,960.00	
8/15/2016			211,185.00	211,185.00	1,605,145.00
2/15/2017	1,250,000.00	5.700%	211,185.00	1,461,185.00	
8/15/2017			175,560.00	175,560.00	1,636,745.00
2/15/2018	1,355,000.00	5.700%	175,560.00	1,530,560.00	
8/15/2018			136,942.50	136,942.50	1,667,502.50
2/15/2019	1,465,000.00	5.700%	136,942.50	1,601,942.50	
8/15/2019			95,190.00	95,190.00	1,697,132.50
2/15/2020	3,340,000.00	5.700%	95,190.00	3,435,190.00	
8/15/2020					3,435,190.00
	<u>17,565,000.00</u>		<u>13,514,855.00</u>	<u>31,079,855.00</u>	<u>31,079,855.00</u>

Notes Payable

Definition – In general, an unconditional written promise signed by the maker to pay a certain sum of money on demand or at a fixed or determinable time either to the bearer or to the order of a person designated therein.

Debt Limitations - There are no statutory limits on notes payable. These obligations are not considered debt under State law and are subject to annual appropriations by the Mayor and City Council.

Existing Debt - The City's outstanding notes payable to the Monarch-Chesterfield Levee District as of December 31, 2001 was \$2,173,318 for notes in the amount of \$2,600,000 the installations of pumps in Chesterfield Valley dated October 24, 1996, \$905,000 for notes in the amount of \$1,000,000 dated October 15, 1998, \$1,520,000 for notes in the amount of \$1,625,000 dated July 15, 1999 and \$2,781,633 for notes in the amount of \$2,947,110 dated March 1, 2000, all for levee improvements, and \$230,000 for a wetlands mitigation note in the amount of \$250,000 dated July 15, 1999. The City's outstanding notes payable to Chesterfield Commons as of December 31, 2001 was \$26,325,000 for notes issued between April 24, 1998 and December 31, 2001. The debt service schedules for all of these notes are shown below.

Debt Burden - As noted above, there is no statutory limitations for notes payable. As is the case with general obligation bonds or certificates of participation, the City reviews each potential issue of debt either in house or through an independent financial advisor on a case-by-case basis.

CITY OF CHESTERFIELD, ST. LOUIS COUNTY, MISSOURI
Levee District TIF Note, Series 1996 - 1 (Phase I)
DEBT SERVICE SCHEDULE

<u>Date</u>	<u>Principal</u>	<u>Coupon</u>	<u>Interest</u>	<u>Period Total</u>	<u>Fiscal Total</u>
10/24/1996					
2/15/1997	126,682.40	5.930000	48,154.85	174,837.25	
8/15/1997			73,333.87	73,333.87	248,171.12
2/15/1998	70,000.00	5.930000	73,333.87	143,333.87	
8/15/1998			71,258.37	71,258.37	214,592.24
2/15/1999	70,000.00	5.930000	71,258.37	141,258.37	
8/15/1999			69,182.87	69,182.87	210,441.24
2/15/2000	75,000.00	5.930000	69,182.87	144,182.87	
8/15/2000			66,959.12	66,959.12	211,141.99
2/15/2001	85,000.00	5.930000	66,959.12	151,959.12	
8/15/2001			64,438.87	64,438.87	216,397.99
2/15/2002	90,000.00	5.930000	64,438.87	154,438.87	
8/15/2002			61,770.37	61,770.37	216,209.24
2/15/2003	95,000.00	5.930000	61,770.37	156,770.37	
8/15/2003			58,953.62	58,953.62	215,723.99
2/15/2004	100,000.00	5.930000	58,953.62	158,953.62	
8/15/2004			55,988.62	55,988.62	214,942.24
2/15/2005	110,000.00	5.930000	55,988.62	165,988.62	
8/15/2005			52,727.12	52,727.12	218,715.73
2/15/2006	115,000.00	5.930000	52,727.12	167,727.12	
8/15/2006			49,317.37	49,317.37	217,044.48
2/15/2007	125,000.00	5.930000	49,317.37	174,317.37	
8/15/2007			45,611.12	45,611.12	219,928.48
2/15/2008	135,000.00	5.930000	45,611.12	180,611.12	
8/15/2008			41,608.37	41,608.37	222,219.48
2/15/2009	145,000.00	5.930000	41,608.37	186,608.37	
8/15/2009			37,309.12	37,309.12	223,917.48
2/15/2010	150,000.00	5.930000	37,309.12	187,309.12	
8/15/2010			32,861.62	32,861.62	220,170.73
2/15/2011	165,000.00	5.930000	32,861.62	197,861.62	
8/15/2011			27,969.37	27,969.37	225,830.98
2/15/2012	175,000.00	5.930000	27,969.37	202,969.37	
8/15/2012			22,780.62	22,780.62	225,749.98
2/15/2013	185,000.00	5.930000	22,780.62	207,780.62	
8/15/2013			17,295.37	17,295.37	225,075.98
2/15/2014	200,000.00	5.930000	17,295.37	217,295.37	
8/15/2014			11,365.37	11,365.37	228,660.73
2/15/2015	215,000.00	5.930000	11,365.37	226,365.37	
8/15/2015			4,990.62	4,990.62	231,355.98
2/15/2016	168,317.60	5.930000	4,990.62	173,308.22	
8/15/2016					173,308.22
	2,600,000.00		1,779,598.29	4,379,598.29	

**CITY OF CHESTERFIELD, ST. LOUIS COUNTY, MISSOURI
Levee District TIF Note, Series 1998 (Phase II - First Note)
DEBT SERVICE SCHEDULE**

<u>Date</u>	<u>Principal</u>	<u>Coupon</u>	<u>Interest</u>	<u>Period Total</u>	<u>Fiscal Total</u>
10/15/1998					
2/15/1999	30,000.00	5.679300	19,138.46	49,138.46	
8/15/1999			27,318.21	27,318.21	76,456.67
2/15/2000	30,000.00	5.679300	27,771.00	57,771.00	
8/15/2000			26,619.58	26,619.58	84,390.58
2/15/2001	35,000.00	5.679300	26,912.10	61,912.10	
8/15/2001			25,487.61	25,487.61	87,399.71
2/15/2002	35,000.00	5.679300	25,910.06	60,910.06	
8/15/2002			24,501.90	24,501.90	85,411.96
2/15/2003	40,000.00	5.679300	24,908.01	64,908.01	
8/15/2003			23,375.38	23,375.38	88,283.39
2/15/2004	40,000.00	5.679300	23,762.81	63,762.81	
8/15/2004			22,371.77	22,371.77	86,134.58
2/15/2005	40,000.00	5.679300	22,617.62	62,617.62	
8/15/2005			21,122.33	21,122.33	83,739.95
2/15/2006	45,000.00	5.679300	21,472.42	66,472.42	
8/15/2006			19,854.99	19,854.99	86,327.41
2/15/2007	45,000.00	5.679300	20,184.08	65,184.08	
8/15/2007			18,587.65	18,587.65	83,771.73
2/15/2008	50,000.00	5.679300	18,895.73	68,895.73	
8/15/2008			17,274.41	17,274.41	86,170.14
2/15/2009	55,000.00	5.679300	17,464.24	72,464.24	
8/15/2009			15,630.52	15,630.52	88,094.76
2/15/2010	55,000.00	5.679300	15,889.59	70,889.59	
8/15/2010			14,081.55	14,081.55	84,971.14
2/15/2011	60,000.00	5.679300	14,314.95	74,314.95	
8/15/2011			12,391.77	12,391.77	86,706.72
2/15/2012	65,000.00	5.679300	12,597.15	77,597.15	
8/15/2012			10,619.51	10,619.51	88,216.66
2/15/2013	65,000.00	5.679300	10,736.21	75,736.21	
8/15/2013			8,730.56	8,730.56	84,466.77
2/15/2014	70,000.00	5.679300	8,875.27	78,875.27	
8/15/2014			6,759.14	6,759.14	85,634.41
2/15/2015	75,000.00	5.679300	6,871.18	81,871.18	
8/15/2015			4,646.91	4,646.91	86,518.09
2/15/2016	80,000.00	5.679300	4,723.93	84,723.93	
8/15/2016			2,407.09	2,407.09	87,131.02
2/15/2017	85,000.00	5.679300	2,433.54	87,433.54	
8/15/2017					87,433.54
	<u>1,000,000.00</u>		<u>627,259.23</u>	<u>1,627,259.23</u>	

CITY OF CHESTERFIELD, ST. LOUIS COUNTY, MISSOURI
Levee District Note, Series 1999 (Phase II - Second Note)
DEBT SERVICE SCHEDULE

<u>Date</u>	<u>Principal</u>	<u>Coupon</u>	<u>Interest</u>	<u>Period Total</u>	<u>Fiscal Total</u>
7/15/1999					
8/15/1999					
2/15/2000	20,000.00	5.679	54,361.79	74,361.79	
8/15/2000	25,000.00	5.679	45,451.52	70,451.52	144,813.31
2/15/2001	30,000.00	5.679	45,235.24	75,235.24	
8/15/2001	30,000.00	5.679	43,652.81	73,652.81	148,888.05
2/15/2002	30,000.00	5.679	43,517.44	73,517.44	
8/15/2002	30,000.00	5.679	41,963.03	71,963.03	145,480.47
2/15/2003	30,000.00	5.679	41,799.65	71,799.65	
8/15/2003	35,000.00	5.679	40,273.24	75,273.24	147,072.89
2/15/2004	35,000.00	5.679	39,938.70	74,938.70	
8/15/2004	35,000.00	5.679	38,513.43	73,513.43	148,452.13
2/15/2005	35,000.00	5.679	37,934.61	72,934.61	
8/15/2005	35,000.00	5.679	36,330.40	71,330.40	144,265.01
2/15/2006	35,000.00	5.679	35,930.52	70,930.52	
8/15/2006	40,000.00	5.679	34,358.99	74,358.99	145,289.51
2/15/2007	40,000.00	5.679	33,783.28	73,783.28	
8/15/2007	40,000.00	5.679	32,105.94	72,105.94	145,889.22
2/15/2008	40,000.00	5.679	31,492.89	71,492.89	
8/15/2008	45,000.00	5.679	30,017.82	75,017.82	146,510.71
2/15/2009	45,000.00	5.679	29,059.34	74,059.34	
8/15/2009	45,000.00	5.679	27,318.21	72,318.21	146,377.55
2/15/2010	45,000.00	5.679	26,482.65	71,482.65	
8/15/2010	50,000.00	5.679	24,783.53	74,783.53	146,266.18
2/15/2011	50,000.00	5.679	23,762.81	73,762.81	
8/15/2011	50,000.00	5.679	21,967.22	71,967.22	145,730.03
2/15/2012	50,000.00	5.679	20,899.82	70,899.82	
8/15/2012	55,000.00	5.679	19,256.72	74,256.72	145,156.54
2/15/2013	55,000.00	5.679	17,893.68	72,893.68	
8/15/2013	55,000.00	5.679	16,052.97	71,052.97	143,946.65
2/15/2014	60,000.00	5.679	14,744.40	74,744.40	
8/15/2014	60,000.00	5.679	12,814.21	72,814.21	147,558.61
2/15/2015	60,000.00	5.679	11,308.81	71,308.81	
8/15/2015	65,000.00	5.679	9,434.64	74,434.64	145,743.45
2/15/2016	65,000.00	5.679	7,730.07	72,730.07	
8/15/2016	65,000.00	5.679	5,805.33	70,805.33	143,535.40
2/15/2017	70,000.00	5.679	4,008.19	74,008.19	
8/15/2017	70,000.00	5.679	1,971.42	71,971.42	145,979.61
	1,625,000.00		1,001,955.32	2,626,955.32	

CITY OF CHESTERFIELD, ST. LOUIS COUNTY, MISSOURI
Levee District TIF Note, Series 2000 - 1 (Phase III)
DEBT SERVICE SCHEDULE

<u>Date</u>	<u>Principal</u>	<u>Coupon</u>	<u>Interest</u>	<u>Period Total</u>	<u>Fiscal Total</u>
3/1/2000					
8/15/2000	58,253.32	5.587%	75,335.33	133,588.65	133,588.65
2/15/2001	52,225.14	5.587%	81,363.51	133,588.65	
8/15/2001	54,998.64	5.587%	78,590.01	133,588.65	267,177.30
2/15/2002	55,245.06	5.587%	78,343.60	133,588.66	
8/15/2002	58,052.98	5.587%	75,535.67	133,588.65	267,177.31
2/15/2003	57,683.54	5.708%	75,905.11	133,588.65	
8/15/2003	59,691.75	5.708%	73,896.90	133,588.65	267,177.30
2/15/2004	60,184.58	5.708%	73,404.07	133,588.65	
8/15/2004	62,695.44	5.708%	70,893.21	133,588.65	267,177.30
2/15/2005	63,720.46	5.708%	69,868.19	133,588.65	
8/15/2005	66,663.28	5.708%	66,925.37	133,588.65	267,177.30
2/15/2006	67,472.26	5.708%	66,116.39	133,588.65	
8/15/2006	70,460.11	5.708%	63,128.54	133,588.65	267,177.30
2/15/2007	71,441.28	5.708%	62,147.37	133,588.65	
8/15/2007	74,476.76	5.708%	59,111.89	133,588.65	267,177.30
2/15/2008	75,640.08	5.708%	57,948.57	133,588.65	
8/15/2008	78,422.85	5.708%	55,165.80	133,588.65	267,177.30
2/15/2009	80,073.25	5.708%	53,515.40	133,588.65	
8/15/2009	83,212.33	5.708%	50,376.32	133,588.65	267,177.30
2/15/2010	84,771.81	5.708%	48,816.84	133,588.65	
8/15/2010	87,967.28	5.708%	45,621.37	133,588.65	267,177.30
2/15/2011	89,742.39	5.708%	43,846.26	133,588.65	
8/15/2011	92,997.52	5.708%	40,591.14	133,588.66	267,177.31
2/15/2012	95,000.75	5.708%	38,587.91	133,588.66	
8/15/2012	98,124.12	5.708%	35,464.53	133,588.65	267,177.31
2/15/2013	100,557.93	5.708%	33,030.72	133,588.65	
8/15/2013	103,942.86	5.708%	29,645.79	133,588.65	267,177.30
2/15/2014	106,442.46	5.708%	27,146.20	133,588.66	
8/15/2014	109,898.01	5.708%	23,690.64	133,588.65	267,177.31
2/15/2015	112,667.67	5.708%	20,920.98	133,588.65	
8/15/2015	116,197.93	5.708%	17,390.72	133,588.65	267,177.30
2/15/2016	119,253.30	5.708%	14,335.36	133,588.66	
8/15/2016	122,803.34	5.708%	10,785.31	133,588.65	267,177.31
2/15/2017	126,218.49	5.708%	7,370.16	133,588.65	
8/15/2017	129,911.39	5.708%	3,677.26	133,588.65	267,177.30
	2,947,110.36		1,728,492.44	4,675,602.80	4,675,602.80

CITY OF CHESTERFIELD, ST. LOUIS COUNTY, MISSOURI
Levee District Wetlands TIF Note, Series 1999 (First Wetlands Note)
DEBT SERVICE SCHEDULE

<u>Date</u>	<u>Principal</u>	<u>Coupon</u>	<u>Interest</u>	<u>Period Total</u>	<u>Fiscal Total</u>
7/15/1999					
8/15/1999					
2/15/2000	5,000.00	6.000	8,835.62	13,835.62	
8/15/2000	5,000.00	6.000	7,329.86	12,329.86	26,165.48
2/15/2001	5,000.00	6.000	7,259.18	12,259.18	
8/15/2001	5,000.00	6.000	6,992.05	11,992.05	24,251.23
2/15/2002	5,000.00	6.000	6,956.71	11,956.71	
8/15/2002	5,000.00	6.000	6,694.52	11,694.52	23,651.23
2/15/2003	5,000.00	6.000	6,654.25	11,654.25	
8/15/2003	5,000.00	6.000	6,396.99	11,396.99	23,051.24
2/15/2004	5,000.00	6.000	6,351.78	11,351.78	
8/15/2004	5,000.00	6.000	6,133.15	11,133.15	22,484.93
2/15/2005	5,000.00	6.000	6,049.32	11,049.32	
8/15/2005	5,000.00	6.000	5,801.92	10,801.92	21,851.24
2/15/2006	5,000.00	6.000	5,746.85	10,746.85	
8/15/2006	5,000.00	6.000	5,504.38	10,504.38	21,251.23
2/15/2007	5,000.00	6.000	5,444.38	10,444.38	
8/15/2007	5,000.00	6.000	5,206.85	10,206.85	20,651.23
2/15/2008	5,000.00	6.000	5,141.92	10,141.92	
8/15/2008	5,000.00	6.000	4,936.44	9,936.44	20,078.36
2/15/2009	5,000.00	6.000	4,839.45	9,839.45	
8/15/2009	5,000.00	6.000	4,611.78	9,611.78	19,451.23
2/15/2010	5,000.00	6.000	4,536.99	9,536.99	
8/15/2010	5,000.00	6.000	4,314.25	9,314.25	18,851.24
2/15/2011	10,000.00	6.000	4,234.52	14,234.52	
8/15/2011	10,000.00	6.000	3,867.95	13,867.95	28,102.47
2/15/2012	10,000.00	6.000	3,629.59	13,629.59	
8/15/2012	10,000.00	6.000	3,290.96	13,290.96	26,920.55
2/15/2013	10,000.00	6.000	3,024.66	13,024.66	
8/15/2013	10,000.00	6.000	2,677.81	12,677.81	25,702.47
2/15/2014	10,000.00	6.000	2,419.73	12,419.73	
8/15/2014	10,000.00	6.000	2,082.74	12,082.74	24,502.47
2/15/2015	10,000.00	6.000	1,814.79	11,814.79	
8/15/2015	10,000.00	6.000	1,487.67	11,487.67	23,302.46
2/15/2016	10,000.00	6.000	1,209.86	11,209.86	
8/15/2016	10,000.00	6.000	897.53	10,897.53	22,107.39
2/15/2017	10,000.00	6.000	604.93	10,604.93	
8/15/2017	10,000.00	6.000	297.53	10,297.53	20,902.46
	250,000.00		163,278.91	413,278.91	

CITY OF CHESTERFIELD, MISSOURI
\$510,000 Tax Increment Financing Note
Series 1998 (Chesterfield Commons Project)
Debt Service Schedule

<u>Date</u>	<u>Principal</u>	<u>Interest @ 8.50%</u>	<u>Period Total</u>	<u>Fiscal Total</u>
2/15/2000	-			
2/15/2001	-	43,350.00	43,350.00	43,350.00
2/15/2002		43,350.00	43,350.00	43,350.00
2/15/2003		43,350.00	43,350.00	43,350.00
2/15/2004	5,000	43,350.00	48,350.00	48,350.00
2/15/2005	25,000	42,925.00	67,925.00	67,925.00
2/15/2006	25,000	40,800.00	65,800.00	65,800.00
2/15/2007	25,000	38,675.00	63,675.00	63,675.00
2/15/2008	30,000	36,550.00	66,550.00	66,550.00
2/15/2009	30,000	34,000.00	64,000.00	64,000.00
2/15/2010	35,000	31,450.00	66,450.00	66,450.00
2/15/2011	35,000	28,475.00	63,475.00	63,475.00
2/15/2012	40,000	25,500.00	65,500.00	65,500.00
2/15/2013	45,000	22,100.00	67,100.00	67,100.00
2/15/2014	50,000	18,275.00	68,275.00	68,275.00
2/15/2015	50,000	14,025.00	64,025.00	64,025.00
2/15/2016	55,000	9,775.00	64,775.00	64,775.00
2/15/2017	60,000	5,100.00	65,100.00	65,100.00
	510,000	521,050.00	1,031,050.00	1,031,050.00

CITY OF CHESTERFIELD, MISSOURI
\$940,000 Tax Increment Financing Note
Series 1998 (Chesterfield Commons Project)
Debt Service Schedule

<u>Date</u>	<u>Principal</u>	<u>Interest @ 8.50%</u>	<u>Period Total</u>	<u>Fiscal Total</u>
2/15/2000	-			
2/15/2001	-	79,900.00	79,900.00	79,900.00
2/15/2002	-	79,900.00	79,900.00	79,900.00
2/15/2003	10,000	79,900.00	89,900.00	89,900.00
2/15/2004	40,000	79,050.00	119,050.00	119,050.00
2/15/2005	40,000	75,650.00	115,650.00	115,650.00
2/15/2006	45,000	72,250.00	117,250.00	117,250.00
2/15/2007	50,000	68,425.00	118,425.00	118,425.00
2/15/2008	50,000	64,175.00	114,175.00	114,175.00
2/15/2009	55,000	59,925.00	114,925.00	114,925.00
2/15/2010	60,000	55,250.00	115,250.00	115,250.00
2/15/2011	65,000	50,150.00	115,150.00	115,150.00
2/15/2012	70,000	44,625.00	114,625.00	114,625.00
2/15/2013	75,000	38,675.00	113,675.00	113,675.00
2/15/2014	85,000	32,300.00	117,300.00	117,300.00
2/15/2015	90,000	25,075.00	115,075.00	115,075.00
2/15/2016	100,000	17,425.00	117,425.00	117,425.00
2/15/2017	105,000	8,925.00	113,925.00	113,925.00
	940,000	931,600.00	1,871,600.00	1,871,600.00

CITY OF CHESTERFIELD, MISSOURI
\$4,825,000 Tax Increment Financing Note
Series 1998 (Chesterfield Commons Project)
Debt Service Schedule

<u>Date</u>	<u>Principal</u>	<u>Interest @ 8.50%</u>	<u>Period Total</u>	<u>Fiscal Total</u>
2/15/2000	-			
2/15/2001	-	410,125.00	410,125.00	410,125.00
2/15/2002	60,000	410,125.00	470,125.00	470,125.00
2/15/2003	170,000	405,025.00	575,025.00	575,025.00
2/15/2004	180,000	390,575.00	570,575.00	570,575.00
2/15/2005	200,000	375,275.00	575,275.00	575,275.00
2/15/2006	215,000	358,275.00	573,275.00	573,275.00
2/15/2007	235,000	340,000.00	575,000.00	575,000.00
2/15/2008	255,000	320,025.00	575,025.00	575,025.00
2/15/2009	275,000	298,350.00	573,350.00	573,350.00
2/15/2010	300,000	274,975.00	574,975.00	574,975.00
2/15/2011	325,000	249,475.00	574,475.00	574,475.00
2/15/2012	350,000	221,850.00	571,850.00	571,850.00
2/15/2013	380,000	192,100.00	572,100.00	572,100.00
2/15/2014	415,000	159,800.00	574,800.00	574,800.00
2/15/2015	450,000	124,525.00	574,525.00	574,525.00
2/15/2016	485,000	86,275.00	571,275.00	571,275.00
2/15/2017	<u>530,000</u>	<u>45,050.00</u>	<u>575,050.00</u>	<u>575,050.00</u>
	4,825,000	4,661,825.00	9,486,825.00	9,486,825.00

CITY OF CHESTERFIELD, MISSOURI
\$7,575,000 Tax Increment Financing Note
Series 1998 (Chesterfield Commons Project)
Debt Service Schedule

<u>Date</u>	<u>Principal</u>	<u>Interest @ 8.50%</u>	<u>Period Total</u>	<u>Fiscal Total</u>
2/15/2000	-			
2/15/2001	-	643,875.00	643,875.00	643,875.00
2/15/2002	-	643,875.00	643,875.00	643,875.00
2/15/2003	-	643,875.00	643,875.00	643,875.00
2/15/2004	140,000	643,875.00	783,875.00	783,875.00
2/15/2005	335,000	631,975.00	966,975.00	966,975.00
2/15/2006	365,000	603,500.00	968,500.00	968,500.00
2/15/2007	395,000	572,475.00	967,475.00	967,475.00
2/15/2008	430,000	538,900.00	968,900.00	968,900.00
2/15/2009	465,000	502,350.00	967,350.00	967,350.00
2/15/2010	505,000	462,825.00	967,825.00	967,825.00
2/15/2011	545,000	419,900.00	964,900.00	964,900.00
2/15/2012	590,000	373,575.00	963,575.00	963,575.00
2/15/2013	645,000	323,425.00	968,425.00	968,425.00
2/15/2014	695,000	268,600.00	963,600.00	963,600.00
2/15/2015	755,000	209,525.00	964,525.00	964,525.00
2/15/2016	820,000	145,350.00	965,350.00	965,350.00
2/15/2017	<u>890,000</u>	<u>75,650.00</u>	<u>965,650.00</u>	<u>965,650.00</u>
	7,575,000	7,703,550.00	15,278,550.00	15,278,550.00

CITY OF CHESTERFIELD, MISSOURI
\$3,545,000 Tax Increment Financing Note
Series 1999 (Chesterfield Commons Project)
Debt Service Schedule

<u>Date</u>	<u>Principal</u>	<u>Interest @ 8.50%</u>	<u>Period Total</u>	<u>Fiscal Total</u>
2/15/2000	-	-	-	-
2/15/2001	-	301,325.00	301,325.00	301,325.00
2/15/2002	15,000	301,325.00	316,325.00	316,325.00
2/15/2003	125,000	300,050.00	425,050.00	425,050.00
2/15/2004	135,000	289,425.00	424,425.00	424,425.00
2/15/2005	145,000	277,950.00	422,950.00	422,950.00
2/15/2006	160,000	265,625.00	425,625.00	425,625.00
2/15/2007	175,000	252,025.00	427,025.00	427,025.00
2/15/2008	190,000	237,150.00	427,150.00	427,150.00
2/15/2009	205,000	221,000.00	426,000.00	426,000.00
2/15/2010	220,000	203,575.00	423,575.00	423,575.00
2/15/2011	240,000	184,875.00	424,875.00	424,875.00
2/15/2012	260,000	164,475.00	424,475.00	424,475.00
2/15/2013	285,000	142,375.00	427,375.00	427,375.00
2/15/2014	305,000	118,150.00	423,150.00	423,150.00
2/15/2015	335,000	92,225.00	427,225.00	427,225.00
2/15/2016	360,000	63,750.00	423,750.00	423,750.00
2/15/2017	<u>390,000</u>	<u>33,150.00</u>	<u>423,150.00</u>	<u>423,150.00</u>
	3,545,000	3,448,450.00	6,993,450.00	6,993,450.00

CITY OF CHESTERFIELD, MISSOURI
\$5,915,000 Tax Increment Financing Note
Series 1999 (Chesterfield Commons Project)
Debt Service Schedule

<u>Date</u>	<u>Principal</u>	<u>Interest @ 8.50%</u>	<u>Period Total</u>	<u>Fiscal Total</u>
2/15/2000	-	-	-	-
2/15/2001	-	502,775.00	502,775.00	502,775.00
2/15/2002	145,000	502,775.00	647,775.00	647,775.00
2/15/2003	205,000	490,450.00	695,450.00	695,450.00
2/15/2004	220,000	473,025.00	693,025.00	693,025.00
2/15/2005	240,000	454,325.00	694,325.00	694,325.00
2/15/2006	260,000	433,925.00	693,925.00	693,925.00
2/15/2007	285,000	411,825.00	696,825.00	696,825.00
2/15/2008	310,000	387,600.00	697,600.00	697,600.00
2/15/2009	335,000	361,250.00	696,250.00	696,250.00
2/15/2010	360,000	332,775.00	692,775.00	692,775.00
2/15/2011	395,000	302,175.00	697,175.00	697,175.00
2/15/2012	425,000	268,600.00	693,600.00	693,600.00
2/15/2013	460,000	232,475.00	692,475.00	692,475.00
2/15/2014	500,000	193,375.00	693,375.00	693,375.00
2/15/2015	545,000	150,875.00	695,875.00	695,875.00
2/15/2016	590,000	104,550.00	694,550.00	694,550.00
2/15/2017	<u>640,000</u>	<u>54,400.00</u>	<u>694,400.00</u>	<u>694,400.00</u>
	5,915,000	5,657,175.00	11,572,175.00	11,572,175.00

CITY OF CHESTERFIELD, MISSOURI
\$915,000 Tax Increment Financing Note
Series 1999 (Chesterfield Commons Project)
Debt Service Schedule

<u>Date</u>	<u>Principal</u>	<u>Interest @</u> <u>8.50%</u>	<u>Period Total</u>	<u>Fiscal Total</u>
2/15/2000	-			
2/15/2001	-	77,775.00	77,775.00	77,775.00
2/15/2002	-	77,775.00	77,775.00	77,775.00
2/15/2003	-	77,775.00	77,775.00	77,775.00
2/15/2004	25,000	77,775.00	102,775.00	102,775.00
2/15/2005	40,000	75,650.00	115,650.00	115,650.00
2/15/2006	45,000	72,250.00	117,250.00	117,250.00
2/15/2007	50,000	68,425.00	118,425.00	118,425.00
2/15/2008	50,000	64,175.00	114,175.00	114,175.00
2/15/2009	55,000	59,925.00	114,925.00	114,925.00
2/15/2010	60,000	55,250.00	115,250.00	115,250.00
2/15/2011	65,000	50,150.00	115,150.00	115,150.00
2/15/2012	70,000	44,625.00	114,625.00	114,625.00
2/15/2013	75,000	38,675.00	113,675.00	113,675.00
2/15/2014	85,000	32,300.00	117,300.00	117,300.00
2/15/2015	90,000	25,075.00	115,075.00	115,075.00
2/15/2016	100,000	17,425.00	117,425.00	117,425.00
2/15/2017	<u>105,000</u>	<u>8,925.00</u>	<u>113,925.00</u>	<u>113,925.00</u>
	915,000	923,950.00	1,838,950.00	1,838,950.00

CITY OF CHESTERFIELD, MISSOURI
\$2,100,000 Tax Increment Financing Note
Series 2001 (Chesterfield Commons Project)
Debt Service Schedule

<u>Date</u>	<u>Principal</u>	<u>Interest @</u> <u>8.50%</u>	<u>Period Total</u>	<u>Fiscal Total</u>
2/15/2000	-			
2/15/2001	-	178,500.00	178,500.00	178,500.00
2/15/2002	55,000	178,500.00	233,500.00	233,500.00
2/15/2003	65,000	173,825.00	238,825.00	238,825.00
2/15/2004	75,000	168,300.00	243,300.00	243,300.00
2/15/2005	85,000	161,925.00	246,925.00	246,925.00
2/15/2006	95,000	154,700.00	249,700.00	249,700.00
2/15/2007	105,000	146,625.00	251,625.00	251,625.00
2/15/2008	115,000	137,700.00	252,700.00	252,700.00
2/15/2009	125,000	127,925.00	252,925.00	252,925.00
2/15/2010	135,000	117,300.00	252,300.00	252,300.00
2/15/2011	145,000	105,825.00	250,825.00	250,825.00
2/15/2012	155,000	93,500.00	248,500.00	248,500.00
2/15/2013	165,000	80,325.00	245,325.00	245,325.00
2/15/2014	175,000	66,300.00	241,300.00	241,300.00
2/15/2015	185,000	51,425.00	236,425.00	236,425.00
2/15/2016	195,000	35,700.00	230,700.00	230,700.00
2/15/2017	<u>225,000</u>	<u>19,125.00</u>	<u>244,125.00</u>	<u>244,125.00</u>
	2,100,000	1,997,500.00	4,097,500.00	4,097,500.00



Combined Statement of Budgeted Revenues and Expenditures - Debt Service-Parks Fund	2000 ACTUAL	2001 PROJECTED	2002 BUDGET
FUND BALANCE, JANUARY 1	1,466,948	1,766,375	1,659,647
REVENUES			
Property Taxes	1,121,366	705,992	735,000
Other Revenues	49,132	50,000	25,000
TOTAL REVENUE	1,170,498	755,992	760,000
TOTAL AVAILABLE FUNDS	2,637,446	2,522,367	2,419,647
EXPENDITURES			
Public Works/Parks	871,071	862,720	865,859
TRANSFERS TO / FROM OTHER FUNDS	0	0	0
FUND BALANCE, DECEMBER 31	1,766,375	1,659,647	1,553,788

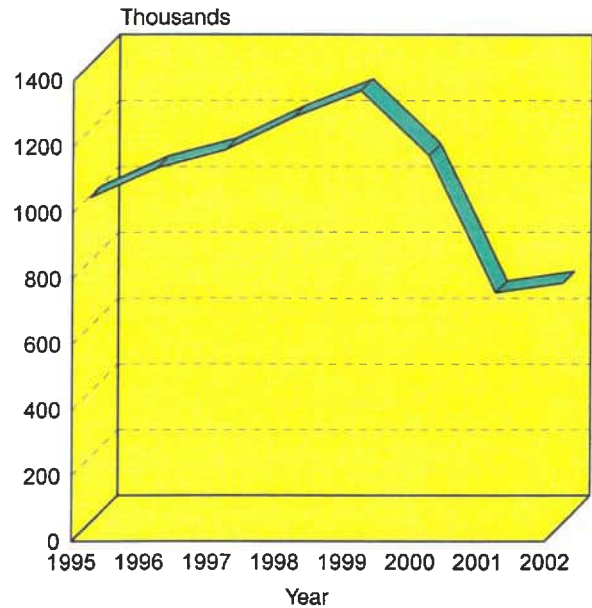


DEBT SERVICE (PARKS) REVENUE ASSUMPTIONS

Property Tax

The City of Chesterfield levies a \$.06 property tax on all real and personal properties in the City of Chesterfield. Voters approved a property tax in 1994 to pay debt service for \$11 million of general obligation bonds for parks. Property tax revenues for Fiscal Year 2002 are anticipated to be \$735,000, less than in 2001, due to a planned reduction in the property tax rate as fund reserves are at a sufficient level to warrant such action.

The historical trend for property tax is as shown below. Overall, there has been significant growth, resulting from a growing assessed valuation.



Year	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002
Amount			994,325	1,084,788	1,138,710	1,235,903	1,318,334	1,121,366	705,992	735,000
% Increase				9.1%	5.0%	8.5%	6.7%	-14.9%	-37.0%	4.1%

Other Revenue

The City of Chesterfield anticipates receipt of interest earnings on the property tax receipts. Interest earnings is projected at \$25,000 for Fiscal Year 2002 based on the available balance after the payment of debt service on the general obligation bonds for parks.

The historical trend for interest earnings is as shown below. Interest earnings have decreased due to the refinancing of the 1995 bonds in 1998 and the use of fund reserves to refinance the bonds.

Year	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002
Amount			10,742	-	48,336	19,060	18,310	49,132	50,000	25,000
% Increase				n/a	n/a	-60.6%	-3.9%	168.3%	1.8%	-50.0%

Revenue Budget - Debt Service-Parks Fund	2000 ACTUAL	2001 PROJECTED	2002 BUDGET
Property Taxes:			
405.000 Property Taxes	1,121,366	705,992	735,000
Total Other Revenues	1,121,366	705,992	735,000
Other Revenues:			
490.100 Interest on Investments	49,132	50,000	25,000
Total Other Revenues	49,132	50,000	25,000
Totals	<u>1,170,498</u>	<u>755,992</u>	<u>760,000</u>

Fund	Department	Division			Account Number	
Debt Service-Parks	Public Works/Parks	Parks/Beautification			070.074	
<i>Division Request</i>		2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Type of Expenditure						
Debt Service		871,071	861,720	648,659	862,720	865,859
TOTAL		871,071	861,720	648,659	862,720	865,859

Fund		Department	Division			Account Number	
Debt Service-Parks		Public Works/Parks	Parks/Beautification			070.074	
Debt Service			2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title						
560.100	Principal Payment		400,000	420,000	420,000	420,000	450,000
560.101	Interest Expense		471,071	441,720	228,659	442,720	415,859
	Totals		<u>871,071</u>	<u>861,720</u>	<u>648,659</u>	<u>862,720</u>	<u>865,859</u>



Fund	Department	Division	Account Number
Debt Service-Parks	Public Works/Parks	Parks/Beautification	070.074
<i>Line Item Details</i>		2002	
Account Number	Account Title	Request	Details
560.100	Principal Payment	450,000	Principal payment Series 1998
560.101	Interest Expense	415,859	Interest payment Series 1998 - 413,359 Paying Agent Fees - 2,500

Combined Statement of Budgeted Revenues and Expenditures - Cert Payment-PWF Fund	2000 ACTUAL	2001 PROJECTED	2002 BUDGET
FUND BALANCE, JANUARY 1	283	519	519
REVENUES			
Other Revenues	14,666	75	75
EXPENDITURES			
Public Works/Parks	244,911	250,978	250,573
TRANSFERS TO / FROM OTHER FUNDS	230,481	250,903	250,573
FUND BALANCE, DECEMBER 31	519	519	594



**CERTIFICATE PAYMENT FUND (PUBLIC WORKS FACILITY)
REVENUE ASSUMPTIONS**

Other Revenues

The City of Chesterfield's Public Works Facility was funded with Certificates of Participation which were issued in August 1995. The Certificate Payment Fund has been used for the repayment of that debt. The only source of revenue has been interest earnings on the capitalized interest from the original bond issue and the small balance remaining in that fund. As such, this source of revenue has been fairly low. The historical earnings are shown below.

Year	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002
Amount			1,547	681	288	350	142	172	75	75
% Increase				-56.0%	-60.6%	30.4%	-59.4%	21.4%	-56.5%	0.0%

Revenue Budget - Cert Payment-PWF Fund	2000 ACTUAL	2001 PROJECTED	2002 BUDGET
Other Revenues:			
490.100 Interest on Investments	172	75	75
495.000 Miscellaneous	14,493	0	0
Total Other Revenues	14,666	75	75
Totals	14,666	75	75

Fund	Department	Division			Account Number	
Cert Payment-PWF	Public Works/Parks	Street/Sewer Maintenance			070.072	
<i>Division Request</i>		2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Type of Expenditure						
Debt Service		244,911	249,978	66,739	250,978	250,573
TOTAL		244,911	249,978	66,739	250,978	250,573

Fund		Department	Division			Account Number	
Cert Payment-PWF		Public Works/Parks	Street/Sewer Maintenance			070.072	
Debt Service		2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request	
Account Number	Account Title						
560.100	Principal Payment	105,000	115,000	0	115,000	120,000	
560.101	Interest Expense	139,911	134,978	66,739	135,978	130,573	
	Totals	<u>244,911</u>	<u>249,978</u>	<u>66,739</u>	<u>250,978</u>	<u>250,573</u>	

Fund	Department	Division	Account Number
Cert Payment-PWF	Public Works/Parks	Street/Sewer Maintenance	070.072
<i>Line Item Details</i>		2002	
Account Number	Account Title	Request	Details
560.100	Principal Payment	120,000	Principal on Certificates of Participation Series 1995
560.101	Interest Expense	130,573	Interest on Certificates of Participation Series 1995 - 128,073 Fees - 2,500

<i>Combined Statement of Budgeted Revenues and Expenditures - Debt Service-R&S I Fund</i>	2000 ACTUAL	2001 PROJECTED	2002 BUDGET
FUND BALANCE, JANUARY 1	0	0	0
EXPENDITURES			
Public Works/Parks	958,944	969,083	980,370
TRANSFERS TO / FROM OTHER FUNDS	958,944	969,083	980,370
FUND BALANCE, DECEMBER 31	0	0	0



Fund	Department	Division			Account Number	
Debt Service-R&S I	Public Works/Parks	Street/Sewer Maintenance			070.072	
<i>Division Request</i>		2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Type of Expenditure						
Debt Service		958,944	967,583	697,976	969,083	980,370
TOTAL		958,944	967,583	697,976	969,083	980,370

Fund		Department	Division			Account Number
Debt Service-R&S I		Public Works/Parks	Street/Sewer Maintenance			070.072
Debt Service		2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title					
560.100	Principal Payment	395,000	420,000	420,000	420,000	450,000
560.101	Interest Expense	563,944	547,583	277,976	549,083	530,370
	Totals	<u>958,944</u>	<u>967,583</u>	<u>697,976</u>	<u>969,083</u>	<u>980,370</u>

Fund	Department	Division	Account Number
Debt Service-R&S I	Public Works/Parks	Street/Sewer Maintenance	070.072
<i>Line Item Details</i>		2002	
Account Number	Account Title	Request	Details
560.100	Principal Payment	450,000	Principal payment on Series 1997
560.101	Interest Expense	530,370	Interest payment on Series 1997 - 527,870 Paying Agent fees - 2,500

Combined Statement of Budgeted Revenues and Expenditures - Debt Service-R&S II Fund	2000 ACTUAL	2001 PROJECTED	2002 BUDGET
FUND BALANCE, JANUARY 1	5,963	0	0
EXPENDITURES			
Public Works/Parks	1,058,336	1,151,030	1,138,280
TRANSFERS TO / FROM OTHER FUNDS	1,052,372	1,151,030	1,138,280
FUND BALANCE, DECEMBER 31	0	0	0

Fund	Department	Division			Account Number	
Debt Service-R&S II	Public Works/Parks	Street/Sewer Maintenance			070.072	
<i>Division Request</i>		2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Type of Expenditure						
Debt Service		1,058,336	1,149,530	808,812	1,151,030	1,138,280
TOTAL		1,058,336	1,149,530	808,812	1,151,030	1,138,280

Fund		Department	Division			Account Number	
Debt Service-R&S II		Public Works/Parks	Street/Sewer Maintenance			070.072	
Debt Service			2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title						
560.100	Principal Payment		140,000	455,000	353,590	455,000	470,000
560.101	Interest Expense		918,336	694,530	455,222	696,030	668,280
	Totals		<u>1,058,336</u>	<u>1,149,530</u>	<u>808,812</u>	<u>1,151,030</u>	<u>1,138,280</u>

Fund	Department	Division	Account Number
Debt Service-R&S II	Public Works/Parks	Street/Sewer Maintenance	070.072
Line Item Details		2002	
Account Number	Account Title	Request	Details
560.100	Principal Payment	470,000	Principal payment on Series 1999
560.101	Interest Expense	668,280	Interest payment on Series 1999 - 665,780 Paying agent fees - 2,500

Combined Statement of Budgeted Revenues and Expenditures - Cert Payment-CH Fund	2000 ACTUAL	2001 PROJECTED	2002 BUDGET
FUND BALANCE, JANUARY 1	0	6,169	16,508
REVENUES			
Other Revenues	321,634	961,734	98,050
EXPENDITURES			
Finance/Administration	315,465	951,395	1,256,572
TRANSFERS TO / FROM OTHER FUNDS	0	0	1,158,492
FUND BALANCE, DECEMBER 31	6,169	16,508	16,478



CERTIFICATE PAYMENT FUND (CITY HALL) REVENUE ASSUMPTIONS

Other Revenues

The City of Chesterfield's Government Center was funded with Certificates of Participation which were issued in April 2000. The Certificate Payment Fund has been used for the repayment of that debt. The only source of revenue has been interest earnings on the capitalized interest from the original bond issue and the small balance remaining in that fund. As such, this source of revenue has been fairly low. The historical earnings are shown below.

Year	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002
Amount								475	50	50
% Increase									-89.5%	0.0%

Miscellaneous revenues include operating transfers in from the City Hall Reserve Fund and City Hall Capitalized Interest Fund.

Revenue Budget - Cert Payment-CH Fund	2000 ACTUAL	2001 PROJECTED	2002 BUDGET
Other Revenues:			
490.100 Interest on Investments	688	50	50
495.000 Miscellaneous	0	961,684	98,000
498.000 Bond Proceeds	320,946	0	0
Total Other Revenues	<u>321,634</u>	<u>961,734</u>	<u>98,050</u>
Totals	<u><u>321,634</u></u>	<u><u>961,734</u></u>	<u><u>98,050</u></u>

Fund	Department	Division			Account Number
Cert Payment-CH	Finance/Administration	Administration			030.036
<i>Division Request</i>					
Type of Expenditure	2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
	Debt Service	315,465	948,045	473,198	951,395
TOTAL	315,465	948,045	473,198	951,395	1,256,572

Fund		Department	Division			Account Number
Cert Payment-CH		Finance/Administration	Administration			030.036
Debt Service		2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title					
560.100	Principal Payment	0	0	0	0	315,000
560.101	Interest Expense	315,465	948,045	473,198	951,395	941,572
	Totals	<u>315,465</u>	<u>948,045</u>	<u>473,198</u>	<u>951,395</u>	<u>1,256,572</u>

Fund Cert Payment-CH	Department Finance/Administration	Division Administration	Account Number 030.036
Line Item Details		2002	
Account Number	Account Title	Request	Details
560.100	Principal Payment	315,000	Principal payment on Series 2000
560.101	Interest Expense	941,572	Interest payment on Series 2000 - 939,072 Trustee's fee - 2,500

Combined Statement of Budgeted Revenues and Expenditures - CV TIF Fund	2000 ACTUAL	2001 PROJECTED	2002 BUDGET
FUND BALANCE, JANUARY 1	3,881,165	7,923,697	9,012,388
REVENUES			
Property Taxes	4,183,909	4,475,000	5,032,000
Utility Taxes	169,351	171,500	171,500
Sales Tax	1,597,217	1,570,000	1,570,000
Other Revenues	259,157	150,100	150,100
TOTAL REVENUE	6,209,633	6,366,600	6,923,600
TOTAL AVAILABLE FUNDS	10,090,798	14,290,297	15,935,988
EXPENDITURES			
Public Works/Parks	2,167,101	5,277,909	7,821,035
TRANSFERS TO / FROM OTHER FUNDS	0	0	0
FUND BALANCE, DECEMBER 31	7,923,697	9,012,388	8,114,953

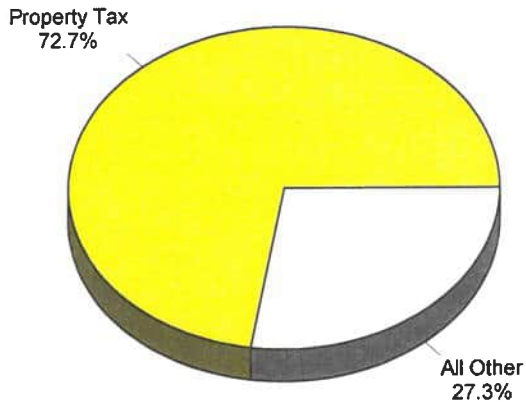


CHESTERFIELD VALLEY TIF FUND REVENUE ASSUMPTIONS

A redevelopment area, known as the Chesterfield Valley Tax Increment Financing (TIF) District, was established in 1994 and began receiving revenues based on the growth in incremental revenues in 1995.

Property Tax

The City of Chesterfield levies a \$.06 property tax per \$100 of assessed valuation on all real and personal property within the City. This property tax, plus the growth in property taxes from other taxing jurisdictions, is captured by the Chesterfield Valley TIF Fund. Revenues from property taxes for Fiscal Year 2002 are projected to be \$5,032,000.



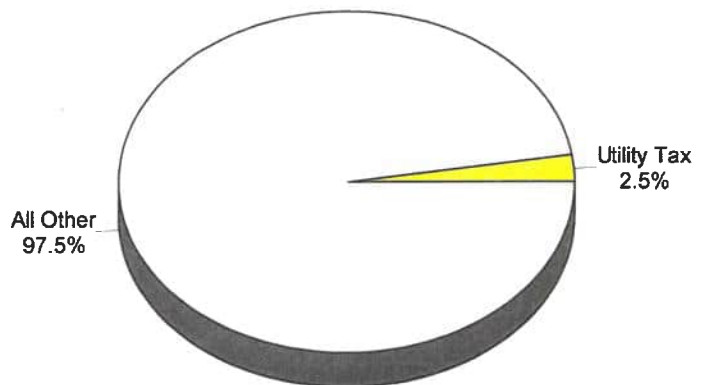
The historical revenue trend for property tax is shown below. Property taxes have grown dramatically, along with the assessed valuation of the TIF District. The initial assessed valuation for the Chesterfield Valley TIF District

was \$18,487,580. The 2001 assessed valuation is \$87,322,770, reflecting a 372.4% growth in assessed valuation due to major infrastructure improvements in Chesterfield Valley.

Year	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002
Amount			331,232	475,848	709,794	842,252	1,631,496	4,183,909	4,475,000	5,032,000
% Increase				43.7%	49.2%	18.7%	93.7%	156.4%	7.0%	12.4%

Utility Gross Receipts Tax

The City of Chesterfield levies a 5% gross receipts tax on electric, gas, telephone, and water companies within the City. One-half of the utility taxes generated in the redevelopment area is captured by the Chesterfield Valley TIF Fund. Revenues from utility taxes for Fiscal Year 2001 are projected to be \$171,500.

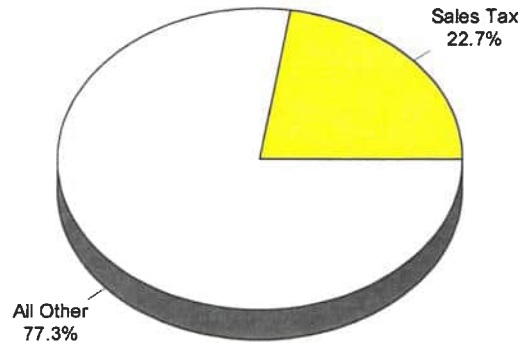


The historical revenue trend for utility tax is shown below. Utility tax revenues are greatly impacted by weather. Utility taxes have grown significantly due to the growth of businesses since the inception of the TIF District as well.

Year	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002
Amount			49,054	51,039	70,130	81,797	92,718	169,351	171,500	171,500
% Increase				4.0%	37.4%	16.6%	13.4%	82.7%	1.3%	0.0%

Sales Tax

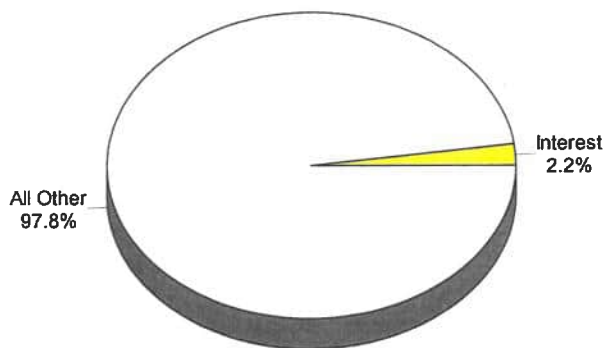
One-half of the sales taxes generated in the redevelopment area is captured by the Chesterfield Valley TIF Fund. Sales tax grew dramatically during the period 1996 to 1998 because of favorable court rulings regarding the various types of sales tax (for example, the county-wide ½ cent sales tax for transportation) that can be captured by TIF districts. The success of the Chesterfield Valley TIF District has also contributed to dramatically improved sales tax receipts.



Revenues from sales taxes for Fiscal Year 2002 are projected to be \$1,570,000.

The historical revenue trend for sales tax is shown below.

Year	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002
Amount			65,048	153,264	426,643	864,904	619,815	1,597,217	1,570,000	1,570,000
% Increase				135.6%	178.4%	102.7%	-28.3%	157.7%	-1.7%	0.0%



Other Sources

Other revenues include interest on investments. Revenue from this source has increased over the years as the Chesterfield TIF Fund's fund balance has increased. Interest earnings projected for Fiscal Year 2002 are estimated at \$150,100, a slight reduction to due decreasing fund reserves as various notes are refunded, as well as lower interest rates.

The historical trend for interest earnings is as shown below.

Year	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002
Amount				11,650	22,542	71,266	74,574	259,157	150,100	150,100
% Increase					93.5%	216.2%	0	247.5%	-42.1%	0.0%

Revenue Budget - CV TIF Fund	2000 ACTUAL	2001 PROJECTED	2002 BUDGET
Property Taxes:			
405.000 Property Taxes	4,183,909	4,475,000	5,032,000
totals	4,183,909	4,475,000	5,032,000
Utility Taxes:			
410.100 Utility Taxes - Electric	119,542	121,500	121,500
410.200 Utility Taxes - Gas	16,313	16,100	16,100
410.300 Utility Taxes - Telephone	22,129	22,500	22,500
410.400 Utility Taxes - Water	11,367	11,400	11,400
Total Utility Taxes	169,351	171,500	171,500
Sales Tax:			
420.000 Sales Tax	1,597,217	1,570,000	1,570,000
Total Sales Tax	1,597,217	1,570,000	1,570,000
Other Revenues:			
490.100 Interest on Investments	187,795	150,100	150,100
495.000 Miscellaneous	71,362	0	0
Total Other Revenues	259,157	150,100	150,100
Totals	<u>6,209,633</u>	<u>6,366,600</u>	<u>6,923,600</u>

Fund	Department	Division			Account Number	
CV TIF	Public Works/Parks	Street/Sewer Maintenance			070.072	
<i>Division Request</i>		2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Type of Expenditure						
Contractual Services		141,598	137,000	48,558	175,000	841,036
Capital Outlay		1,279,202	1,614,716	805,764	2,248,067	0
Debt Service		746,301	4,541,059	2,543,181	2,854,842	6,979,999
TOTAL		2,167,101	6,292,775	3,397,503	5,277,909	7,821,035

Fund		Department	Division			Account Number	
CV TIF		Public Works/Parks	Street/Sewer Maintenance			070.072	
Contractual Services			2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title						
520.255	Pass-Through Payments		0	0	0	0	691,036
520.261	Professional Services		141,598	137,000	48,558	175,000	150,000
	Totals		<u>141,598</u>	<u>137,000</u>	<u>48,558</u>	<u>175,000</u>	<u>841,036</u>

Fund		Department	Division			Account Number
CV TIF		Public Works/Parks	Street/Sewer Maintenance			070.072
Debt Service		2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Account Number	Account Title					
560.100	Principal Payment	218,253	830,765	288,225	378,224	3,733,298
560.101	Interest Expense	528,048	3,695,294	2,254,956	2,476,619	3,046,701
560.104	Cost of Issuance	0	15,000	0	0	200,000
	Totals	<u>746,301</u>	<u>4,541,059</u>	<u>2,543,181</u>	<u>2,854,842</u>	<u>6,979,999</u>

Fund	Department	Division	Account Number
CV TIF	Public Works/Parks	Street/Sewer Maintenance	070.072
Line Item Details		2002	
Account Number	Account Title	Request	Details
520.255	Pass-Through Payments	691,036	
520.261	Professional Services	150,000	Lee McKinney - 42,000 Legal - 108,000
560.100	Principal Payment	3,733,298	Principal on notes to Monarch/Chesterfield Levee District: Phase III note: \$2,947,110 note - 113,298 \$10,397,541 note - 385,000 Principal on 2002 bonds - 3,235,000
560.101	Interest Expense	3,046,701	Interest on notes to Monarch/Chesterfield Levee District: Phase III note: \$2,947,110 note - 153,879 \$10,397,541 note - 589,445 Series 2002 bond - 2,303,377
560.104	Cost of Issuance	200,000	Cost of issuance on final note to Levee District

Combined Statement of Budgeted Revenues and Expenditures - Cap Imp Sales Tax Fund	2000 ACTUAL	2001 PROJECTED	2002 BUDGET
FUND BALANCE, JANUARY 1	3,911,434	5,367,879	4,867,884
REVENUES			
Sales Tax	3,690,037	3,840,000	3,950,000
Intergovernmental Taxes	21,391	143,248	2,089,041
Other Revenues	263,856	205,000	150,000
TOTAL REVENUE	3,975,284	4,188,248	6,189,041
TOTAL AVAILABLE FUNDS	7,886,718	9,556,127	11,056,925
TRANSFERS TO / FROM OTHER FUNDS	-2,518,839	-4,688,243	-9,282,892
FUND BALANCE, DECEMBER 31	5,367,879	4,867,884	1,774,033



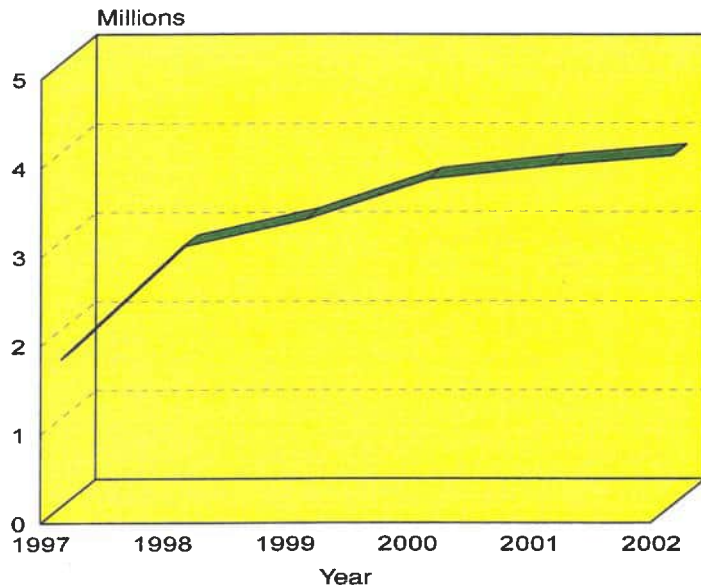
CAPITAL IMPROVEMENT SALES TAX TRUST FUND REVENUE ASSUMPTIONS

Sales Tax

The City of Chesterfield levies a ½ cent sales tax for capital improvements. Voters approved \$29,355,000 in general obligation bonds in November 1996 and ½ cent capital improvement sales tax for the repayment of the bonds and for street and sidewalk improvements (Propositions R&S). In April 1997, the City of Chesterfield began receiving sales tax revenues.

Revenues for Fiscal Year 2002 from sales tax are estimated at \$3,950,000.

The historical trend for sales tax is as shown below.



Year	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002
Amount					1,665,240	2,931,797	3,235,730	3,690,037	3,840,000	3,950,000
% Increase						76.1%	10.4%	14.0%	4.1%	2.9%

Intergovernmental Revenue

The “Pathway around the Parkway” is a one-time federal grant provided under the Transportation Efficiency Act to assist in the construction phase of a pathway to be constructed around Chesterfield Parkway. Revenues for Fiscal Year 2002 are estimated at \$680,000.

The “Highway 340 Enhancement Grant” is a one-time federal grant provided under the Transportation Efficiency Act to assist in the construction phase of a landscaped center medians on Highway 340/Olive Boulevard. Revenues for Fiscal Year 2002 are estimated at \$1,409,041.

The historical trend for intergovernmental revenues is as shown below.

Year	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002
Amount								21,391	143,248	2,089,041
% Increase									569.7%	1358.3%

Other Revenue

The City of Chesterfield anticipates receipt of interest earnings on the sales tax receipts. Interest earnings are projected at \$150,000 for Fiscal Year 2002.

The historical trend for interest earnings is as shown below.

Year	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002
Amount					21,453	82,648	122,520	263,856	205,000	150,000
% Increase						285.3%	48.2%	115.4%	-22.3%	-26.8%



Revenue Budget - Cap Imp Sales Tax Fund	2000 ACTUAL	2001 PROJECTED	2002 BUDGET
Sales Tax:			
420.000 Sales Tax	3,690,037	3,840,000	3,950,000
Total Sales Tax	<u>3,690,037</u>	<u>3,840,000</u>	<u>3,950,000</u>
Intergovernmental Taxes:			
435.600 Pathway on the Parkway Grant	21,391	50,200	680,000
435.700 Highway 340 Enhancement Grant	0	93,048	1,409,041
Total Intergovernmental Taxes	<u>21,391</u>	<u>143,248</u>	<u>2,089,041</u>
Other Revenues:			
490.100 Interest on Investments	263,856	205,000	150,000
Total Other Revenues	<u>263,856</u>	<u>205,000</u>	<u>150,000</u>
Totals	<u><u>3,975,284</u></u>	<u><u>4,188,248</u></u>	<u><u>6,189,041</u></u>

Fund	Department	Division				Account Number
Cap Imp Sales Tax	Contingency/Transfers	Operating Transfers Out				090.099
Division Request		2000 Actual	2001 Amended Budget	2001 Year to Date	2001 Projected	2002 Request
Type of Expenditure						
Other		2,518,839	7,464,517	1,506,788	4,688,243	9,282,892
TOTAL		2,518,839	7,464,517	1,506,788	4,688,243	9,282,892

Fund	Department	Division	Account Number
Cap Imp Sales Tax	Contingency/Transfers	Operating Transfers Out	090.099
Line Item Details		2002	
Account Number	Account Title	Request	Details
599.000	Operating Transfers Out	9,282,892	Transfer to Debt Service Fund (R&S I & II) - 2,118,650 Phase I: Principal - 450,000 Interest - 527,870 Paying agent fees - 2,500 Phase II: Principal - 470,000 Interest - 665,780 Paying agent fees - 2,500 Transfers to Capital Projects Fund - 7,164,242 Street improvements: Various street reconstruction projects - 1,500,000 River Valley Drive - 900,000 Cracksealing - 125,000 Asphalt overlays - 100,000 Highway 340 enhancement project - 2,570,000 Sidewalks: Various sidewalk reconstruction projects - 200,000 Pathway on the Parkway - 1,322,000 Dump trucks used for street & sidewalk reconstruction - 202,800 Machinery & equipment - 7,000 Project Manager's wages - 72,542 Contractual expenses - 164,400 Commodities - 500



MISCELLANEOUS STATISTICAL AND DEMOGRAPHIC DATA

Date of Incorporation as a third class city.....June 1, 1988

Form of government.....Mayor/Council/City Administrator

Area.....32 square miles

Miles of streets maintained by City.....150

Miles of sidewalks maintained by City.....100

Police protection:

Number of full-time employees.....95
 Commissioned officers.....85
 Other full-time employees.....10
 Police Station.....1

Total employees, full-time.....196

Fire protection:

The City's coverage is provided by two districts:
 Metro West Fire Protection District
 Chesterfield Fire Protection District

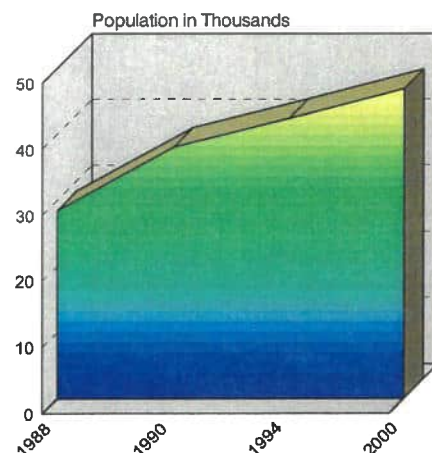
The City is served by the Parkway and Rockwood School Districts.

The City's electricity is supplied by Union Electric Company; natural gas is supplied by Laclede Gas Company; water is provided by St. Louis County Water Company; sewer service is provided by Metropolitan St. Louis Sewer District. All four of the aforementioned companies are publicly held utilities.

The libraries serving the City of Chesterfield are the Daniel Boone and the Thornhill branches of the St. Louis County Library System.

Population:

1988	28,436
1990	37,990
1994	42,325
2000	46,802



Income:

Median family income	1986. \$ 61,800
Per Capita family income	1979. \$ 12,686
	1987. \$ 21,912

The principal taxpayers :

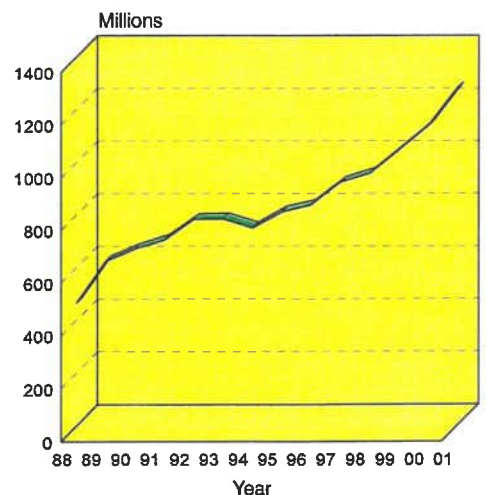
- Monsanto Company
- THF Chesterfield
- JG St. Louis West LLC
- FSP Timberlake Corp.
- Ameren UE
- Realty Associates
- St. Luke's Episcopal Presbyterian Hospital
- Wildhorse JT Venture
- St. Louis County Water
- Chesterfield Ridge Center

Major employers within the City of Chesterfield:

<u>Company</u>	<u>Type of Business</u>
Pharmacia	Research Development/Pharmaceuticals
McBride & Son Management Co.	Homebuilder/Developer/Contractor
Mallinckrodt, Inc.	Chemical & Pharmaceutical
Mark Andy Inc.	Printing Press Manufacturer
Rose International	Research and Software Development
Technology Partners, Inc.	Computer Consulting Firm
Pohlman, Inc.	Contract Manufacturer
NUVOX Communications, Inc.	Telecommunications Service Provider
Higher Education Loan Authority/MO	Student Loan Services
Jet Corp, LLC	Aircraft Charter and Maintenance

Assessed Valuation of Taxable Property:

	<u>Real Property</u>	<u>Personal Property</u>	<u>Railroad and Utilities</u>	<u>Assessed Value</u>
1988	\$ 404,550,560	\$ 60,998,489	\$ ---	\$ 465,549,049
1989	494,909,830	113,252,888	15,309,591	623,472,309
1990	518,041,910	137,789,071	14,906,377	670,737,358
1991	546,048,970	144,354,921	14,813,513	705,217,404
1992	611,766,200	156,066,333	14,953,292	782,785,825
1993	623,355,670	146,917,716	14,480,699	784,754,085
1994	614,067,940	121,996,684	14,806,703	750,871,327
1995	655,300,640	141,510,637	14,635,156	811,446,433
1996	676,795,720	160,550,273	16,131,252	853,477,245
1997	737,719,530	171,773,003	14,471,771	923,964,304
1998	761,919,280	181,319,540	14,492,392	957,731,212
1999	839,087,390	193,552,326	14,430,676	1,047,070,391
2000	896,862,030	225,781,266	15,328,434	1,137,971,730
2001	1,023,478,270	240,449,653	17,702,083	1,281,630,006



Legal Debt Margin: \$128,163,000

PRESS RELEASE
FOR IMMEDIATE RELEASE – NOVEMBER 26, 2001
PROPOSED FISCAL YEAR 2002 BUDGET HIGHLIGHTS

INTRODUCTION

As provided by City ordinances, the City Administrator will submit the proposed budget for Fiscal Year 2002 to City Council at a public hearing scheduled for 6:30 p.m. on Monday, December 3, 2001. This proposed budget reflects extensive input from the City's staff. The Mayor and City Council have reviewed this budget extensively at a special budget workshop on November 5, 2001.

Revenues

General Fund revenues total \$17,847,813 for Fiscal Year 2002. Revenues from sales tax and utility gross receipts taxes represent 34.1% and 27.4%, respectively, of the City's total revenue. Intergovernmental revenues, including motor fuel taxes, motor vehicle sales taxes, cigarette taxes, road and bridge taxes, and other grant sources represent 22.0% of the City's total revenues. The remaining 16.5% is made up of licenses and permits (6.0%), charges for services (1.0%), parks and recreation fees (2.0%), court receipts (4.8%), interest earnings (2.0%) and other miscellaneous sources (0.7%).

Expenditures

The General Fund budget for Fiscal Year 2002, excluding operating transfers out, reflects total estimated expenditures of \$16,665,190. This number is comprised of operating expenses, capital equipment purchases for the various departments of the City and contingency. Including operating transfers out of \$1,583,665, expenditures total \$18,248,855.

Total General Fund operating expenses equal \$15,583,350. Capital equipment purchases total \$931,840 for the various departments of the City. Contingency totals \$150,000.

The City's two largest areas of operation, Police and Public Works/Parks, comprise the majority of all operating expenditures totaling a combined 77.1% of the proposed budget (excluding transfers out). The Police budget at \$6,526,625 represents 39.2% of the budget and the Public Works/Parks budget, \$6,322,242, represents 37.9% of the budget. In descending order, other expenditures are as follows:

Finance & Administration	\$ 2,522,250	15.1%
Planning	\$ 659,748	4.0%
City Clerk/City Administrator	\$ 412,069	2.5%
Contingency	\$ 150,000	0.9%
Executive/Legislative	\$ 72,256	0.4%

Proposed capital improvement expenditures of \$6,891,600 for Fiscal Year 2002 are significant. The various projects to be funded by this allocation include the following:

Capital Projects Fund Projects:

Highway 340 enhancement project	\$ 2,570,000
Concrete reconstruction	\$ 1,500,000
Pathway on the Parkway	\$ 1,322,000
River Valley Reconstruction	\$ 900,000
Sidewalk projects	\$ 200,000
Storm sewer projects	\$ 129,600
Cracksealing	\$ 125,000
Asphalt overlays	\$ 100,000
Highway beautification projects	\$ 45,000

To summarize the total budget for all funds, personnel costs represent 30.8%; contractual, 11.9%; commodities, 3.2%; capital equipment purchases, 3.1%; capital improvement projects, 19%; debt service, 31.6%; and contingency, 0.4%.

Fund Balance

Total General Fund reserves are expected to equal \$10,987,077 by December 31, 2002. This more than meets the City Council goal of total fund reserves of at least 40% of operating expenditures. Of the total proposed General Fund expenditures for Fiscal Year 2002 (\$16,665,190), only \$15,583,350 is for operating expenditures. Forty percent of operating expenditures equates to a target fund balance of \$6,233,340. Fund reserves, while higher than normal at the present, will be needed, to ensure that we continue to provide quality services to the residents of our community and to meet the debt service requirements for the City's new City Hall/Police Station.

Summary

The City of Chesterfield is in excellent financial shape. This is directly attributable to the fiscally conservative leadership provided by the City's Mayor and City Council. It is also a reflection of the responsibility shown by the City's Staff in preparing their initial budget requests. Finally, it also reflects the benefits that will continue to accrue to Chesterfield due to planned growth, development and expansion.

For additional information, contact Jan Hawn, Director of Finance and Administration, at 636-537-4000.



RECORD OF PROCEEDING

PUBLIC HEARING OF THE CITY COUNCIL
OF THE CITY OF CHESTERFIELD
AT 16052 SWINGLEY RIDGE ROAD

DECEMBER 3, 2001

The meeting was called to order at 6:30 P.M.

A roll call was taken with the following results:

PRESENT

Mayor John Nations
Councilmember Barry Flachsbart
Councilmember Jane Durrell
Councilmember Barry Streeter
Councilmember Bruce Geiger
Councilmember Dan Hurt
Councilmember Mike Casey
Councilmember Mary Brown
Councilmember Charles Scheidt

ABSENT

None

City Administrator Mike Herring stated that, as provided by Ordinance #10, Section 3, the City Administrator is required to compile a budget for the City council to consider for adoption prior to January 1, 2002. According to Mr. Herring, the budget, as submitted, is a product of extensive input from the Department Heads and City Clerk. The entire budget document has also been submitted to the Council as a whole for review and input, prior to this meeting.

Ordinance #10, Section 4, also requires that a Public Hearing be held by City Council, concerning the proposed budget, prior to adoption. Mr. Herring stated that his presentation would meet all requirements of Ordinance #10.

Mr. Herring next presented an overview of the proposed FY2002 Budget with details given concerning revenue and expenditures.

A copy of the Budget in Summary, Revenues and Expenditures is attached.

COMMUNICATIONS AND PETITIONS

Following general discussion involving members of City Council, Mayor Nations asked if there were any speakers from the audience. There were no comments, questions or suggestions regarding the proposed budget from those in attendance.

ADJOURNMENT

Mayor Nations adjourned the meeting at 6:45 p.m.

Mayor John Nations

ATTEST:

Martha L. DeMay, City Clerk

RESOLUTION # 279

A RESOLUTION ADOPTING THE BUDGET FOR THE CITY OF CHESTERFIELD FOR THE YEAR BEGINNING ON JANUARY 1, 2002 AND ENDING ON DECEMBER 31, 2002.

WHEREAS, the City of Chesterfield has adopted an ordinance providing for a fiscal year which begins on January 1 of each year and ends on December 31 of each year; and

WHEREAS, the City of Chesterfield, by ordinance, has directed the City Administrator to prepare a proposed budget; and

WHEREAS, the City has held a public hearing with regard to the adoption of the budget for the year beginning January 1, 2002 and ending December 31, 2002,


NOW, THEREFORE BE IT RESOLVED THAT THE CITY OF CHESTERFIELD adopts the attached budget as its budget for the fiscal year beginning January 1, 2002 and ending December 31, 2002.

Passed and adopted this 3rd day of December 2001.



Mayor

ATTEST:




City Clerk



Fiscal Year 2002 Annual Budget

Combined Statement of Budgeted Revenues and Expenditures - All Funds

(\$ in Thousands)

	CAP PROJ FUND		DEBT SERVICE FUNDS				SPECIAL REVENUE FUNDS			TOTAL
	GENERAL FUND	CAPITAL PROJECTS FUND	PARKS D/S FUND	CERT. PYMT FUND (PWF)	R&S I D/S FUND	R&S II D/S FUND	CERT PYMT FUND (GC)	CHEST VALLEY TIF FUND	CAP IMP SALES TAX TRUST FUND	
REVENUES:										
Property Taxes			735					5,032		5,767
Utility Taxes	4,894							172		5,066
Sales & Use Tax	6,081							1,570	3,950	11,601
Intergov. Revenues	3,930								2,089	6,019
Licenses & Permits	1,079									1,079
Charges for Services	173									173
Parks & Recreation	352									352
Court Receipts	852									852
Bond Proceeds										0
Other Revenues	488		25	0			98	150	150	911
TOTAL REVENUES	17,848	0	760	0	0	0	98	6,924	6,189	31,819
EXPENDITURES:										
Executive/Legislative	72									72
City Clerk/CSC	222									222
Finance & Administration	2,533						1,257			3,789
Police	6,787									6,787
City Administrator	190									190
Planning & Zoning	679									679
Public Works/Parks	6,347	7,339	866	251	980	1,138		7,821		24,742
Contingency	150									150
TOTAL EXPENDITURES	16,980	7,339	866	251	980	1,138	1,257	7,821	0	36,631
Transfers in (out)	(1,584)	7,339		251	980	1,138	1,158		(9,283)	0
Change in Fund Balance	(715)	0	(106)	0	0	0	(0)	(897)	(3,094)	(4,813)
Fund Balance, 1/1/2002	11,388	0	1,660	1	0	0	17	9,012	4,868	26,945
Fund Balance, 12/31/2002	10,673	0	1,554	1	0	0	16	8,115	1,774	22,132

RESOLUTION # 277

A RESOLUTION ADOPTING A FIVE-YEAR BUDGET FOR THE CITY OF CHESTERFIELD FOR THE YEAR BEGINNING ON JANUARY 1, 2002 AND ENDING ON DECEMBER 31, 2006.

WHEREAS, the City of Chesterfield has adopted an ordinance providing for a fiscal year which begins on January 1 of each year and ending on December 31 of each year; and

WHEREAS, the City of Chesterfield has elected to adopt a five-year budget plan for the period 2002 through 2006; and

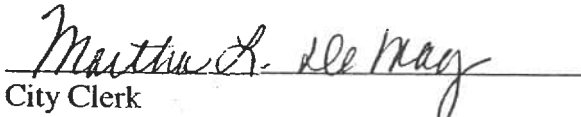
WHEREAS, the City has held a public meeting to review the five-year budget for the period 2002 through 2006;

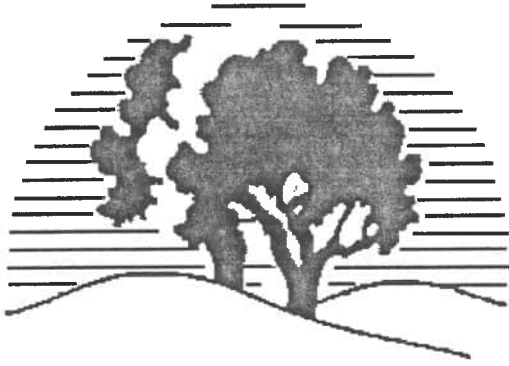
NOW, THEREFORE BE IT RESOLVED THAT THE CITY OF CHESTERFIELD adopts the attached Five-Year Budget for the period beginning January 1, 2002 and ending December 31, 2006.

Passed and adopted this 3rd day of October, 2001.


Mayor

ATTEST:


City Clerk



City of Chesterfield

Five-Year Budget
2002-2006

CITY OF CHESTERFIELD
Five Year Budget, 2002 - 2006
Assumptions

General:

1. No additional revenues or expenditures for annexations are included (each proposal will be considered separately).
2. Revenues and expenditures for capital projects, special revenue and debt service funds are accounted for separately and are, therefore, not included in the City of Chesterfield's five-year budget.
3. Population base is 46,802 per Census 2000.

Revenues:

1. Revenues for 2001 equal the amended budgeted through April 30, 2001.
2. Utility taxes on electric, telephone and water grow at 6% in 2002 and 2003 due to extensive growth in Chesterfield Valley and then return to a 4% increase each year thereafter.
3. Utility taxes on gas grow by 8% over the FY2000 actual (rather than the FY2001 budget) for FY2002 and 6% in FY2003 amount due to the extensive growth in Chesterfield Valley and then return to a 4% increase each year thereafter.
4. Sales tax for 2002 is based on estimated per capita distribution provided by St. Louis County grown at 3% and the new Census 2000 figure of 46,802 and growth at 3% thereafter.
5. Population change due to Census impacts other intergovernmental revenues (motor fuel tax, motor vehicle sales tax and cigarette tax) on January 1, 2002.
6. Motor fuel tax and motor vehicle sales tax grow at 4%.
7. County Road & Bridge tax grows by 4% in even-numbered years and by 8% in odd-numbered (reassessment) years.
8. Cigarette tax grows at 2%.
9. Police Academy grant grows by 3%.
10. COPS grants based on actual amounts specified in federal funding agreements.
11. Chesterfield Mall contribution of \$20,000 annually continues throughout five-year period.
12. Waste Reduction Grant revenues equal expenditures each year, so both are assumed to be zero.
13. Business licenses increase by \$40,000 in 2002 as a result of new businesses in Chesterfield Valley.
14. All other licenses & permits and charges for services increase by 4%.
15. Parks charges and fees increase by 3% annually.
16. Court revenues grow by 4%.
17. Interest earnings are based on 5% of balances available.
18. Historical Committee is assumed to be self-sufficient, so revenues and expenditures are shown at zero.
19. Other miscellaneous revenues grow at 4%.

Expenditures:

1. Expenditures for 2001 equal the amended budgeted to date (with the exception of outstanding purchase orders from 1999 which are described in Expenditure Assumption #2), plus an adjustment remaining expenditures for expenses of the Charter Commission.
2. Open purchase orders as of December 31, 2000 are shown as expenditures in 2000 (rather than when reappropriated in 2001) so that the future year projections are not overstated since future years are based on amended budget for 2001.
3. Pay for elected officials remains the same during the five-year period.
4. Total labor dollars increase by 3% annually of the mid-point.
5. The number of holidays continues to be 10.5.
6. Fringe benefits are tied to salaries based on current rates (e.g., Social Security at 7.65%, pension at 8%).
7. Legal fees held constant at \$250,000 from 2002-2006.
8. Miscellaneous contractual and commodities increase by 3%, except as otherwise noted in these assumptions, based on information provided by individual departments.
9. Audit fees increase by \$10,000 in 2003 for implementation of GASB 34.
10. Data processing for Information Systems increases by \$50,000 in 2003 for the acquisition of an upgrade for the Microsoft Office Suite for all workstations.
11. Professional services for web redesign in 2002 eliminated.
12. Departmental supplies in Information Systems increases by \$2,000 each year, starting in 2002, for the implementation of wireless connections at new Government Center.

13. Computers for new personnel and replacements budgeted \$1,800 each; laptops, \$3,000; CAD stations, \$4,500; file servers, \$10,000.
14. Furniture for new personnel is budgeted at \$4,000 each.
15. Boards and Commissions dinner continues to be held every other year.
16. Contributions remain constant at \$15,000 annually.
17. Historical Committee is assumed to be self-sufficient, so revenues and expenditures are shown at zero.
18. CCDC contribution based upon their revised budget request for 2001; increases by 3% thereafter.
19. Insurance increases by 5%.
20. Waste Reduction Grant revenues equal expenditures each year, so both are assumed to be zero.
21. Includes \$2,000 for new postage machine in 2002.
22. Snow removal recoupment program costs are held constant at \$80,000 per year.
23. Natural gas charges have been increased to \$18,000 in 2002 based on cost increases.
24. Gasoline charges increase by approximately \$30,000 in 2002 due to increased fuel costs.
25. Departmental supplies for the Parks Division has been increased by \$14,000 and miscellaneous repairs by \$11,000, replacing costs related to CVAC equipment and CCP equipment to fund individual equipment additions and repairs not meeting capitalization threshold of \$2,500.
26. Miscellaneous Contractual for the Parks Division has been increased by \$17,000 beginning in 2002 to cover the cost of resurfacing the two new playgrounds added in 2000. The playgrounds must be resurfaced to remain in compliance with safety and ADA standards.
27. Memberships in the Parks Division has been increased to \$900 in 2002.
28. Program Supplies in the Parks Division has been increased by \$1,000 to reflect continued increased program participation. This cost should be offset by revenues.
29. Beautification Grants is held constant at \$5,000 each year.
30. Charges for irrigation water and water taps in the Parks Division increase by \$5,000 starting in 2003 to \$28,575 because of the construction of the Pathway on the Parkway and Route 340 enhancements which will be completed in 2002 – 2003.
31. Natural gas charges, previously taken from the City's initial construction deposit, are budgeted in 2002 at \$3,000.
32. The annual budget for electric charges related to street lighting needs to be increased significantly due to the recent completion of medians on Olive Street Road, the construction of the Pathway on the Parkway and the Route 340 enhancements. Poles and lights would be owned and maintained by the City and, therefore, funds are needed to be provided to replace poles, fixtures, lamps and ballasts. Expenditures for electric charges, miscellaneous contractual and department supplies increase significantly as a result of these projects.
33. New costs relevant to building maintenance for the City's new Government Center are added to in 2002.
34. Street maintenance budget is based on additional 3 miles of streets each year based on past experience.
35. Snow Removal Reimbursement Program held at \$80,000 during 2002-2006.
36. Each year's annual Contingency equals 2.0% of operating expenditures.
37. Transfers out of General Fund annually to pay for principal and interest on Public Works Facility.
38. Transfers out of General Fund annually to pay for City Hall principal and interest beginning in 2002 (capitalized interest only during 2000 and 2001).
39. MSD will not assume responsibility for storm water projects, other than those already identified.

CITY OF CHESTERFIELD

Five-Year Budget - 2002 through 2006

Account Name	Account Number	ACTUAL 1996	ACTUAL 1997	ACTUAL 1998	ACTUAL 1999	ACTUAL 2000	AMENDED BUDGET 2001	PROJECTED BUDGET 2002	PROJECTED BUDGET 2003	PROJECTED BUDGET 2004	PROJECTED BUDGET 2005	PROJECTED BUDGET 2006
SUMMARY OF REVENUES & EXPENDITURES & IMPACT ON FUND BALANCE												
Beginning Fund Balance		5,474,742	5,780,453	6,430,895	8,422,755	9,769,557	10,088,848	9,376,921	8,558,154	7,779,769	6,991,512	6,349,061
Revenues												
Utility Taxes		3,616,330	3,729,038	3,787,097	3,907,153	4,137,611	4,143,000	4,569,263	4,843,419	5,037,155	5,238,642	5,448,187
Sales Tax		4,613,354	4,732,548	6,330,952	4,982,333	5,339,335	5,421,000	5,977,551	6,156,878	6,341,584	6,531,832	6,727,787
Intergovernmental Taxes		3,403,209	3,280,634	3,157,552	3,377,135	3,541,732	3,699,336	3,817,164	3,943,629	4,099,199	4,305,145	4,466,078
Licenses & Permits		611,892	663,125	705,325	769,219	914,452	891,850	967,524	1,006,225	1,046,474	1,088,333	1,131,866
Charges for Services		134,060	195,961	173,469	210,454	148,777	176,000	183,040	190,362	197,976	205,895	214,131
Parks Charges & Fees		8,447	13,070	211,125	178,681	338,939	412,000	424,360	437,091	450,204	463,710	477,621
Court Fines & Fees		521,039	409,817	479,621	690,546	799,468	820,000	852,800	886,912	922,388	959,284	997,655
Interest on Investments		578,004	554,638	582,789	455,654	766,653	450,000	573,192	537,596	496,658	457,738	418,326
Miscellaneous		72,740	66,677	107,674	175,165	631,037	102,500	106,600	110,865	115,301	119,914	124,711
Totals		13,559,074	13,645,508	15,535,603	14,746,340	16,618,004	16,115,686	17,471,495	18,112,976	18,706,939	19,370,493	20,006,362
Expenditures												
Executive/Legislative		68,826	72,289	70,507	69,447	67,681	71,463	73,464	71,872	72,086	74,106	72,533
City Clerk		106,262	118,546	147,387	152,021	191,005	208,590	227,795	229,323	236,844	249,210	253,180
City Administrator		114,960	175,085	147,787	166,531	180,970	189,423	202,521	208,091	212,027	219,736	225,822
Finance & Administration		1,647,188	1,583,699	1,838,230	1,885,009	2,202,934	2,815,201	2,289,512	2,413,426	2,499,835	2,475,476	2,571,691
Police		4,288,348	4,530,033	5,017,845	5,350,989	5,926,323	6,388,792	6,548,901	6,780,282	6,951,435	7,190,026	7,406,585
Planning		352,056	396,304	395,984	529,881	570,503	700,189	742,629	719,917	808,248	765,127	831,290
Public Works/Parks		3,160,996	3,302,210	3,911,089	4,571,892	6,421,063	5,595,408	6,446,876	6,680,280	6,894,404	7,184,462	7,394,766
Contingency		0	0	0	0	0	303,524	150,000	150,000	150,000	150,000	150,000
Operating Transfers Out		3,514,728	2,816,900	2,014,914	673,766	738,233	555,023	1,608,564	1,638,169	1,670,317	1,704,800	1,741,444
Totals		13,253,363	12,995,066	13,543,743	13,399,538	16,298,713	16,827,613	18,290,262	18,891,360	19,495,196	20,012,944	20,647,311
Ending Fund Balance		5,780,453	6,430,895	8,422,755	9,769,557	10,088,848	9,376,921	8,558,154	7,779,769	6,991,512	6,349,061	5,708,112
Fund Balance Goal		3,571,339	3,782,956	4,287,061	4,668,842	5,292,938	6,014,820	6,293,355	6,505,285	6,717,369	6,874,669	7,110,633
% - operating expenditures		64.7%	68.0%	78.6%	83.7%	76.2%	62.4%	54.4%	47.8%	41.6%	36.9%	32.1%
% - total expenditures		43.6%	49.5%	62.2%	72.9%	61.9%	55.7%	46.8%	41.2%	35.9%	31.7%	27.6%

Note: All references to fund balance refer to unreserved fund balance.

CITY OF CHESTERFIELD

Five-Year Budget - 2002 through 2006

<i>Personnel Schedule Summary</i>		1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006
Department/Activity	Position Title	Actual	Actual	Actual	Actual	Actual	Budget	Request	Request	Request	Request	Request
	Sub-Totals	76.66	79.67	85.00	91.00	94.00	94.00	94.00	94.00	94.00	94.00	94.00
Planning												
Planning	Director of Planning	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Asst. Director of Planning	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Project Planner	-	-	-	-	5.00	5.00	5.00	5.00	5.00	5.00	5.00
	Senior Planner	-	-	-	-	-	-	-	-	-	-	-
	Planner II	1.00	1.00	1.00	2.00	-	-	-	-	-	-	-
	Planner I	1.00	1.00	2.00	3.00	-	-	-	-	-	-	-
	Planning Technician	2.00	2.00	3.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Zoning Enforcement Officer	1.00	1.00	-	-	-	-	-	-	-	-	-
	Executive Secretary	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Exec Sec/Planning Asst.	-	-	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Secretary	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Planning Intern	0.31	0.62	0.62	0.62	0.62	0.62	0.62	0.62	0.62	0.62	0.62
	Sub-Totals	9.31	9.62	10.62	11.62	11.62	11.62	11.62	11.62	11.62	11.62	11.62
Public Works/Parks												
Administration	Dir. of Public Works	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Deputy Director	-	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Superintendent-Eng. Serv.	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Civil Engineer	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
	Sr. Eng.Construction Insp.	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
	GIS Specialist	-	-	-	0.50	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	GIS Analyst	-	-	-	-	-	-	-	-	-	-	-
	Sr. Engineering Technician	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
	Executive Secretary	1.00	1.00	1.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
	Administrative Secretary	1.00	1.00	1.00	-	-	-	-	-	-	-	-
	Engineering Intern	0.29	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90
Street/Sewer Maint.	Street Superintendent	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Street Supervisor	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00
	Street Maint. Workers	24.00	24.00	25.00	26.00	26.00	26.00	26.00	26.00	26.00	26.00	26.00
	Administrative Secretary	1.00	1.00	1.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
	Temporary Workers	4.65	4.03	4.03	4.03	4.03	4.03	4.03	4.03	4.03	4.03	4.03
Equipment Maintenance	Mechanic Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Mechanic	3.00	3.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00
Parks/Beautification	Parks, Rec. & Arts Sup.	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Recreation Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00

CITY OF CHESTERFIELD

Five-Year Budget - 2002 through 2006

<i>Personnel Schedule Summary</i>		1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006
Department/Activity	Position Title	Actual	Actual	Actual	Actual	Actual	Budget	Request	Request	Request	Request	Request
	Recreation Programmer	-	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Urban Forester/Arborist	-	-	-	-	-	-	-	-	-	-	-
	Facilities Supervisor	-	-	-	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Parks Maint. Supervisor	-	0.75	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Maintenance Workers	-	0.75	2.00	2.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00
	Seasonal Part-time	0.31	1.80	1.80	1.80	1.80	2.80	2.80	2.80	2.80	2.80	2.80
	Secretary	-	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Recreational Aides	-	-	-	-	0.60	1.00	1.00	1.00	1.00	1.00	1.00
	Intern	-	-	-	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60
Building Maintenance	Supervisor	-	-	-	-	-	0.33	1.00	1.00	1.00	1.00	1.00
	Maintenance Workers	-	-	-	-	-	0.50	3.00	3.00	3.00	3.00	3.00
	Sub-Totals	53.25	56.23	62.73	65.83	70.93	73.16	76.33	76.33	76.33	76.33	76.33
GRAND TOTALS		152.48	161.02	174.35	185.07	195.05	197.78	200.95	200.95	200.95	200.95	200.95

CITY OF CHESTERFIELD

Five-Year Budget - 2002 through 2006

Detail of Capital Assets		1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006
Dept/Activity	Description	Actual	Actual	Actual	Actual	Budget	Request	Request	Request	Request	Request	Request
Exec/Legis.	Computer Equipment	0	2,132	0	0	0	0	0	0	0	0	0
	Sub-Totals	0	2,132	0	0	0	0	0	0	0	0	0
City Clerk	Furniture	0	1,998	0	0	0	4,000	0	0	0	0	0
	Sub-Totals	0	1,998	0	0	0	4,000	0	0	0	0	0
City Admin.	Computer Equipment	0	1,998	0	0	0	0	0	0	0	0	0
	Sub-Totals	0	1,998	0	0	0	0	0	0	0	0	0
Finance & Administration:												
Finance	Computer Equipment	7,600	1,998	0	3,200	10,000	200,000	0	10,000	0	0	10,000
	Furniture	0	0	0	0	0	0	0	0	4,000	0	0
	Machinery/Equipment	0	0	4,023	0	0	0	4,000	0	5,000	4,000	0
Central Svcs.	Computer Equipment	35,639	15,062	3,197	4,000	0	0	0	0	0	0	0
	Furniture	7,468	0	6,000	0	0	0	0	0	0	0	0
	Machinery/Equipment	22,745	5,448	4,990	0	0	4,000	12,000	10,000	7,500	0	0
	Automobiles & Trucks	33,110	0	0	0	0	0	0	0	0	0	0
	Land	0	0	0	0	0	0	0	0	0	0	0
Information Systems	Computer Equipment	0	0	9,768	15,915	26,000	26,000	13,000	13,000	46,000	23,000	13,000
	Furniture	0	0	0	0	0	4,000	0	0	0	0	0
	Machinery/Equipment	0	0	0	3,515	5,000	13,000	13,500	7,000	0	0	7,500
Mun. Court	Computer Equipment	0	1,999	0	0	3,000	0	2,500	2,500	0	0	2,500
	Furniture	0	0	0	0	0	0	0	0	0	0	0
	Machinery/Equipment	0	0	0	0	2,500	0	0	0	0	2,500	0
	Sub-Totals	106,561	24,507	27,979	26,630	46,500	247,000	45,000	42,500	62,500	29,500	33,000
Police	Computer Equipment	11,957	33,928	2,700	12,028	7,000	0	10,000	0	0	10,000	0
	Furniture	4,239	7,888	0	0	0	0	0	0	0	0	0
	Machinery/Equipment	0	14,090	17,470	23,075	6,000	27,500	29,400	36,500	30,400	30,400	21,400
	Automobiles & Trucks	133,861	147,943	213,529	242,833	240,000	266,500	252,000	279,500	264,000	292,500	299,000
	Sub-Totals	150,057	203,848	233,699	277,936	253,000	294,000	291,400	316,000	294,400	332,900	320,400
Planning												
Planning	Computer Equipment	6,630	5,998	0	0	3,000	0	0	0	0	0	0
	Machinery/Equipment	0	0	0	0	0	0	0	0	0	0	0
	Automobiles & Trucks	17,522	0	0	19,904	0	0	0	0	23,525	0	0
	Sub-Totals	24,152	5,998	0	19,904	3,000	0	0	0	23,525	0	0

CITY OF CHESTERFIELD

Five-Year Budget - 2002 through 2006

Detail of Capital Assets		1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006
Dept/Activity	Description	Actual	Actual	Actual	Actual	Budget	Request	Request	Request	Request	Request	Request
Public Works/Parks:												
Adm. & Eng.	Computer Equipment	8,958	19,444	4,789	10,389	16,000	19,000	54,500	0	53,500	4,500	0
	Furniture	5,176	0	9,277	0	0	0	0	4,000	0	0	0
	Machinery/Equipment	35,960	3,274	0	0	39,400	5,800	0	40,000	0	24,000	0
	Automobiles & Trucks	17,522	19,622	22,013	69,849	71,600	70,275	70,740	29,870	25,500	84,754	110,344
Street Mtn.	Computer Equipment	16,845	8,150	0	9,398	0	0	10,000	0	0	10,000	0
	Machinery/Equipment	74,016	154,500	113,803	209,901	78,777	71,795	142,090	72,684	145,059	181,610	246,691
	Automobiles & Trucks	289,639	220,291	202,152	320,247	272,372	90,650	0	49,193	84,140	86,664	103,454
	Improvements	0	35,852	34,667	0	0	0	0	0	0	0	0
Vehicle Mtn.	Machinery/Equipment	39,225	0	0	25,300	22,650	14,619	24,000	22,825	2,800	18,605	7,700
	Automobiles & Trucks	0	0	32,046	0	0	0	0	0	43,650	0	0
	Improvements	0	7,953	0	0	0	0	0	0	0	0	0
Parks/Rec.	Computer Equipment	1,810	2,132	0	0	0	0	0	0	0	0	0
	Furniture	0	0	3,560	0	3,000	3,090	0	0	0	0	0
	Machinery/Equipment	4,567	9,077	127,193	22,604	63,885	34,015	50,000	92,857	36,300	148,938	34,330
	Automobiles & Trucks	35,799	0	0	58,230	0	47,760	0	43,650	28,967	0	55,365
	Land	0	0	0	0	400,000	0	0	0	0	0	0
	Improvements	0	0	0	326,810	265,051	87,000	87,000	126,400	81,115	50,000	68,000
Building Mtn.	Machinery & equipment	0	0	0	0	0	0	0	0	0	0	0
	Automobiles & Trucks	0	0	0	0	0	0	<u>23,580</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Sub-Totals	<u>529,516</u>	<u>480,295</u>	<u>549,500</u>	<u>1,052,727</u>	<u>1,232,735</u>	<u>444,004</u>	<u>461,910</u>	<u>481,479</u>	<u>501,031</u>	<u>609,071</u>	<u>625,884</u>
Grand Totals		810,287	720,776	811,178	1,377,196	1,535,235	989,004	798,310	839,979	881,456	971,471	979,284



POSITION CLASSIFICATION PLAN

<u>Position</u>	<u>Classification and Pay Level</u>
1000 CLERICAL, SECRETARIAL, FISCAL AND GENERAL ADMINISTRATION	
1xx Clerical Group	
104 Customer Service Representative	C
106 Records Clerk	C
2xx Secretarial Group	
200 Administrative Secretary	C
201 Detective/Evidence Secretary	C
203 Executive Secretary	D
204 Deputy City Clerk	E
206 Administrative Assistant	E
3xx Fiscal Group	
300 Accounting Clerk	F4
301 Senior Accounting Clerk	G4
302 Assistant Court Administrator	D2
303 Court Administrator	G2
304 Accountant	H2
305 Assistant Director of Finance and Administration	L4
306 Director of Finance and Administration	P
307 Court Assistant	C2
308 Pay & Benefits Administrator	H2
4xx General Administration	
400 City Clerk	L
401 Information Systems Manager	M2
402 Webmaster	I2
403 Information Systems Technician	H2
404 Assistant Information Systems Manager	I2
2000 PUBLIC SAFETY AND ENFORCEMENT SERVICES	
1xx Emergency Communications Group	
2xx Law Enforcement Group	
200 Police Officer	I
201 Police Officer Trainee	F

Position Classification Plan (cont'd)

Page 2

<u>Position</u>	<u>Classification and Pay Level</u>
2000 PUBLIC SAFETY AND ENFORCEMENT SERVICES (cont'd)	
203 Police Sergeant	K6
206 Police Lieutenant	M4
207 Crime Analyst	C
209 Police Captain	N6
212 Police Chief	Q
3xx Planning Group	
300 Planning Technician	D4
302 Project Planner	H4
304 Senior Planner	J4
305 Assistant Director of Planning	L4
306 Director of Planning	P
307 Planning Assistant	E
3000 MAINTENANCE, ENGINEERING, AND RECREATION SERVICES	
1xx Maintenance Group	
100 Maintenance Worker	D4
101 Senior Maintenance Worker	E4
103 Equipment Maintenance Mechanic	F6
104 Maintenance Worker in Training	A4
105 Building Attendant	D
106 Maintenance Supervisor	H2
109 Equipment Maintenance Supervisor	H6
110 Building Maintenance Supervisor	H6
112 Superintendent of Maintenance Operations	M4
2xx Engineering Group	
200 Engineering Technician	D
202 Senior Engineering Technician	H
203 Engineering Construction Inspector	E
204 Senior Engineering Construction Inspector	H2
205 GIS Specialist	I
206 Senior Civil Engineer	L
207 Civil Engineer	J
208 Superintendent of Engineering Operations	M4
209 Deputy Director of Public Works/Assistant City Engineer	N4
212 Director of Public Works/City Engineer	Q

Position Classification Plan (cont'd)

Page 3

Position Classification
and Pay Level

3000 MAINTENANCE, ENGINEERING, AND RECREATION SERVICES (cont'd)

3xx	Parks/Recreation Group	
300	Superintendent of Parks, Recreation & Arts	M4
301	Recreation Coordinator	I
302	Parks & Recreation Programmer	G
303	Recreation Aide	D2
305	Maintenance Worker	D4
306	Maintenance Supervisor	H2
310	Facilities Supervisor	H2

Effective as of 1/1/2002



MERIT PAY PLAN

<u>Level</u>	Minimum Pay	Mid-point	Maximum Pay	Range Amount	Range Percent
A	21,516	25,819	30,122	8,606	40%
A2	21,946	26,336	30,725	8,779	40%
A4	22,377	26,852	31,327	8,951	40%
A6	22,807	27,368	31,930	9,123	40%
B	23,237	27,885	32,532	9,295	40%
B2	23,702	28,442	33,183	9,481	40%
B4	24,167	29,000	33,833	9,667	40%
B6	24,632	29,558	34,484	9,853	40%
C	25,096	30,116	35,135	10,039	40%
C2	25,598	30,718	35,837	10,239	40%
C4	26,100	31,320	36,540	10,440	40%
C6	26,602	31,922	37,243	10,641	40%
D	27,104	32,525	37,946	10,842	40%
D2	27,646	33,175	38,704	11,058	40%
D4	28,188	33,826	39,463	11,275	40%
D6	28,730	34,476	40,222	11,492	40%
E	29,272	35,127	40,981	11,709	40%
E2	29,858	35,829	41,801	11,943	40%
E4	30,443	36,532	42,620	12,177	40%
E6	31,029	37,234	43,440	12,411	40%
F	31,614	37,937	44,260	12,646	40%
F2	32,246	38,696	45,145	12,899	40%



MERIT PAY PLAN

Level	Minimum Pay	Mid-point	Maximum Pay	Range Amount	Range Percent
F4	32,879	39,454	46,030	13,151	40%
F6	33,511	40,213	46,915	13,404	40%
G	34,143	40,972	47,800	13,657	40%
G2	34,826	41,791	48,756	13,930	40%
G4	35,509	42,611	49,712	14,204	40%
G6	36,192	43,430	50,668	14,477	40%
H	36,875	44,250	51,625	14,750	40%
H2	37,612	45,135	52,657	15,045	40%
H4	38,350	46,020	53,689	15,340	40%
H6	39,087	46,905	54,722	15,635	40%
I	39,825	47,790	55,754	15,930	40%
I2	40,621	48,745	56,870	16,248	40%
I4	41,418	49,701	57,985	16,567	40%
I6	42,214	50,657	59,100	16,886	40%
J	43,011	51,613	60,215	17,204	40%
J2	43,871	52,645	61,419	17,548	40%
J4	44,731	53,677	62,623	17,892	40%
J6	45,591	54,709	63,828	18,236	40%
K	46,451	55,742	65,032	18,581	40%
K2	47,380	56,857	66,333	18,952	40%
K4	48,309	57,971	67,633	19,324	40%



MERIT PAY PLAN

<u>Level</u>	<u>Minimum Pay</u>	<u>Mid-point</u>	<u>Maximum Pay</u>	<u>Range Amount</u>	<u>Range Percent</u>
K6	49,239	59,086	68,934	19,695	40%
L	50,168	60,201	70,235	20,067	40%
L2	51,171	61,405	71,639	20,468	40%
L4	52,174	62,609	73,044	20,870	40%
L6	53,178	63,813	74,449	21,271	40%
M	54,181	65,017	75,853	21,672	40%
M2	55,265	66,317	77,370	22,106	40%
M4	56,348	67,618	78,887	22,539	40%
M6	57,432	68,918	80,405	22,973	40%
N	58,515	70,219	81,922	23,406	40%
N2	59,686	71,623	83,560	23,874	40%
N4	60,856	73,027	85,198	24,342	40%
N6	62,026	74,432	86,837	24,811	40%
O	63,197	75,836	88,475	25,279	40%
O2	64,461	77,353	90,245	25,784	40%
O4	65,725	78,869	92,014	26,290	40%
O6	66,988	80,386	93,784	26,795	40%
P	68,252	81,903	95,553	27,301	40%
P2	69,617	83,541	97,464	27,847	40%
P4	70,982	85,179	99,375	28,393	40%
P6	72,348	86,817	101,287	28,939	40%
Q	73,713	88,455	103,198	29,485	40%



MERIT PAY PLAN

<u>Level</u>	<u>Minimum Pay</u>	<u>Mid-point</u>	<u>Maximum Pay</u>	<u>Range Amount</u>	<u>Range Percent</u>
Q2	75,187	90,224	105,262	30,075	40%
Q4	76,661	91,993	107,326	30,664	40%
Q6	78,135	93,762	109,389	31,254	40%
R	79,610	95,532	111,453	31,844	40%
R2	81,202	97,442	113,682	32,481	40%
R4	82,794	99,353	115,912	33,118	40%
R6	84,386	101,263	118,141	33,754	40%
S	85,978	103,174	120,370	34,391	40%
S2	87,698	105,238	122,777	35,079	40%
S4	89,417	107,301	125,184	35,767	40%
S6	91,137	109,364	127,592	36,455	40%
T	92,857	111,428	129,999	37,143	40%
T2	94,714	113,657	132,599	37,886	40%
T4	96,571	115,885	135,199	38,628	40%
T6	98,428	118,114	137,799	39,371	40%
U	100,285	120,342	140,399	40,114	40%
U2	100,787	120,944	141,101	40,315	40%
U4	101,288	121,546	141,803	40,515	40%
U6	101,789	122,147	142,505	40,716	40%



GLOSSARY OF FREQUENTLY USED TERMS

Account Number - A numerical code identifying revenues and expenditures by fund, department, activity, type and object.

Accounting Period - See **Fiscal Period**.

Accrual Basis - The recording of the financial effects on a government of transactions and other events and circumstances that have cash consequences for the government in the periods in which those transactions, events and circumstances occur, rather than only in the periods in which cash is received or paid by the government.

Activity - One of the tasks, goals, etc., of a departmental program.

Ad Valorem Tax - A tax based on value.

Agency Fund - A fund normally used to account for assets held by a government as an agent for individuals, private organizations or other governments and/or other funds.

Amended Budget - Refers to the budget approved by the City Council, as most recently amended.

Annual Budget - A budget applicable to a single fiscal year. See **Budget** and **Operating Budget**.

Appropriation - An authorization granted by the City Council to make expenditures and to incur obligations for purposes specified in the Budget.

Assessed Valuation - A value set on real estate or other property as a basis for levying taxes. The assessed valuation is set by the County Assessor, who is charged with determining the taxable value of property according to a formula set by the State of Missouri.

Asset - A comprehensive plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

Basis of Accounting - A term used to refer to when revenues, expenditures, expenses, and transfers and the related assets and liabilities are recognized in the accounts and reported in the financial statements.

Beginning Fund Balance - Fund balance available in a fund from the end of the prior year, for use in the following year.

Bond - A written promise to pay a specified sum of money at a specified date in the future together with periodic interest at a specified rate.

Bonded Debt - The portion of indebtedness represented by outstanding bonds.

Budget - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

Budget Calendar - The schedule for completion of the various phases in the preparation of the budget, the calendar begins with the preparation of the budget forms and ends with the implementation of the budget.

Budget Document - The instrument used by the budget-making authority to present a comprehensive financial program to the appropriating government body.

Budget Message - The opening section of the budget which provides City Council and the public with a general summary of the most important aspects of the budget, changes from previous years and the recommendation of the City Administrator.

Budgetary Control - The control or management of a government or enterprise in accordance with an approved budget to keep expenditures within the limitations of available appropriations and revenues.

Capital - An expenditure for a good that has an expected life of more than one (1) year and the cost of which is in excess of \$2,500. Capital items include real property, office equipment, furnishings and vehicles.

Capital Improvement Program - See **Capital Program**.

Capital Improvement Sales Tax Trust Fund - A special revenue fund used to account for the accumulation of resources from the one-half cent capital improvement sales tax , which is used to pay for principal and interest payments on the general obligation bonds (Series 1997) issued for street and sidewalk improvements.

Capital Program - A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program or other capital needs. It sets forth each project or other contemplated expenditures in which the government is to have a part and specifies the resources estimated to be available to finance the projected expenditures.

Capital Projects Fund - A fund that is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds).

CDBG – Community Development Block Grant

Certificate Payment Fund - A fund used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest payments on the Public Works Facility Certificates of Participation Series 1995.

Certificates of Participation - Securities which represent a share of an issuer's lease payment. When a municipality finances a public facility through a lease-purchase transaction, the interest in that government's lease payment often is assigned to a third party that issues Certificates of Participation. The Certificates represent a share of the lease payment received by the investor.

Contingency - An appropriation of funds to cover unforeseen events that occur during the Fiscal Year, such as flood emergencies, extraordinary snowstorms, etc. Also used to meet revenue shortfalls. Funds are transferred to other budgetary accounts as authorized by the City Council.

Contractual Service - An expenditure for services performed by a non-employee. For Example: Legal services, Utilities, insurance.

COPS – Certificates of Participation

Chesterfield Valley Tax Increment Financing Fund (Chesterfield Valley TIF Fund) - A capital projects fund used to account for all revenues and expenditures related to redevelopment in Chesterfield Valley.

Debt Limit - The maximum amount of outstanding gross or net debt legally permitted.

Debt Service Fund - A fund used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest payments on the General Obligation Parks Bond Issue Series 1995.

Deferred Revenue - Amounts for which asset recognition criteria have been met, but for which revenue recognition criteria have not been met. Under the modified accrual basis of accounting, amounts that are measurable but not available are one example of deferred revenue.

Department - The Department is the primary unit in city operations. Each unit is managed by a Department Head. Departments are generally composed of divisions and programs which share a common purpose or which perform similar duties.

Encumbrance - Commitments related to unperformed contracts for goods or services.

Expendable Trust Fund - A trust fund whose resources, including both principle and earnings, may be expended. Expendable trust funds are accounting for in essentially the same manner as governmental funds.

Expenditure - An expenditure is a decrease in net financial resources. This includes current operating expenses requiring the present or future use of current assets.

FEMA – Federal Emergency Management Administration

Fiscal Period - Any period at the end of which a government determines its financial position and the results of its operations. See **Accounting Period**.

Fiscal Year - The twelve month period on which the city operates its financial affairs. The City of Chesterfield's fiscal year is January 1 through December 31.

Franchise - A special privilege granted by a government permitting the continued use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

Fringe Benefits - Fringe benefits include the City's contribution to Social Security, Medicare, workers compensation, health insurance, life insurance, disability insurance, and the City's pension plan.

Fund - A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

Fund Balance - The equity of a fund. Oftentimes incorrectly referred to as "surplus". Each fund begins each year with a positive or negative fund balance.

GAAP - See Generally Accepted Accounting Principles.

GASB - Governmental Accounting Standards Board

General Fund - A fund used to account for all financial resources, except those required to be accounted for in another fund. The operating fund of the City.

General Obligation Bonds - Debt backed by the full faith and credit of a jurisdiction. General obligation bonds are payable from ad valorem property taxes and other general revenues.

Generally Accepted Accounting Principles (GAAP) - Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a stand by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the GASB.

GFOA - Government Finance Officers Association of the United States and Canada

GO Bonds - General obligation bonds

Governmental Accounting Standards Board (GASB) - The authoritative accounting and financial reporting standard-setting body for government entities.

Governmental Fund Type - Funds used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities - except those accounted for in proprietary funds and fiduciary funds.

Intergovernmental Revenues - Revenues from other governments, primarily Federal, State and County grants, but also includes payments from other taxing jurisdictions.

Investments - Most commonly, securities held for the production of revenues in the form of interest. The term does not include fixed assets used in government operations.

Levy - The total amount of taxes, special assessments or service charges imposed by a government.

Levee/Drainage Fund - A capital projects fund used to account for financial resources to be used for storm water capital improvements in Chesterfield Valley which are approved by the City Council.

Line Item - An individual expenditure category listing in the budget (salary, supplies, etc.).

Modified Accrual Basis - The basis of accounting adapted to the governmental fund type. This basis measures resources available to the City.

Municipal - In its broadest sense, an adjective denoting the state and all subordinate units of government. In a more restricted sense, an adjective denoting a city or village as opposed to other local governments.

Notes Payable - In general, an unconditional written promise signed by the maker to pay a certain sum of money on demand or at a fixed or determinable time either to the bearer or to the order of a person designated therein.

Object - The smallest unit of budgetary accountability and control. For example: Regular Salaries, Postage, Equipment Rental.

Operating Budget - Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled.

Operating Expenses/Expenditures - The annual budget which provides a financial plan for the operation of government and the provision of services for the year. Excluded from the operating expenses are capital equipment and capital projects which are determined by a separate but interrelated process.

Ordinance - A formal legislative enactment by the governing board of a municipality.

Other Financing Sources - Governmental fund general long-term debt proceeds, amounts equal to the present value of minimum lease payments arising from capital leases, proceeds from the sale of general fixed assets.

Parks Construction Fund - A capital projects fund used to pay for the acquisition of land for parks and capital improvements to parks funded with the Parks General Obligation Bond Issue Series 1995.

Per Capita - By or for each person.

Personnel Services - All costs associated with employee compensation. For example: salaries, pension, health insurance.

PRACAC – Parks, Recreation & Arts Citizens Advisory Committee

Program - A budgetary unit which encompasses specific and distinguishable lines of work performed by an organizational entity. For example: Police Administration, Street and Sewer Maintenance, Central Services.

Proposed Budget - The recommended City budget submitted by the City Administrator to the City Council.

Propositions R&S – Propositions placed on the November 1996 ballot for the passage of a one-half capital improvement sales tax and the passage of \$29,350,000 general obligation bonds for street (road) and sidewalk improvements. See R&S

Public Works Facility Construction Fund - A capital projects fund used to account for the construction of a Public Works Facility funded with Public Works Facility Certificates of Participation Series 1995.

R&S – Propositions placed on the November 1996 ballot for the passage of a one-half capital improvement sales tax and the passage of \$29,350,000 general obligation bonds for street (road) and sidewalk improvements. See Propositions R&S.

R&S Construction Fund – A capital projects fund used to account for the capital improvements to streets and sidewalks funded under Propositions R&S.

Reporting Entity - The oversight unit and all of its component units, if any, that are combined in the comprehensive annual financial report and general purpose financial statements.

Resolution - An informal establishment of policy by the governing board of a municipality.

Revenue - An increase in fund balance caused by an inflow of assets, usually cash.

Special Revenue Fund – A fund used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditure for specific purposes. GAAP only require the use of special revenue funds when legally mandated.

Statute - A written law enacted by a duly organized and constituted legislative body.

Tax Increment Financing – Financing secured by the anticipated incremental increase in tax revenues, resulting from the redevelopment of an area.

Taxes - Compulsory charges levied by a government to finance services performed for the common benefit.

Third Class City - All cities and towns in the State of Missouri containing three thousand or more inhabitants, not having adopted its own charter form of government.

TIF – Tax increment financing

Transfer - A transfer is a movement of monies from one fund, activity, department, or account to another. This includes budgetary funds and/or movement of assets.

Trust Fund - Funds used to account for assets held by a government in a trustee capacity for individuals, private organizations, other governments and/or other funds.

User Charge - The payment of a fee for direct receipt of a public service by the party benefiting from the service.

Wilson Trust Fund - An expendable trust fund specifically earmarked for major improvements on Wilson Road.

Work Order - A written order authorizing and directing the performance of a certain task and issued to the person who is to direct the work. Among the items of information included on the order are the nature and location of the job, specifications of the work to be performed and a job number, which is referred to in reporting the amount of labor, materials and equipment used.